

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the December 17, 2021 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
December 17, 2021
Franklin County Extension Office and Video Teleconference
Frankfort, KY 40601**

Call to Order

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:05 a.m. (EST).

Roll Call

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Dean Nancy Cox, Brenda Paul, Michael Peterson, Dr. Kirk Pomper (designee for KSU President Clara Stamps), Sarah Butler (designee for Interim Secretary Larry Hayes), Matt Hinton, Fritz Giesecke, Al Pedigo, and Dr. Gordon Jones. The following members participated via Zoom: Dorsey Ridley (designee for Governor Andy Beshear), Tom McKee, and Suzanne Cecil White.

Members Absent: Mark Barker, Bobby Foree, and Wayne Hunt.

Notification of Media

Commissioner Quarles received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Commissioner Quarles welcomed everyone to the KADB board meeting. Board members and guests participated in person and video teleconference.

Kentucky Department of Agriculture Report

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA). Commissioner Quarles discussed relief efforts for Western, Kentucky Farmers that can be accessed through the Kentucky Department of Agriculture website.

Commissioner Quarles called on Dean Nancy Cox, to report on UK Research and Education Center at Princeton. Dean Cox reported that no one was injured during the tornado, the Research Center unfortunately took a direct hit.

Commissioner Quarles introduced Dr. Chad Lee via zoom from Grain and Forage Center of Excellence. Dr. Lee reported that the Kentucky agricultural community is a strong community, we will rely heavily on them as we work through these new obstacles.

Commissioner Quarles called on H.H Barlow and Jamie Guffey, to report on the Dairy and Poultry Community.

Executive Director's Report

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the previous board meeting. Mr. Lacefield referenced the catastrophic tornado that hit Western Kentucky this past Saturday. Mr. Lacefield congratulated Suzanne Cecil White being named Kentucky Farm Bureau Farm Woman of the Year. Mr. Lacefield lastly referenced KCARD's Summary from the Joint Planning Meeting.

Approval of Minutes

Commissioner Quarles entertained a motion to approve the minutes of the November 19, 2021 board meeting.

Mr. Hinton moved to approve the minutes, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Deputy Executive Director's Report

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the financial report to the board.

Mr. McCloskey referenced the memo regarding Berea College, Grow Appalachia Final County Funds Update A2021-0189 (*on file*) as of December 17, 2021.

Mr. McCloskey referenced the memo regarding Continental Refining Company, LLC A2021-0042 Final County Funds Update (*on file*) as of December 17, 2021.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of November 29, 2021.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of November 29, 2021.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of November 30, 2021.

Dr. Jones moved to approve the Financial Reports, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Dairy Development Council Recipient Review Committee Report

Commissioner Quarles called on Dr. Gordon Jones to give the Kentucky Dairy Development Council Recipient Review Committee report. The KDDC Recipient Review Committee reviewed the applicant's budget amendment request, and the committee asked the applicant to provide more information on how the funds would be used before the committee makes a recommendation to the full board.

Dr. Jones moved to accept the committee report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Commissioner Quarles called on Mr. McCloskey to present the following memo action items.

Project Time Extensions

Mr. McCloskey referenced two (2) projects requesting time extensions (*on file*).

A2020-0023 The Winchester Clark County Farmers' Market, Inc.

A2020-0260 Catlin Edwards d/b/a Edwards Woolworks

Staff recommended approval of these time extension requests.

Mr. Giesecke moved to accept the staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced three (3) new applications for referral.

Mr. Peterson moved to refer the submitted applications to the appropriate committees; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Commissioner Quarles called on Sarah Bryant to present programs recommended for approval.

Ms. Bryant referenced four (4) County Agricultural Investment Program (CAIP) applications totaling \$301,265; one (1) Youth Ag Incentives applications totaling \$14,963. The total program funding is \$361,228.

Staff recommended approval of these applications.

Mr. Pedigo moved to approve all programs meeting state guidelines, as presented; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Commissioner Quarles called on Ms. Bryant to present requested program amendments.

Ms. Bryant referenced two (2) counties request for additional funds for existing CAIPs totaling \$13,539 (Franklin and Mason Counties).

Staff recommended approval of these amendments.

Mr. Giesecke moved to approve staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Applications Recommended for Funding

Commissioner Quarles called on Danielle Milbern and Martin Williams to present the following recommendations for funding:

Projects

A2021-0223 Alvios Cuban Meats, LLLP

Ms. Milbern referenced the above application requesting \$100,000 in State funds, to help with the purchase of equipment and a wholesale meat processing facility in Louisville, Kentucky. The Blue Application Review Committee recommends funding approving the applicant for \$100,000 in State funds as a forgivable loan and any county funds secured in the form of grant, contingent upon the applicant having matching funds, subject to the following terms and conditions.

Dean Cox moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Keith Rogers assumed the chair at 11:28 a.m.

A2021-0233 Caldwell County Board of Education

Mr. Williams referenced the above application requesting \$22,000 in Caldwell County funds for greenhouse materials to expand, update and replace parts of the Caldwell County High School greenhouse. The Blue Application Review Committee recommends funding the applicant \$22,000 in Caldwell County Funds, subject to the terms and conditions.

Mr. Peterson moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0246 Yew Dell, Inc

Mr. Williams referenced the above application requesting \$90,950 in State Funds to aid in constructing a surface water runoff and reuse system for nursery plant production. The Water Committee recommends funding the applicant for \$90,950 in State Funds as a Research, Development, and Demonstration (RRD) project for a water capture and reuse system for their nursery operation, subject to the terms and conditions listed.

Mr. Pedigo moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

Applications for No Funding

A2021-0221 REDS

Mr. Williams referenced the above application requesting \$240,000 in State funds and \$10,000 in county funds to aid in building a farmers market pavilion structure for their existing producers to utilize.

The Blue Application Committee recommends not funding the applicant's request due to falling outside of current farmer's market guidelines.

Ms. Butler moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated three (3) applications were pending.

No action necessary on pending projects or programs.

Closing Remarks

Mr. Rodgers stated the KADB Red Application Review Committee will meet 30-minutes following adjournment of the KADB business meeting.

The KADB Blue Application Review Committee will meet following the Red Application Review Committee meeting.

The next KADB meeting will be January 21, 2022 at 10:00 a.m. (EST).

Adjournment

There being no further business, Mr. Rogers entertained a motion to adjourn the meeting at 11:43 pm (EST).

Mr. Hinton moved to adjourn the December KADB meeting; Dr. Pomper seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

1-21-2022

PRESIDING OFFICER:

Ryan Quarles
Commissioner Ryan Quarles

BOARD SECRETARY:

Hannah Johnson
Hannah Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of requested Program Amendments is attached as Appendix C.
 4. A detailed list of time extensions is attached as Appendix D.
 5. A copy of the Kentucky Dairy Development Council Recipient Review Committee minutes is attached as Appendix E.
 6. A copy of the Red Application Review Committee minutes is attached as Appendix F.
 7. A copy of the Blue Application Review Committee minutes is attached as Appendix G.

APPENDIX A:

Kentucky Agricultural Development Fund

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2021-0255	T&L Land Holdings, LLC <i>Vet Clinic</i>	Woodford	Blue
A2021-0256	Kentucky Exposition Foundation, Inc <i>Championship Drive Endowment Project</i>	Kenton	Blue
A2021-0257	University of Kentucky Research Foundation <i>Project</i>	Fayette	Blue

Board Meeting

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0247	Northern Kentucky Cattle Association, Inc.	Boone	\$105,445.00
A2021-0249	Lee County Conservation District	Lee	\$50,000.00
A2021-0251	Pike County Conservation District	Pike	\$15,820.00
A2021-0253	Grayson County Cattlemens Association Inc.	Grayson	\$130,000.00
			\$301,265.00
Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0252	Carroll County Conservation District	Carroll	\$14,963.00
			\$14,963.00
Total County Funds Recommended for Approval in Programs:			\$316,228.00

APPENDIX C:

Kentucky Agricultural Development Fund

Requested Program Amendments

App # A2021-0182
Applicant Name Franklin County Cattlemen's Association, Inc.
Original Amount Approved \$161,225
Execution Date 09/16/2021
Requested Change The applicant requests an additional \$4,381 in Franklin County funds for the *CAIP Program*. The request received a high priority from the County Council.
This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
Approval of this request would bring the program total to \$165,606.
Recommend Approval

App# A2021-0210
Applicant Name Buffalo Trace Area Development District (Mason County)
Original Amount Approved \$234,000
Execution Date 09/30/2021
Requested Change The applicant requests an additional \$9,158 in Mason County funds for the *CAIP Program*. The request received a high priority from the County Council.
This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.
Approval of this request would bring the program total to \$243,158.
Recommend Approval

APPENDIX D: Requested Time Extensions

App# A2020-0023
Applicant Name The Winchester Clark County Farmers' Market, Inc.
Amount Approved \$225,000 in State funds and \$15,000 in Clark County funds
Execution Date 7/17/2020
Requested Change The applicant requests another time extension for 6-months to finish the project and gather all of the documents needed for a reimbursement.
The new deadline will be July 17, 2022.

Recommend Approval

App# A2020-0260
Applicant Name Caitlin Edwards d/b/a Edwards Woolworks
Amount Approved \$57,000 in Multiple County and State funds
Execution Date 1/13/2021
Requested Change The applicant has had a budget amendment. The applicant is requesting another time extension for 6-months to complete the project.
The new deadline will be January 13, 2023.

Recommend Approval

**APPENDIX E: KY Dairy Development Council
Recipient Review Committee Meeting Minutes**



Meeting Date:	December 17, 2021
Meeting Location:	Hybrid Meeting: Franklin County Extension Office and over Zoom Meeting
Committee Chair:	Danielle Milbern
Attendees:	Committee members: Dr. Gordon Jones, Tim Hughes, Dean Nancy Cox KOAP Staff: Bill McCloskey, Brian Lacefield, Danielle Milbern, Diana Carrier, Brain Murphy, Kara Keeton KDDC staff: H.H. Barlow, Jennifer Hickerson
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	9:01 a.m.
Meeting Adjourned:	9:30 a.m.
Agenda Items:	
<p>I. A. Other: <i>The KDDC Recipient Review Committee reviewed the applicant's budget amendment request, and the committee asked the applicant to provide more information on how the funds would be used before the committee makes a recommendation to the full board.</i></p>	
Next Meeting: April 14, 2022	

Appendix F: Red Application Review Committee Meeting Minutes

Meeting Date:	December 17, 2021
Meeting Location:	Hybrid Meeting: Franklin County Extension Office and over Zoom Meeting
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Brenda Paul, Keith Rogers KOAP Staff: Bill McCloskey, Danielle Milbern, Martin Williams, Brian Lacefield, Nick Vanover, Diana Carrie, Hannah Johnson. Kara Keeton
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	12:00 p.m.
Meeting Adjourned:	12:20 p.m.

Agenda Items:

1. A2020-0327 Kentucky State University
The committee recommends approving the applicant's request for budget amendment additional funds request in the amount of \$19,115.

APPENDIX G: Blue Application Review Committee Minutes

Meeting Date:	12/17/2021
Meeting Location:	Franklin County Extension Office and Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Michael Peterson, Al Pedigo, Sarah Butler, and Keith Rogers KOAP Staff: Bill McCloskey, Danielle Milbern, Martin Williams, Brian Murphy, Hannah Johnson, Kara Keeton, and Diana Carrier
Minutes Issued By:	Martin Williams
Meeting Call to Order:	12:25 pm EST
Meeting Adjourned:	2:10 pm EST

Agenda Items:	
1. A2021-0255	T&L Land Holdings, LLC a) Committee recommends pending the application to gather more information from the applicant.
2. A2021-0256	Kentucky Exposition Foundation, Inc. a) Committee recommends pending the application to gather more information from the applicant.
3. A2021-0257	University of Kentucky Research Foundation a) Committee recommends funding the applicant \$250,000 in State Funds in the form of a grant. The applicant will have 24 months to complete this project. The Committee has requested to have the applicant submit an annual progress reports to the committee. Keith Rogers move to recommend approving the application, second by Sarah Butler. Motion passed unanimously.