

Richie Farmer
Commissioner




Division of Food Distribution
107 Corporate Drive
Frankfort, KY 40601
Phone: (502) 573-0282
Fax: (502) 573-0304

Kentucky Department of Agriculture *A Consumer Protection And Service Agency*

POLICY MEMORANDUM KY-TEFAP-PM-08-01

TO: The Emergency Food Assistance Program Food Banks

FROM: Teresa Ulery, Director 
Division of Food Distribution

DATE: May 30, 2008

SUBJECT: The Emergency Food Assistance Program (TEFAP) Local Distributing Agency (LDA) Information Report

This is to establish a reporting requirement for the Food Banks participating in TEFAP to provide updated information on LDA details. Commencing immediately, each participating Food Bank will provide all changes to information provided regarding each LDA in its region monthly. This report is due in this office not later than the 15th of the month following the month reported.

This report will be in the form designated by this office and may change in format from time to time as needed. Only those LDA sites for which information has changed during the reporting period shall be included. Negative reports are required.

If you have any questions regarding this policy you may contact Rick Betsworth at rick.betsworth@ky.gov or at 502-573-0431.



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