

Welcome

BALLARD COUNTY FARMERS' MARKET

Vendor Application 2013

Ballard County Farmers' Market is a non-profit charitable organization owned by Ballard County Economic and Industrial Development, Inc. All monies received go toward furnishing water, restroom, trash removal service, electricity, advertisement, insurance, and upkeep. Donations to Ballard County Farmers' Market are tax deductible.

Vendors set their own prices. An applicant will receive a sales regulation and rules of operation agreement for the Ballard County Farmers' Market of LaCenter, KY.

Thank you for your application. If you are returning it by mail, the address is located on the next page.

Application: (Please print)

Name of main contact: _____

Others involved: _____

Business name: _____

Address, City, & Zip: _____

Daytime phone: _____

Evening phone: _____

Email & website: _____

Name the variety of products you intend to sell at the market. Please be specific. Indicate whether the items are grown or made by you or whether they are not produced by you (brokered). Include all kinds of produce, all types of nursery stock, flowers, prepared foods (like honey & jam), baked goods, handmade products, etc.

Eggs, cheese, and meats are acceptable and must meet all FDA storage regulations while on site. All baked goods must be from a licensed kitchen or a farmers' kitchen. No re-sale of commercially, mass produced items allowed. No sales of live animals allowed. Flea market items allowed only on first Saturday of each month.

Craft items allowed but require prior approval.

Item	Grown/Made	Brokered/By Whom	Accepted

For the 2013 season, 10' by 10' stalls will rent for \$5 per day or \$200 for the whole year.

I have read, and hereby agree to, the sales regulation and rules of operation as given to me by a representative of Ballard County Farmers' Market in LaCenter, KY.

Applicant's signature _____ Date _____

Address _____

Phone/email _____

<p>Vendor approved by _____, BCFM member.</p> <p>Date _____, 201__</p> <p>Vendor's rental fee received upon application: \$ _____</p> <p>If none, please state the reason: _____</p>
--

For more information:
 270-748-5103
 270-816-7613

Mailing address:
 Ballard County Farmers' Market
 c/o Jerry Pace
 376 K.C. Dunn
 Barlow, KY 42024

BALLARD COUNTY FARMERS' MARKET
Celebration Plaza
Community Farmers' Market Grower/Vendor
Assumption of Risks and Release of Liability Indemnification

Ballard County Farmers' Market henceforth will be known as BCFM

FUNCTION & ACTIVITIES

I acknowledge that under some circumstances hazardous conditions may exist at the location, and that such conditions may also exist with man-made structures, the location, and that such conditions may also exist with man-made structures, equipment and vehicles, even when such equipment or vehicles are not actually in operation.

I also understand that there are risks from other individuals and, of course, many unknown or unanticipated risks.

This release also includes minors under my control.

RELEASE OF LIABILITY

I acknowledge that there are certain risks associated with these activities, including, for example, physical injury due to activity-related accidents, illness, or even death. By signing this Release of Liability form, I expressly warrant that I am capable of withstanding both the physical and mental demands of these activities. I release BCFM and its officers and directors, employees, volunteers, and agents from any claim I may have against them as a result of injury or illness I may incur during the course of participation in these activities. This Release of Liability is also intended to cover all claims that members of my family or estate, heirs, representatives or assigns may have against BCFM.

INDEMNIFICATION

I agree to indemnify and hold BCFM and BCDI harmless from any claim made by me or a minor under my control.

I further agree to indemnify and hold BCFM and its officers and directors, employees, volunteers, and agents harmless from any and all claims, including but not limited to negligence, arising from my participation in its activities and programs or my presence on the premises.

Please confirm your agreement to this release by placing your initials in the place provided below. You may include any limitations you negotiate with BCFM:

_____ "I, the undersigned, agree to the release with BCFM as stated above. I negotiated this release or had the opportunity to do so." Limitations, if any:

Dated: _____ **Signature** _____

Printed Name: _____

Address: _____

This agreement will remain on file with the market manager or overseer of market. You will only be required to sign one as long as you wish to be involved with the Ballard County Farmers' Market.

Ballard County Farmers' Market Rules and Regulations 2013

Please read these rules and regulations carefully as they are part of the market agreement you will sign.

Product and Sales Regulations:

1. Participation in the Community Farmers' Market requires the submission of an application to and approval by a member of the Farmers' Market Board. Upon approval, the producer will be assigned an area in the market to sell his/her products or will receive notification of confirmation.
2. Unless vendor pays \$200 up front, \$5/day fee will continue through year.
3. Only those items listed on the application may be sold at the market. Producers must notify and get approval from a member of the market board of any proposed changes before bringing previously unlisted items to the market.
4. Ky Ag requires a vendor to provide a sign indicating name, where from, and prices of products being sold.
5. In addition to agricultural, horticultural, and food items, the following non-edible products may be sold at the market: dried flowers, dried flower arrangements, vine wreaths, gourds, homemade body care products, beeswax, and other approved handmade products.
6. The Ky Ag manual states that 50% of the produce sold must be home-grown.
7. Produce should be fresh, high-quality fruits and vegetables. Culls and produce with only a limited shelf-life remaining, which may be useful for processing (for example, sauces) must be labeled as such.
8. All produce or products labeled "organic" must be certified as such, according to USDA standards, by a recognized organic certifying agency.
9. Participants selling processed food must be certified through the Health Department or extension service and have a copy of a current Home Processed Food Certificate for BCFM to keep on file.
10. Pricing will be determined by the seller. Producers are encouraged to discuss and agree on pricing amount themselves.
11. Producers may supplement produce from their farm with produce from neighboring farms, in which case they are responsible for the produce as if it were their own.
12. Reselling is allowed, but seller must not undersell other vendors with the same product of same quality.
13. No live animals will be allowed to be sold.
14. Sampling of food is allowed with the approval of the manager as stated in the 2013 KY Proud guidelines

Rules of Operation:

1. A market manager will be elected by the growers or, failing that, appointed by the market board.
2. Growers will set their own days and hours.
3. Vendors will receive the Kentucky Farmers' Market Manual published by the KY Department of Agriculture, which they are encouraged to read if available from the Extension Service.
4. Stands must be operated in a safe and sanitary manner. Vendors should arrange their tables to create an attractive display and keep sales areas clear of debris and edible products off the ground.
5. Producer/sellers must be honest and courteous at all times. Disagreements with other growers, managers, and customers must be handled in a civilized, respectful manner.
6. Challenge System – Any market vendor can challenge another vendor who they believe may not be following the market rules. To file a challenge, write down the disagreement and give it to the market manager. Names will be kept confidential. The manager will investigate, discuss the challenge with the vendors involved, and take appropriate action.
7. Producers are individually responsible for conforming to all city, state, and federal laws including the securing of any license required in connection with the operation of their space & certification of scales.
8. Producers selling non-consumable items are subject to sales tax.

9. Vendors are encouraged not to bring pets to the market, but if brought they must be kept under control.
10. No drugs, firearms, or alcohol are allowed on the premises.
11. Foul language, drinking, and inappropriate clothing are prohibited by growers/vendors on property.
12. The vendor/grower is required to sign a release of liability.

The Ballard County Farmers' Market reserves the right to reject any applicants.