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Commissioner



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# Kentucky Department of Agriculture

## KENTUCKY REGISTERS PESTICIDE PRODUCTS EVERY YEAR

The **Product Registration Program**, Division of Environmental Services, Kentucky Department of Agriculture (KDA), is required by law to register **each pesticide product** or **spray adjuvant** prior to its being sold, distributed, or transported in or through Kentucky. *KRS 217.570(1)(a)* Furthermore, products sold, distributed or transported under more than one brand name or grade in Kentucky must be registered on separate KDA forms together with payment of all applicable annual fees (even if they have the same EPA number). *KRS 217.570(4)(a)*

**“Pesticide”** means any substance or mixture of substances intended to prevent, destroy, control, repel, attract, or mitigate any pest; any substance or mixture of substances intended to be used as a plant regulator, defoliant, or desiccant; and any substance or mixture of substances intended to be used as a spray adjuvant. *KRS 217.544(27)*

**“Spray Adjuvant”** means any wetting agent, spreading agent, sticker, deposit builder, adhesive, emulsifying agent, deflocculating agent, water modifier, or similar agent intended to be used with any other pesticide as an aid to the application or to the effect thereof, and which is in a package or container separate from that of the other pesticide with which it is to be used. *KRS 217.544(32)*

Product registrations expire **December 31** of each calendar year. *KRS 217.570(1)(c)*

A registration for each pesticide product or spray adjuvant is **due before January 1**. *KRS 217.570(7)*

A **penalty fee** is added to registrations not completed **before January 15**, or if the product is being sold or offered for sale before being registered. *KRS 217.570(8)*

## REQUIREMENTS

Each new product registration package sent to KDA must include:

- 1) The KDA form entitled “Application for Registration of a New Pesticide Product”. *KRS 217.570(2)(a-d) and KRS 217.570(4)(a)*;
- 2) (a) Complete, final Product Label (*i.e.*, the written, printed, or graphic matter on, or attached to, the pesticide or device, or to any of its containers or wrappers). *KRS 217.570(2)(c)*  
(b) **Distributors** must also provide the “Notice of Supplemental Registration” from EPA. *KRS 217.570(2)(d)*
- 3) The appropriate non-refundable fee, in online payment or mailed check/money order: **\$250** per product. *KRS 217.570(4)(a)*  
Add **\$10** per product penalty fee if the product is already being sold or offered for sale, or if registration is filed later than January 15. *KRS 217.570(8)*



## INSTRUCTIONS

### 1) Complete KDA's "Application for Registration of a New Pesticide Product" form.

**ONLINE (preferred method):** Visit <https://secure.kentucky.gov/agr/pesticides/web/all/login.aspx> to submit the KDA product application and upload the supporting documents listed in Requirement (2). You may pay the registration fee and any applicable penalty fee online (Requirement 3) with an automatic check payment (which incurs no service fee), or major credit card (add 2.95 percent per product service fee).

**ON PAPER:** Visit [http://www.kyagr.com/consumer/documents/ES\\_PROD\\_Application.pdf](http://www.kyagr.com/consumer/documents/ES_PROD_Application.pdf). Print and complete the KDA "Application for the Registration of a New Pesticide Product" for each pesticide product being registered. Include PDF or paper copies of the required supporting documents listed in Requirement (2), and your check or money order for any fees and applicable penalties. One check or money order for the total amount due may be submitted for the registration of multiple pesticide products.

### FILLING OUT THE FORM

#### A. Provide all company information.

- Provide the **Registrant** company's EPA number, Kentucky Company ID Number (if known), complete delivery (street) address, and mailing address. The **Registrant** is the company whose name is listed on the product label.
- Provide the **Applicant** company's EPA number, Kentucky Company ID Number (if known), complete delivery (street) address, and mailing address. The **Applicant** is the company responsible for all correspondence pertaining to the Kentucky product registration. The Applicant section need not be completed if the Applicant is the same company as the Registrant.
- Provide the name and all contact information (phone number[s], e-mail address[es], *etc.*) of the person responsible for the product's registration in Kentucky.

#### B. Provide all product information (one product per application).

- Provide the product's EPA registration number as displayed on the label.
- Provide the product's brand name as displayed on the label.
- Mark General or Restricted Use product, product type, and product formulation.

### 2) For each product being registered, attach the following documents:

- The complete final Product Label (including advertising and other printed, written or graphic material). *KRS 217.570(2)(c)* We prefer electronic format, preferably PDF or Word files on a flash drive. Attachments in other formats may be returned unprocessed. However, paper copies are also accepted.
- *Distributors:* Send a completed, EPA-approved Form 8570-5, "Notice of Supplemental Distribution of a Registered Pesticide Product" form. This EPA form is available at [www.epa.gov/sites/production/files/2013-07/documents/8570-5.pdf](http://www.epa.gov/sites/production/files/2013-07/documents/8570-5.pdf)

### 3) Calculate and remit non-refundable fee(s):

- **\$250** per product registration fee. *KRS 217.570(4)(a)*
- **\$10** per product penalty if the product is already being sold or offered for sale in Kentucky before its registration, or is not registered by January 15. *KRS 217.570(8)*

**ONLINE (preferred method):** Pay the registration and applicable penalty fee(s) online with automatic check payments (no service fee), or your major credit card. For credit cards, add 2.95 percent service fee.

**ON PAPER:** Enclose check or money order payable to "Kentucky State Treasurer." Mail fee(s), completed form(s) and registration information to:

**Kentucky Department of Agriculture  
Division of Environmental Services  
Product Registration Program  
107 Corporate Drive  
Frankfort, KY 40601**

If you have questions regarding the registration of a pesticide product, please contact the Division of Environmental Services at (502) 573-0282.