

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the February 18, 2022 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
February 18, 2022  
National Farm Machinery Show  
Louisville, KY 40209**

**Call to Order**

Keith Rogers presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:00 a.m. (EST).

**Roll Call**

The following members were present: Keith Rogers, Dr. Laura Stephenson (designee for Dean Nancy Cox), Bobby Foree, Brenda Paul, Suzanne Cecil White, Michael Peterson, Dr. Kirk Pomper (designee for KSU President Clara Stamps), Sarah Butler (designee for interim Secretary Larry Hayes), Dr. Gordon Jones, Anne Marie Franklin (designee for Governor Andy Beshear), Fritz Giesecke, Matt Hinton, Wayne Hunt, and Al Pedigo.

Members Absent: Tom McKee and Mark Barker.

**Notification of Media**

Mr. Rogers received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Mr. Rogers welcomed everyone to the KADB board meeting. Board members and guests participated in person.

Mr. Rogers yielded the floor to Mr. Lacefield to introduce President and CEO of Kentucky Venues, David Beck.

**Approval of Minutes**

Mr. Rogers entertained a motion to approve the minutes of the January 21, 2022 board meeting.

Dr. Jones moved to approve the minutes, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Mr. Rogers updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Mr. Rogers called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board

Mr. Lacefield gave an overview of his activities since the previous board meeting. Mr. Lacefield introduced Olivia Randolph, KOAP's new Administrative Loan Manager. Mr. Lacefield congratulated board members on their Senate confirmations.

**Deputy Executive Director's Report**

Mr. Rogers called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of February 7, 2022.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of February 7, 2022.

Mr. McCloskey reviewed the K AFC Statement of Financial Position (*on file*) as of January 31, 2022.

Mr. Hinton moved to approve the Financial Reports, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**Meat Processing Expansion Committee**

Mr. Rogers called on Wayne Hunt to give the Meat Processing Expansion Committee report.

Mr. Hunt moved to accept the committee report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**Presentation**

**A2020-0348 Community Farm Alliance**

Mr. Rogers called on Mr. McCloskey to introduce presenter Martin Richards to provide an update on the progress of Community Farm Alliance towards its benchmarks, goals and objectives.

Mr. Foree moved to approve the report and release second year funds; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Project Time Extensions**

Mr. McCloskey referenced three (3) projects requesting time extensions (*on file*).

Staff recommended approval of these time extension requests.

Mr. Giesecke moved to accept the staff recommendation, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

**Memo Action Items**

Mr. Rogers called on Mr. McCloskey and Danielle Milbern to present the following memo action items.

**A2021-0040 Western Kentucky University (WKU SmartHolstein Lab)**

Ms. Milbern, presented memorandum (*on file*) regarding a budget reallocation request. The Red Application Review Committee reviewed the applicants request and recommends approving applicants budget reallocation request

Dr. Pomper moved to approve the staff recommendation, as presented; Ms. Franklin seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0169 Burnett's Enterprise, LLC**

Ms. Milbern, presented memorandum (*on file*) regarding a budget amendment and additional funds request. The Meat Processing Expansion Committee met and reviewed the applicants request and recommends approving the applicants request for an additional \$11,401 in State funds and the budget amendment.

Mr. Hunt moved to approve the staff recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0197 Kentucky Department of Agriculture (Kentucky Grape & Wine Council Initiatives)**

Ms. Milbern, presented memorandum (*on file*) regarding a budget reallocation request. The White Application Review Committee met and reviewed the applicants budget reallocation request and recommends approving the applicant's request.

Dr. Jones moved to approve the staff recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Business**

**New Applications for Referral**

Mr. Rogers called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced two (2) new applications for referral.

Mr. Giesecke moved to refer the submitted applications to the appropriate committees; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval**

Mr. Rogers called on Mr. McCloskey to present programs recommended for approval.

Mr. McCloskey referenced three (3) County Agricultural Investment Program (CAIP) applications totaling \$514,045; one (1) Next Gen Program applications totaling \$63,600; One (1) Shared-Use Equipment applications totaling \$1,957; one (1) Youth Ag Incentives applications totaling \$30,350. The total program funding is \$609,952.

Staff recommended approval of these applications.

Ms. Paul moved to approve all programs meeting state guidelines, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

**Requested Program Amendments**

Mr. Rogers called on Mr. McCloskey to present requested program amendments.

Mr. McCloskey referenced three (3) counties' request for additional funds for existing CAIPs totaling \$156,000 (Jessamine, Marion and Barren County).

Staff recommended approval of these amendments.

Ms. Butler moved to approve staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**On-Farm Energy Program Recommendations for Funding**

Mr. Rogers called on Mr. McCloskey to present requests for On-Farm Energy Efficiency Incentives Program funds.

Mr. McCloskey referenced fifteen (5) On-Farm Energy Program applications totaling \$43,775 in State Funds: Christian (\$10,150), Fayette (\$10,150), Graves (\$10,150), Marion (\$3,175) and Jessamine (\$10,150) counties.

Mr. Hunt moved to approve the energy projects as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**Meat Processing: Level 2 Expansion Recommended for Approval**

Ms. Milbern referenced one (1) Meat Processing Level 2 application totaling \$35,616.

The Meat processing Expansion Committee recommends funding the request for A2021-0232, Kevin Clark for \$35,616 in State funds subject to the terms and conditions presented.

Mr. Hinton moved to approve committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects**

Mr. Rogers called on Ms. Milbern and Mr. McCloskey to present the following projects.

**A2021-0222 Grain Day, Inc**

Ms. Milbern referenced the above application requesting \$5,000 in Daviess County funds for the Ag Expo Program. The Blue Application Review Committee recommends funding \$5,000 in Daviess County funds Grain Day, Inc subject to the terms and conditions presented.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0228 Logan Premium Meats and Processing LLC**

Ms. Milbern referenced the above application requesting \$250,000 in State funds to purchase processing equipment and renovate the facility at Hampton Meats processing facility in Hopkinsville, KY. The Meat Processing Expansion Committee recommends funding the project up to \$250,000 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, subject to the following terms and conditions presented.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0255 T&L Land Holdings, LLC**

Ms. Milbern referenced the above application requesting \$17,817 in State funds \$45,000 in multiple County funds to help rebuild a cattle-handling facility for the veterinary use in Woodford County, KY. The Blue Application Review Committee recommends approving the application for up to \$45,000 in multiple county funds in form of a cost reimbursement grant and up to \$17,817 in State funds in the form of a cost reimbursement forgivable loan for a total up to \$62,817. The applicant will earn forgiveness based on; the number head of cattle that go through the facility, and the number of clients that use the facility. With a minimum of 10 clients and 500 head of cattle per year as a forgivable loan over five years.

Mr. Hunt moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0256 Kentucky Exposition Foundation, Inc**

Mr. McCloskey referenced the above application requesting \$1,000,000 in State funds to start an endowment to support funding the Championship Drive at the Kentucky State Fair. The Blue Application Review Committee recommends funding the applicant \$1,000,000 in State funds, subject to the terms and conditions presented.

Mr. Giesecke moved to approve the committee recommendation, with two additional terms: 1) The Agreement should continue in perpetuity, and 2) In the event the Kentucky Exposition dissolves, the funding for this project will be returned; Dr. Jones seconded the motion.

VOTE: Motion Passed; Ms. Paul, Dr. Stephenson, Ms. Franklin and Mr. Hunt Abstained.

**A2021-0258 McLean County Cooperative Extension**

Mr. McCloskey referenced the above application requesting \$2,000 in McLean County funds for contracting a specialist to provide educational sessions at the McLean County Poultry Expo. The Red Application Review Committee recommends funding the applicant \$2,000 in McLean County funds, subject to the terms and conditions presented.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Dr. Stephenson Abstained.

**A2021-0259 Palmer Farms Meats, LLC**

Mr. McCloskey referenced the above application requesting \$250,000 in State funds to purchase and update Laird's Meat Company in Benton, KY. The Meat Processing Expansion Committee recommends funding the project up to \$250,000 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost reimbursement grant in addition to State funds, subject to the following terms and conditions presented.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0264 Metcalfe County 4-H Council, Incorporated**

Mr. McCloskey referenced the above application requesting \$1,709 in Metcalfe County funds to purchase 18 hams for Metcalfe County 4-H members. The Red Application Review Committee recommends funding the request for up to \$1,709 in Metcalfe County funds, subject to the terms and conditions presented.

Mr. Foree moved to approve the committee recommendation, as presented; Ms. Franklin seconded the motion.

VOTE: Motion Passed; Dr. Stephenson Abstained.

**Applications for No Funding**

**A2021-0263                    Daviess County Lions Club Fair, Inc**

The Red Application Committee recommends not funding the Daviess Lions Fair \$5,000 to offset the cost of premiums for agriculture exhibits at the 2022 Daviess County Fair since funding this project has raised some concerns to the Tobacco Oversight Committee in the past.

The committee recommendation, is to not approve the Daviess County Lions Club Fair \$5,000.

After Board discussion Mr. Foree moved to approve Daviess County Lions Club Fair for the \$5,000 request, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Dr. Stephenson and Ms. White Abstained.

**Pending Applications**

Mr. McCloskey stated two (2) applications are pending.

A2021-0250    Gav's Meat Processing, LLC

A2021-0261    Edge Brothers Poultry, LLC

No action necessary on pending projects or programs.

**Closing Remarks**

Mr. Rogers stated the KADB Red Application Review Committee will meet immediately following adjournment of the KADB business meeting.

The next KADB meeting will be March 18, 2022 at 10:00 a.m. (EST).

**Adjournment**

There being no further business, Mr. Rogers entertained a motion to adjourn the meeting at 12:33 p.m. (EST).

Mr. Hinton moved to adjourn the February KADB meeting; Mr. Giesecke seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

3-24-22

PRESIDING OFFICER:

*Ryan Quarles*

Commissioner Ryan Quarles

BOARD SECRETARY:

*Hannah Johnson*

Hannah Johnson, Board Secretary

1. A detailed list of the New Applications for Referral is attached as Appendix A.
2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
3. A detailed list of requested Program Amendments is attached as Appendix C.
4. A detailed list of time extensions is attached as Appendix D.
5. A detailed list of the On-Farm Energy projects approved is attached as Appendix E.
6. A copy of the Red Application Review Committee minutes is attached as Appendix F.
7. A copy of the Program Evaluation Committee minutes is attached as Appendix G.

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**New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2022-0007	RDP Consulting, LLC <i>Food Safety Consultation Project</i>	_ALL	Red
A2022-0016	Alliance Packing KY, LLC <i>Produce Packing Facility Project</i>	Laurel	Red

### Programs Recommended for Approval

<b>CAIP</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0010	Lewis County Conservation District	Lewis	\$243,045.00
A2022-0012	Washington County Cattlemen Association, Inc.	Washington	\$141,200.00
A2022-0014	Ohio County Cattlemen's Association, Inc.	Ohio	\$129,800.00
			<b>\$514,045.00</b>
<b>Next Generation Farmer (NextGen)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0011	Washington County Cattlemen Association, Inc.	Washington	\$63,600.00
			<b>\$63,600.00</b>
<b>Shared-Use Equipment Program</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0009	Kentucky Ketch, Inc	Clay	\$1,957.00
			<b>\$1,957.00</b>
<b>Youth Ag Incentives Program (Youth)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0013	Washington County Cattlemen Association, Inc.	Washington	\$30,350.00
			<b>\$30,350.00</b>
<b>Total County Funds Recommended for Approval in Programs:</b>			<b>\$609,952.00</b>



## Requested Program Amendments

<b>App #</b>	<b>A2021-0025</b>
<b>Applicant Name</b>	<b>Jessamine County FFA Alumni Association, Inc.</b>
<b>Original Amount Approved</b>	\$100,000
<b>Execution Date</b>	06/03/2021
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$80,000 in Jessamine County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$180,000.</p> <p><b>Recommend Approval</b></p>

<b>App#</b>	<b>A2021-0116</b>
<b>Applicant Name</b>	<b>Marion County Conservation District</b>
<b>Original Amount Approved</b>	\$150,000 + \$30,000 amend
<b>Execution Date</b>	05/25/2021
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$30,000 in Marion County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the second request for an amendment to this application number.</p> <p>The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$210,000.</p> <p><b>Recommend Approval</b></p>

<b>App #</b>	<b>A2021-0170</b>
<b>Applicant Name</b>	<b>Barren County Conservation District</b>
<b>Original Amount Approved</b>	\$350,000
<b>Execution Date</b>	10/06/2021
<b>Requested Change</b>	<p>The applicant requests an <u>additional</u> \$46,000 in Barren County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$396,000.</p> <p><b>Recommend Approval</b></p>

<b>App#</b>	<b>A2020-0101</b>
<b>Applicant Name</b>	<b>Bill Flaughner, Teresa Flaughner</b>
Amount Approved	\$58,999 in State funds
Execution Date	9/10/2020
Requested Change	The applicant requests another time extension for 6-months to finish the project and gather all of the documents needed for a reimbursement. The new deadline will be September 10th, 2022.

**Staff Recommends Approval**

<b>App#</b>	<b>A2020-0091</b>
<b>Applicant Name</b>	<b>Trackside Butcher Shoppe, LLC</b>
Amount Approved	\$247,500 State funds
Execution Date	2/18/2021
Requested Change	The applicant is requesting another time extension for 12-months to complete the project. The new deadline will be February 18, 2023.

**Staff Recommends Approval**

<b>App#</b>	<b>A2019-0243</b>
<b>Applicant Name</b>	<b>City of Berea</b>
Amount Approved	\$250,000 State funds
Execution Date	2/13/2020
Requested Change	The applicant is requesting another time extension for 6-months to complete check request documentation for this project. The new deadline will be July 18, 2022.

**Staff Recommends Approval**

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**On-Farm Energy Programs Recommended for Approval**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>Funds Requested</b>
A2021-0227	Creekland Farms, Inc <i>On-Farm Energy Grain</i>	Christian	\$10,150.00
A2021-0248	Conboy Enterprises, LLC <i>On-Farm Energy Dairy</i>	Fayette	\$10,150.00
A2021-0254	Matheny Poultry, Inc. <i>On-Farm Energy Poultry</i>	Graves	\$10,150.00
A2021-0260	Joe Paul Mattingly <i>On-Farm Energy Dairy</i>	Marion	\$3,175.00
A2021-0262	Mark Tanaka <i>On-Farm Energy Poultry</i>	Jessamine	\$10,150.00
<b>Total State Funds Recommended for Approval in Program</b>			<b>\$43,775.00</b>

## APPENDIX F: Red Application Review Committee Meeting Minutes

<b>Meeting Date:</b>	2/18/2022
<b>Meeting Location:</b>	Kentucky Exposition Center, 937 Phillips Ln, Louisville, KY 40209
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Brenda Paul, Kirk Pomper, Suzann Cecil White, Anne Marie Franklin, and Keith Rogers KOAP Staff: Bill McCloskey, Danielle Milbern, Brian Lacefield, Brian Murphy, Lane Ryan, Sarah Bryant, Nick Van Over and Hannah Johnson
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	12:30 p.m.
<b>Meeting Adjourned:</b>	2:30 p.m.

### Agenda Items:

1. A2022-0007 RDP Consulting, LLC

The committee recommends pending the applicant's request. The Committee discussed with recipient the following: additional matching funds, current ongoing RFPS, possibly this request come from another organization, and more information about the selection processes.

2. A2022-0016 Alliance Packing, LLC

The committee recommends pending the applicant request. The Committee has requested the following information: draft terms and conditions (county funds in the form of a grant and state funds in form of a forgivable loan, forgiveness based on producer impact), operating agreement, Proof of matching funds, 3<sup>rd</sup> party appraisals on the equipment.

## APPENDIX G: KADB Program Evaluation Committee Meeting Minutes

<b>Meeting Date:</b>	February 23, 2022
<b>Meeting Location:</b>	KOAP <i>via</i> Zoom Meeting ID: 841 2810 0620
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee: Mark Barker, Matthew Hinton, Dr. Gordon Jones, Michael Peterson, and Keith Rogers Staff: Brian Lacefield, Bill McCloskey, Sarah Bryant, Kara Keeton, Martin Williams, Nick VanOver, and Hannah Johnson Advisory: Dr. Darrh Bullock and Aleta Botts
<b>Minutes Issued By:</b>	Sarah Bryant
<b>Meeting Call to Order:</b>	1:31 p.m. EDT
<b>Meeting Adjourned:</b>	3:41 p.m. EDT

### Agenda Items:

- I. Bill McCloskey called the meeting to order.
- II. **2022 County Program Changes**
  - a. After discussion from Dr. Bullock and the Committee, the Committee recommends making the following changes to the 2022 Large Animal Investment Area:
    - Lowering the Breeding Soundness Evaluation prerequisite from six months to 90 days.
    - Increasing the Ownership prerequisite from a minimum of six months to a minimum of twelve months.
    - Lowering the minimum accuracy value for Calving Ease EPD requirement from .30 to .25.
  - b. After discussion, Dr. Bullock and the Committee recommends adjusting the Expected Progeny Differences (EPD) requirements for the Beef Sire Selection for Cattle Genetic Improvement Program by removing the "Not Above" column for Yearling Weight in the Balanced Trait Bull category and putting an emphasis on Index Values.
- III. **Joint Meeting Discussion**
  - a. The Committee recommends the KADB consider forgivable loans on a case-by-case basis.
  - b. After discussing current producer definitions used within CAIP, On-Farm Water, and On-Farm Energy programs, the Committee recommends to continue with inclusive definitions.
  - c. After discussion, the Committee has requested staff gather data and develop draft guidelines for a potential new program for large/food animal veterinary services.
- IV. **County Programs Discussion**
  - a. The Committee discussed the Tennessee Agricultural Enhancement Program.
  - b. The Committee discussed and will later review the Exclusions/Limitations for the Large Animal Investment Area for 2023.

- c. After discussion, the Committee recommends continuing CAIP Administrators to be ineligible to apply for CAIP to protect the integrity of the program.
- d. The Committee recommends the KADB complete the CAIP Producer Application during a KADB meeting later in the year.

**V. Additional Discussion**

- a. The Committee will review CAIP Investment Areas throughout the year prior to 2023.

The meeting was adjourned by acclamation.

Next Meeting: Wednesday, April 27 at 9AM EST