

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the April 18, 2025, business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 107 Corporate Drive, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
April 18, 2025
Franklin County Extension Office
101 Lakeview Court, Frankfort, KY**

Call to Order

Chief of Staff Mark Bowling presiding for Commissioner of Agriculture Jonathan Shell presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 9:04 a.m. (EDT).

Roll Call

The following members were present: Mark Bowling Chief of Staff (designee for Commissioner of Agriculture Jonathan Shell), Matt Sawyers (designee for Governor Andy Beshear), Dean Laura Stephenson, Dr. Marcus Bernard (designee for KSU President Dr. Koffi C. Akakpo), Wayne Hunt, Kevin Fields, Mark Barker, Al Pedigo, Bobby Foree, Heather Graham, and Laura Sanderfur.

Absent Members: Matt Hinton, Ashlee Chilton (designee for Secretary Jeff Noel), Dr. Gordon Jones, Fritz Giesecke, and Neil Denton.

Notification of Media

Mr. Bowling received verification from Hannah Sharp-Johnson, Board Secretary, that the media had been notified of the KADB monthly meeting.

Welcome

Mr. Bowling welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Mr. Bowling entertained a motion to approve the minutes of the March 21, 2025, board meeting.

Mr. Barker moved to approve the minutes, as presented; Ms. Sanderfur seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Mr. Bowling updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Mr. Reed gave an overview of his activities since the March board meeting. Lastly, Mr. Reed referenced the Large and Food Animal Veterinary Incentives Program total projects to date and dollar amount.

Deputy Executive Director's Report

Mr. Bowling called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of March 25, 2025.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of March 25, 2025.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of March 31, 2025.

Mr. Sawyers moved to approve the Financial Report, as presented; Dr. Bernard seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0257 University of Kentucky Research Foundation

Mr. Bowling called on Brian Murphy to present a memorandum (*on file*) regarding a time extension request. The KADB Application Review & Compliance Committee recommends approving the four month time extension.

Mr. Fields moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Dean Stephenson & Ms. Graham Abstained.

A2023-0231 Kentucky State University

Mr. Bowling called on Chelsea Smither to present a memorandum (*on file*) regarding a Second-year funds and a budget amendment request for unspent funds. The KADB Application Review & Compliance Committee reviewed the budget amendment request and recommended approving the reallocation of unspent funds from year one to year two of a two year budget.

Mr. Sawyers moved to approve the staff recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Dr. Bernard Abstained.

New Business**New Applications for Referral**

Mr. Bowling called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced fifteen (15) new applications for referral.

Mr. Barker moved to refer the submitted applications to the appropriate committees; Mr. Fields seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Mr. Bowling called on Sarah Bryant to present the programs recommended for approval.

Ms. Bryant referenced seven (7) County Agricultural Incentives Program (CAIP) applications totaling \$759,811; two (2) Deceased Farm Animal Removal (DAR) totaling \$30,000; one (1) Next Generation

Farmer (NextGen) totaling \$30,000; two (2) Youth Ag Incentives Program (YAIP) totaling \$90,000. The total program funding is \$909,811.

Staff recommended approval of these applications.

Mr. Hunt moved to approve all programs meeting state guidelines, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Mr. Bowling called on Ms. Bryant to present the requested program amendment.

Ms. Bryant referenced one (1) county requests for additional funds for existing CAIP programs totaling \$40,000 (Mason County).

Staff recommended approval of these amendments.

Ms. Sanderfur moved to approve staff recommendation, as presented; Dr. Bernard seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Mr. Bowling called on Alexis Scheidt, Ms. Smither, Becca Besok, & Savanna Hill to present the following projects.

A2025-0018 Grace Elizabeth Boyd

Ms. Scheidt referenced the above application requesting \$23,564 in state funds and \$4,713 in county funds as part of the Large & Food Animal Veterinary Incentives Program to purchase a truck.

The KADB Application Review & Compliance Committee recommends funding \$23,564 in state funds and \$4,713 in county funds, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Ms. Graham seconded the motion.

VOTE: Motion Passed; Unanimous.

A2025-0020 University of Kentucky Research Foundation-UKDRS

Ms. Besok referenced the above application requesting \$35,048 in state funds to purchase forage testing equipment.

The KADB Application Review & Compliance Committee recommends funding the applicant's request of \$35,048 in state funds to purchase forage testing equipment, subject to the terms and conditions.

Mr. Fields moved to approve the committee recommendation, as presented; Ms. Sanderfur seconded the motion.

VOTE: Motion Passed; Dean Stephenson & Ms. Graham Abstained.

A2025-0025 Bluegrass Animal Clinic

Ms. Scheidt referenced the above application requesting \$49,188 in state funds and \$9,838 in county funds as part of the Large & Food Animal Veterinary Incentives Program to purchase a truck and Portavet.

The KADB Application Review & Compliance Committee recommends funding \$49,188 in state funds and \$9,838 in county funds, subject to the terms and conditions.

Mr. Sawyers moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2025-0032 W&W Veterinary Services, PLLC

Ms. Smither referenced the above application requesting \$66,241 in state and Madison County funds to make upgrades to their large animal handling facility as a part of the Large & Food Animal Veterinary Incentives Program.

The KADB Application Review & Compliance Committee recommends funding \$55,200 in state and \$11,041 in Madison County funds, subject to the terms and conditions.

Mr. Fields moved to approve the committee recommendation, as presented; Dean Stephenson seconded the motion.

VOTE: Motion Passed; Unanimous.

A2025-0033 Harton Farms LLC

Ms. Hill referenced the above application requesting \$3,750 in state funds for consultation fees for assistance maintaining their food safety plan and to assist with a GAP audit.

The KADB Application Review & Compliance Committee recommends funding \$3,750 in state funds, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Dr. Bernard seconded the motion.

VOTE: Motion Passed; Unanimous.

A2025-0037 Logan County Agricultural Extension Foundation, Inc.

Ms. Hill referenced the above application requesting \$7,000 in Logan County funds to purchase fencing to enclose their outdoor arena.

The KADB Application Review & Compliance Committee recommends funding up to \$7,000 in Logan County funds, subject to the terms and conditions.

Mr. Barker moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Dean Stephenson Abstained.

A2025-0041 Kentucky Fresh Harvest

Ms. Smither referenced the above application requesting \$3,750 in state funds for food safety consulting to prepare for a third-party audit as a part of the Food Safety & Efficiency Incentives Program.

The KADB Application Review & Compliance Committee recommends funding the applicant \$3,750 in state funds, subject to the terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

A2025-0042 Barren County Board of Education

Ms. Hill referenced the above application requesting \$132,775 in state funds and \$79,900 in multi-county funds to expand their agriculture education livestock facility to include a USDA meat processing component.

The KADB Application Review & Compliance Committee recommends funding up to \$212,675 in multi-county funds, subject to the terms and conditions.

Dean Stephenson moved to approve the committee recommendation, as presented; Mr. Fields seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects Recommendations for No Funding

A2025-0043 The Local Butcher, LLC

Ms. Hill referenced the above application requesting \$250,000 in state funds as a forgivable loan and \$150,094 in state funds as a KADB participation loan to construct a retail meat shop in Elizabethtown, KY as an extension of Green River Meats.

The KADB Application Review & Compliance Committee recommends denying the application due to limited producer impact and being unable to justify giving grant funding to a stand-alone retail business. The committee encourages the applicant to apply for a KAFC loan.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Sawyers seconded the motion.

VOTE: Motion Passed; Ms. Graham Abstained.

Pending Applications

Mr. McCloskey stated two (2) applications are pending.

A2024-0265 Kentucky Hala Meats LLC

A2024-0036 Olmstead Rural Fire Department

No action necessary on pending projects or programs.

Kentucky Department of Agriculture

Mr. Reed gave an overview of Senate Bill 28 that establishes the Kentucky Agricultural Economic Development Board which allows two members from the Kentucky Agricultural Development Fund to serve on.

Mr. Bowling entertained a motion per Senate Bill 28 of the 2025 General Assembly to submit the roster of the Kentucky Agricultural Development Fund. To the Commissioner of Agriculture to choose two names, from that list to serve on the Kentucky Agricultural Economic Development Board.

Mr. Fields moved to approve Senate Bill 28 recommendation, as presented; Ms. Graham seconded the motion.

VOTE: Motion Passed; Unanimous.

Closing Remarks

Mr. Bowling stated the KADB Application Review & Compliance Committee will meet immediately following adjournment of the KADB meeting.

The next KADB meeting will be on Friday, May 16, 2025, at the Franklin County Extension Office at 9:00 a.m. (EDT).

Adjournment

There being no further business, Mr. Bowling entertained a motion to adjourn the April board meeting at 9:46 a.m. (EDT).

Mr. Hunt moved to adjourn the April KADB meeting; Dr. Bernard seconded the motion.

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

May 16, 2025

PRESIDING OFFICER:

[Signature]
Kentucky Agricultural Development Board, Chair

BOARD SECRETARY:

[Signature]
Hannah Sharp-Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of requested Program Amendments is attached as Appendix C.
 4. A copy of the KADB Application Review/Compliance Committee meeting minutes attached as Appendix D.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2025-0045	Bourbon County Fire & Rescue <i>Grain Bin Rescue Safety Equipment</i>	Bourbon	ARC
A2025-0059	Ironsides Animal Health <i>Large and Food Animal Veterinary Incentives Program</i>	Mason	ARC
A2025-0060	Lowes Produce <i>Food Safety & Efficiency Incentives Program</i>	Calloway	ARC
A2025-0061	Washington County Cattlemen Association, Inc. <i>Enclosed Supply Trailer</i>	Washington	ARC
A2025-0062	Grayson County Extension Foundation, Inc <i>Grayson County Extension Foundation, Inc</i>	Grayson	ARC
A2025-0064	Lowes Produce <i>Watermelon Packing Facility</i>	Calloway	ARC
A2025-0065	Dino's Farm LLC <i>Halal Meat Processing Facility</i>	Gallatin	ARC
A2025-0066	Grain Day, Inc. <i>KY Farm Succession Seminar</i>	Daviess	ARC
A2025-0068	Daviess County Conservation District <i>Daviess County Youth Agricultural Production Cost Share Program</i>	Daviess	ARC
A2025-0086	Jessamine County FFA Alumni Association, Inc. <i>Lime Cost-Share Program</i>	Jessamine	ARC
A2025-0087	Community Agricultural And Nutritional Enterprises, Inc. <i>CANE Kitchen</i>	Letcher	ARC
A2025-0088	Kentucky Center for Agriculture and Rural Development, Inc. <i>Technical Assistance Services</i>	_ALL	ARC
A2025-0089	Mt Vernon Animal Clinic LLC <i>Large and Food Animal Veterinary Incentives Program</i>	Rockcastle	ARC
A2025-0090	Farmers Alliance LLC <i>Harvest Advance Loan Program</i>	_ALL	ARC
A2025-0091	FoodChain, Inc. <i>Neighborhood Green Grocery</i>	Fayette	ARC

Programs Recommended for Approval

CAIP

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2025-0054	Washington County Conservation District	Washington	\$120,000.00
A2025-0057	Logan County Cattlemens Association Incorporated	Logan	\$51,421.00
A2025-0058	Knott County Conservation District	Knott *	\$38,000.00
A2025-0063	Green County Cattlemen's Association, Inc.	Green	\$63,000.00
A2025-0075	Kentucky Ketch, Inc	Clay	\$270,800.00
A2025-0076	Johnson County Agricultural Advancement Council, Inc.	Johnson	\$68,000.00
A2025-0078	Rockcastle County Conservation District	Rockcastle	\$148,590.00
			\$759,811.00

Deceased Farm Animal Removal (DAR)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2025-0080	Scott County Soil Conservation District	Scott	\$15,000.00
A2025-0081	Shelby County Fiscal Court	Shelby	\$15,000.00
			\$30,000.00

Next Generation Farmer (NextGen)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2025-0055	Washington County Conservation District	Washington	\$30,000.00
			\$30,000.00

Youth Ag Incentives Program (Youth)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2025-0051	Logan County Cattlemens Association Incorporated	Logan	\$70,000.00
A2025-0056	Washington County Conservation District	Washington	\$20,000.00
			\$90,000.00

Total County Funds Recommended for Approval in Programs: **\$909,811.00**

* Indicates a portion of the project is funded from the "State Funds To Support to Counties with Limited Allocation initiative."

Requested Program Amendments

App #	A2024-0245
Applicant Name	Mason County Conservation District
Original Amount Approved	\$230,000
Execution Date	01/09/2025
Requested Change	<p>The applicant requests an <u>additional</u> \$40,000 in Mason County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$270,000.</p> <p>Recommend Approval</p>

APPENDIX D: Application Review & Compliance Committee Minutes

Meeting Date:	April 18, 2025
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Brandon Reed
Attendees:	<p>Committee Members: Wayne Hunt, Dr. Laura Stephenson, Dr. Marcus Bernard (KSU), Laura Sanderfur, Heather Graham, Mark Barker, Bobby Foree, Kevin Fields, Matt Sawyers, Al Pedigo, and Mark Bowling (KDA)</p> <p>KOAP Staff: Brandon Reed, Bill McCloskey, Brian Murphy, Savanna Hill, Alexis Scheidt, Becca Besok, Chelsea Smither, Bailey Siry-Crowder, Sarah Bryant, Tera Roberts, Hunter Jones, Jeff Parman, and Landon Peach.</p>
Minutes Issued By:	Landon Peach
Meeting Call to Order:	9:54 a.m. EDT
Meeting Adjourned:	2:22 p.m. EDT

Agenda Items:
<p>The Application Review and Compliance Committee reviewed three pended application A2024-0265, A2025-0091, A2025-0036, and applications A2025-0045, A2025-0061, A2025-0062, A2025-0066, A2025-0067, A2025-0068, A2025-0086, A2025-0059, A2025-0065, A2025-0089, A2025-0091, A2025-0060, A2025-0064, A2025-0087, A2025-0090, A2024-0222, A2024-0227, A2024-0228, and A2025-0088.</p> <p>Mrs. Laura Sanderfur moved to adjourn into executive session, pursuant to KRS 61.810 (1) (g), to discuss applications A2025-0090, A2025-0086, A2025-0059, A2025-0065, A2025-0089, A2025-0060, A2025-0064, A2025-0087, A2024-0222, A2024-0227, A2024-0228, and A2025-0088; Mr. Matt Sawyers seconded the motion.</p> <p><i>The committee entered executive session at 12:31 p.m.</i></p> <p>Mr. Hunt moved to adjourn into open session, pursuant to KRS 61.810 (1) (g), to vote on applications A2023-0049 and applications A2025-0015, A2024-0238 (pending), A2024-0265 (pending), A2021-0059 (pending), A2025-0013, and A2022-0016.; Mr. Pedigo seconded the motion.</p> <p><i>The committee reconvened in open session at 2:06 p.m.</i></p>

APPENDIX D: Application Review & Compliance Committee Minutes

Agenda Items:

1. A2025-0045 Bourbon County Fire & Rescue
 - a. The committee unanimously recommended funding the application up to \$10,000 in Bourbon County funds to purchase proper grain rescue equipment and training to members of Bourbon County Fire & Rescue.
2. A2025-0061 Washington County Cattlemen's Association, Inc
 - a. The committee unanimously recommended funding the applicant up to \$3,150 in Washington County funds to purchase an enclosed trailer for cooking supplies.
3. A2025-0062 Grayson County Extension Foundation, Inc
 - a. The committee unanimously recommended funding the applicant up to \$67,900 in Grayson County funds for a multi-program storage facility. Dr. Laura Stephenson abstained
4. A2025-0036 Olmstead Rural Fire Department (pending)
 - a. The committee unanimously recommended pending application for further information.
5. A2025-0066 Grain Day, Inc
 - a. The committee unanimously recommended funding the application up to \$10,200 in Daviess County funds for their Kentucky Farm Succession Seminar.
6. A2025-0067 Green River Area Beef Improvement Group
 - a. The committee unanimously recommended denying the Daviess County Ag. Development Council's request to be exempt from the 2025 CAIP guidelines.
7. A2021-0016 Daviess County Conservation District
 - a. The committee unanimously recommended funding the application up to \$10,000 in Daviess County funds for their youth cost share program.
8. A2025-0086 Jessamine County FFA Alumni Association, Inc.
 - a. The committee unanimously recommended denying the request for county funds to provide a cost share program for lime because it is not an eligible cost share item in the 2025 CAIP approved by the KADB. They did agree to revisit adding Lime as an eligible cost-share item to CAIP during the 2026 Policy & Program Guidelines Revisions process.
9. A2025-0059 Ironsides Animal Health

APPENDIX D: Application Review & Compliance Committee Minutes

Agenda Items:

- a. The committee unanimously recommended funding the applicant up to \$9,599 in state funds and \$1,920 in county funds as part of the Large & Food Animal Veterinary Incentives Program. Contingent on the equipment stay with a Kentucky Veterinarian if the applicant were to leave the practice.
- 10. A2025-0065 Dino's Farm LLC
 - a. The committee unanimously recommended pending the application for further information and encouraged the applicant to work with KCARD and a meat processing consultant per the Meat Processors Guidelines.
- 11. A2025-0089 Mt Vernon Animal Clinic
 - a. The committee unanimously recommended funding the application up to \$79,352 in state and Rockcastle County funds to purchase a truck, ultrasound, veterinary bed, pulsator, and a microscope as part of the Large & Food Animal Veterinary Incentives Program.
- 12. A2025-0091 FoodChain, Inc (pending)
 - a. The application is already pending due to the applicant not being able to be present, and no further action was needed at this time.
- 13. A2025-0060 Lowes Produce
 - a. The committee unanimously recommended funding the applicant up to \$3,750 in state funds as part of the Food Safety & Efficiency Incentives Program.
- 14. A2025-0064 Lowes Produce
 - a. The committee unanimously recommended pending the application for further information and encouraging the applicant to work with KCARD.
- 15. A2025-0087 Community Agricultural Nutritional Enterprises, Inc
 - a. The committee unanimously recommended denying the request for operating money. They prefer funding capital investments.
Mrs. Heather Graham abstained
- 16. A2024-0265 Kentucky Halal Meats, LLC
 - a. The application is already pending due to no current updates regarding this project, so no action was necessary at this time.
- 17. A2025-0090 Farmers Alliance, LLC
 - a. The committee unanimously recommended denying the application as it

APPENDIX D: Application Review & Compliance Committee Minutes

Agenda Items:

was presented. They encourage the applicant to brainstorm other ways to obtain the funding.

Mr. Al Pedigo abstained

18. A2024-0222 Kentucky Department of Agriculture

- a. The committee unanimously recommended approving the benchmarks provided by KDA staff and adding them to the legal agreement.
Mark Bowling abstained.
- b. The committee unanimously recommended approving an amendment to allow funds used for online marketing to be released without board approval.
Mark Bowling abstained.

19. A2024-0227 Kentucky Dairy Development Council

- a. The committee unanimously recommended the applicant adding as part of their outreach program, an educational component regarding the Kentucky Agriculture Water Quality Plan, Kentucky No Discharge Operational Permit, and Kentucky Nutrient Management Plan.

20. A2024-0228 Kentucky Beef Network

- a. The committee unanimously recommended approving the benchmarks provided by KBN staff and adding the benchmarks to the legal agreement.

21. A2025-0088 Kentucky Center for Agriculture and Rural Development

- a. The committee unanimously recommended funding the applicant up to \$837,000 in state funds to continue providing assistance and expand its service offerings to KY agribusinesses.

Adjournment:

Committee adjourned in acclamation.