



## 2024 APPROVED GUIDELINE REVISIONS

*The following are changes approved at the November 17, 2023, meeting of the KADB, which go into effect 1/1/2024.*

### KADF Standard Operating Guidelines:

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**Revised** II.D. At-Large Members to allow for six current appointed members to elect the three At-Large Members.

### Projects & State Programs

#### Food Safety and Efficiency Incentives:

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##### **GUIDELINES:**

Reauthorized for 2024. No changes.

#### Large and Food Animal Veterinary Incentives:

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##### **GUIDELINES:**

Reauthorized for 2024

**Revised** C.4. to read "Applicants must receive support (funds) from the county agricultural development council to be eligible for state funds. Applicants could be eligible for a maximum of 5:1 state/county match (ex. Applicant receives \$16,667 from county council, state could match with \$83,333 giving applicant a total of \$100,000 in KADF) with state funds offered as a forgivable loan over five years. **For applications that include motorized vehicles, state funds will be offered as a forgivable loan over three years.**"

**Added** D.1.c.i. to limit the reimbursement of motorized vehicles to \$60,000 and must have a standard mobile vet kit.

#### On-Farm Energy Efficiency Incentives:

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*This section applies **ONLY** to the state energy program. It is not relevant to the CAIP energy investment area.*

##### **GUIDELINES:**

Reauthorized for 2024

**Revised** submission deadlines: April 26, 2024; August 30, 2024; December 20, 2024

**Revised** B.2. to read "Applicants must receive at least \$25,000 in Gross Farm Income (GFI) **from farming for an average of the previous two years** or **an average of** 20% of gross income from farming for the previous two years, calculated by dividing the GFI amount found on the Schedule F by the Adjusted Gross Income amount found on the Form 1040."

**Revised** A.7. and C.1. allow for reimbursement up to \$300 for a third-party energy audit.

## On-Farm Water Management:

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*This section applies **ONLY** to the state water program. It is not relevant to the CAIP on-farm water investment area.*

### GUIDELINES:

Sunsets 10/20/2023. For 2024, any on-farm water applications will go through the standard application process and be reviewed by the Red/White/Blue Application Review Committee.

## Project Guidelines:

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**Farmers Markets** – Reauthorized for 2024

**Revised** C.4. to allow applicants to be eligible for \$250,000 in state funds and any additional county funds received.

**Meat Processors** – Reauthorized for 2024

**Clarified** C.5. to read: “Applicants will be limited to no more than \$250,000 in state funds, per program year.”

## County Programs

### Deceased Farm Animal Removal (DAR):

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Reauthorized for 2024. No changes.

### Next Generation Beginning Farmer (NextGen):

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Reauthorized for 2024

**Added** the following language to B.4. “CAIP recipients and members of their household are excluded from receiving NextGen funds in the same program year.”

**Revised** Question 17 to exclude the previous program year and make a standard question on the application: “Did you attend a CAIP Producer Information meeting for the current program year?”  
(5) Yes (0) No If yes, date of event\*: \_\_\_\_\_

### Shared-Use Equipment:

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Reauthorized for 2024

**Added** “erosion control blanket material roller” to eligible equipment.

## Youth Agricultural Incentives Program (YAIP):

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### STANDARD GUIDELINES:

Reauthorized for 2024

**Revised** B.5. and B.6. in Student Eligibility to remove “Other Agricultural Organization” from eligible mentors.

**Added** the following language to D. Adminstrating Entity Responsibilities (adjusting numbering accordingly):

“11. Site visits: The administrative entity shall ensure a minimum of 25% of approved applicants or 13 recipients, whichever is lesser, receive a site visit prior to the disbursement of funds.”

Additional administrative updates were added to Standard Guidelines to comply with the YAIP Legal Agreement.

## YAIP Investment Areas

**Revised** Investment Area Exclusions as follows:

"2. **Transportation equipment, including** trailers, wagons, and carts are not eligible."

"4. **Chemicals (fertilizer, pesticides, herbicide, etc.) are not eligible.**"

**Added** "Embryos" to Animal Production – Beef, Dairy Category

**Revised** livestock purchase requirements to read: "\*Participants purchasing any type of **breeding** livestock must provide a copy of health papers when requesting reimbursement. **Participants purchasing heifers must submit Heifer Affidavit to certify that all heifers purchased have been developed following the minimum guidelines outlined by the University of Kentucky and the Kentucky Department of Agriculture's "Herd Builders" replacement heifer program (Appendix A).**"

**Removed** from D. Showmanship – Tack, show attire

**Removed** E. Supervised Agriculture Experience (SAE) Investment Area

## County Agricultural Investment Program (CAIP):

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### STANDARD GUIDELINES:

Reauthorized for 2024

**Added** the following language to eligibility requirements as 5. (adjusting numbering accordingly):

VI.A.5. "Producers may submit a voluntary third-party information request form for the Farm Service Agency (FSA) with their application to allow the program administrator to request information directly from FSA, with the producer's permission."

**Revised** eligibility requirement language to read:

VI.A.1. "a. Only one individual per household, regardless of county, is eligible to apply for CAIP funds within a program year. Proof of residency **is required** to verify that multiple individuals within the same household are not applying.

**b. Additionally, all applicants must be a Kentucky Resident.**

c. Residency is determined by a valid **Kentucky** driver's license or photo ID and one utility bill. The address on both the ID and utility bill must match the address provided on the CAIP application. A copy of both shall be **submitted and** placed in the file with the application."

**Revised** I.B.3. to read as follows to allow for implementation of a tiered system:

"Agricultural Development Funds contributed to the CAIP cannot exceed **the percent match denoted in the Investment Area Guidelines.**"\*

**\*Note** – Each of the 11 Investment Areas have revisions with the implementation of this new system. Please review each Investment Area Guidelines for all revisions.

**Revised** III.1. to allow administrative expenses to be based on amount awarded to the program.

## PRODUCER APPLICATION:

**Removed** Question 10, adjusting numbering accordingly:

"Have you increased your farm income by selling value-added products\*\*?" (3) Yes (0) No

**Added** new question as Question 10, adjusting numbering accordingly:

"Have you obtained a Premises Identification Number (PIN) with the Kentucky Department of Agriculture Office of the State Veterinarian?" (5) Yes (0) No *If yes, please list*  
*For additional information, contact [statevet@ky.gov](mailto:statevet@ky.gov) or visit [www.kyagr.com/statevet](http://www.kyagr.com/statevet)*

**Removed** Question 13, adjusting numbering accordingly:

"List up to 6 Best Management Practices (BMPs) from your Kentucky Agriculture Water Quality Plan in place in your farming operation." (1) per BMP listed

**Removed** Question 17, adjusting numbering accordingly:

"Are you currently subscribed to a Conservation District Newsletter?" (5) Yes (0) No

**Revised** Question 22 to exclude the previous program year and make a standard question on the application: "Did you attend a CAIP Producer Information meeting for the current program year?" (4) Yes (0) No If yes, date of event\*: \_\_\_\_\_

## CAIP INVESTMENT AREAS:\*

### **Animal, Large:**

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**Added** to Cattle – Beef & Dairy – Embryos

### **Forage and Grain Improvement:**

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**Removed** from Forage, Pasture, and Grain Production – Limestone

**\*Note** – Each of the 11 Investment Areas has revisions with the implementation of the new tiered system. Please review each Investment Area Guidelines for all revisions.