

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the September 18, 2020 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Governor's Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
September 18, 2020  
404 Ann Street  
Frankfort, KY 40601**

**Call to Order**

Governor Andy Beshear, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:05 a.m. (EDT).

**Roll Call**

The following members were present: Andy Beshear, Agriculture Commissioner Dr. Ryan Quarles, Sarah Butler (designee for interim Secretary Larry Hayes), Dr. Laura Stephenson (designee for Dean Nancy Cox, Dr. Kirk Pomper (designee for Dr. M. Christopher Brown II), Mark Barker, Bobby Foree, Fritz Giesecke, Pat Henderson, Stewart Hughes, Matthew Hinton, Wayne Hunt, Dr. Gordon Jones and Al Pedigo.

Members absent: Jim Mahan and Katie Moyer.

**Notification of Media**

Governor Beshear received verification from Marielle McElmurray, Director of Public Affairs, that the media had been notified of the KADB monthly meeting.

**Welcome**

Governor Beshear welcomed everyone to the meeting and introduced Dorsey Ridley as the new Executive Director for the Governor's Office of Agricultural Policy (GOAP).

**Approval of Minutes**

Governor Beshear entertained a motion to approve the minutes of the August 21, 2020 board meeting.

Mr. Hinton moved to approve the minutes, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles updated the board on the activities of the Kentucky Department of Agriculture (KDA). Commissioner Quarles mentioned the upcoming Farm Safety Week celebration, the North American International Livestock Exposition approval and the national search for state veterinarian. Commissioner Quarles stated KDA has currently received 10 applications with a selection being made in October.

**Executive Director's Report**

Governor Beshear yielded the floor to Dorsey Ridley, GOAP Executive Director, to report to the board.

Mr. Ridley welcomed everyone to the teleconference meeting and introduced himself as the new Executive Director of the Governor's Office of Agricultural Policy (GOAP). He updated the board on the activities of the GOAP and referenced the recently released annual report and agritech articles from Governor Beshear. He also mentioned recent visits with former Representative Fred Nessler in Graves County and his and GOAP's testimony at the tobacco oversight committee.

**Deputy Executive Director's Report**

Governor Beshear yielded the floor to Bill McCloskey, GOAP Deputy Executive Director, to report to the board.

Mr. McCloskey mentioned the request for proposals (RFP) for the Meat Processing Investment Program expert consultant.

Mr. McCloskey referenced the July 2020 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memorandum (*on file*).

Mr. McCloskey referenced the Update on 2020 County Initiatives memorandum (*on file*). The deadline for submitting names for the county councils and updated five year comprehensive plans was extended to October 31, 2020 due to COVID-19.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of August 26, 2020.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of August 27, 2020.

Mr. McCloskey reviewed the State Fund Distribution to Counties (*on file*) as of September 2, 2020.

Mr. McCloskey reviewed the K AFC Statement of Financial Position (*on file*) as of August 31, 2020.

Mr. McCloskey reviewed the Kentucky Agricultural Finance Corporation meeting agenda (*on file*) and reviewed applications submitted to the K AFC Board for action (*on file*) as of September 11, 2020.

Mr. Hughes moved to approve the Deputy Executive Director's Report; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Presentations**

Governor Beshear called on Renee Carrico to introduce the following presentations.

**A2018-0012                    Agriculture and Environment in the Classroom**  
Presenter: Jennifer Elwell, Executive Director

No action necessary on presentation.

At this time, 10:50 a.m., Commissioner Quarles assumed the chair.

**A2019-0195                    Kentucky State University**  
Presenter: Joni Nelson, Manager of the Center or Sustainability of Farms and Families/ Extension Associate

Dr. Jones moved to approve the presentation by Kentucky State University and progress towards benchmarks, goals and objects to release second year funding; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Dr. Pomper abstained.

**Meat Processing Expansion Committee Report**

Commissioner Quarles called on Mr. Hunt to provide the Meat Processing Expansion Committee report.

Mr. Hunt updated the board on the Meat Processing Expansion Committee meeting on August 28. He mentioned several applications had been pended until the consultant could be hired.

Mr. Hughes moved to approve the committee report; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

### **Kentucky Dairy Development Council (KDCC) Recipient Review Committee Report**

Commissioner Quarles called on Dr. Jones to give the KDCC Committee report.

Dr. Jones updated the board on the recent activities from the September 2 meeting. He mentioned the milk companies were no longer matching funding for the milk program and work is being done to find alternative matching funding.

Mr. Pedigo moved to accept the committee report; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

### **On-Farm Energy Committee**

Commissioner Quarles called on Mr. Henderson to provide the On-Farm Energy Committee report.

Mr. Henderson updated the board on the September 17 meeting. The committee will be recommending all nine energy projects for board approval at the October meeting.

Mr. Henderson moved to approve the committee report; Mr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

### **Memo Action Items**

Commissioner Quarles called on Danielle Milbern and Ms. Carrico to present the following memo action items:

#### **A2019 – 0045                      Brown Ag, LLC**

Ms. Carrico presented a memorandum (*on file*) on the above referenced project requesting a 12-month time extension to complete spring development portion of the project.

Staff recommended to approve the 12- month time extension until January 30, 2022.

Mr. Hinton moved to approve the staff recommendation, as presented; Mr. Henderson seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **A2019 – 0158                      Maggie's Garden and More Corporation**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a 6-month time extension to allow more time to finalize check request documentation.

Staff recommended to approve the 6-month time extension until March 9, 2021.

Mr. Hunt moved to approve the staff recommendation, as presented; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **A2019 – 0178                      City of Marion KY Tourism Commission**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a 6-month time extension to allow for construction to be completed.

Staff recommended to approve the 6-month time extension until March 9, 2021.

Mr. Hunt moved to approve the staff recommendation, as presented; Mr. Henderson seconded the motion.

VOTE: Motion Passed; Unanimous.

### **New Business**

#### **New Applications for Referral<sup>1</sup>**

Commissioner Quarles called on Mr. McCloskey to present new applications for referral.

Mr. McCloskey referenced three (3) new applications for referral.

Mr. Hinton moved to refer the submitted applications to the appropriate committees; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Programs Recommended for Approval<sup>2</sup>**

Commissioner Quarles called on Mr. McCloskey to present programs recommended for approval.

Mr. McCloskey referenced nine (9) County Agricultural Investment Program (CAIP) applications totaling \$1,477,430; two (2) Dead Animal Removal (DAR) applications totaling \$13,750; one (1) Next Generation Farmer totaling \$30,000; one (1) Shared-Use Equipment program totaling \$5,750; and one (1) Youth Ag Incentives Program application totaling \$2,625. The total program funding is \$1,529,555.

Dr. Jones moved to approve all programs meeting state guidelines, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Project Recommendations for Funding**

Commissioner Quarles called on Ms. Carrico and Ms. Milbern to present the following recommendations for funding:

##### **On-Farm Water Management Program Small Scale Grant**

**A2020 – 0181**

**Andrew Ellison D/B/A Southern Sweet Berry Farm**

Ms. Carrico reference the above application requesting \$1,012 in State funds to install a water line and microirrigation system to utilize water from a point for their blueberry operations.

The On-Farm Water Management committee recommends approving this request up to \$1,912 in State funds, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2030-0185**

**ASAPFish, LLC**

Ms. Carrico referenced the above application requesting \$10,000 in State funds to purchase and install a pump, piping and cistern to capture and distribute water from a spring throughout the aquaculture operation.

The On-Farm Water Management Committee recommends approving this request up to \$10,000 in State funds, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Hughes seconded the motion.

VOTE: Motion Passed; Unanimous.

##### **Meat Processing Investment Programs**

**A2020 – 0141**

**Loretto Butcher Shop (Level 2)**

Ms. Carrico referenced the above application requesting \$37,500 in State funds to purchase and install a freezer, vacuum machine, meat band saw, grinder, hoists and building improvements for its custom processing facility.

The Meat Processing Expansion Committee recommended approving the request up to \$37,500 in State funds, subject to terms and conditions

Mr. Pedigo moved to approve the committee recommendation, as presented; Dr. Stephenson seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0200                      Moonlight Meat Processing, Inc. (Level 2)**

Ms. Carrico referenced the above application requesting of up to \$37,500 in State funds to purchase and install freezer, split saw, breaker saw and cooling unit for its USDA processing facility.

The Meat Processing Expansion Committee recommended approving the request up to \$37,500 in State funds, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous

**Projects Recommended for Approval**

Commissioner Quarles called on Ms. Milbern and Ms. Carrico to present the following recommendations for funding:

**A2020 – 0146                      Triple J Farms**

Ms. Milbern referenced the above application requesting \$115,000 in State funds and \$65,000 in multiple county funds to build a farm market.

The White Application Review Committee recommended approving the request for up to \$180,000 in County funds matched by State funds with the option for a participation loan at 2.75% interest rate for a period of 7 years, subject to terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Mr. Barker and Mr. Hughes abstained.

**A2020 – 0173                      Hinton's Orchard & Farm Market, LLC**

Ms. Milbern referenced the above application requesting \$10,000 in multiple County funds to expand its commercial kitchen.

The White Application Review Committee recommended approving the request for up to \$10,000 in multiple County funds, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0178                      Owen County Farm Bureau, Inc.**

Ms. Milbern referenced the above application requesting \$4,000 in Owen County funds to improve accessibility at the farmer's market facility.

The White Application Review Committee recommended approving the request for up to \$4,000 in Owen County funds, subject to terms and conditions.

Mr. Hughes moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0179                      Greenup County Extension District Board**

Ms. Milbern referenced the above application requesting \$10,000 in Greenup County funds to purchase mobile livestock pens.

The White Application Review Committee recommended approving the request of up to \$10,000 in Greenup County funds, subject to terms and conditions.

Dr. Pomper moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Dr. Stephenson abstained.

**A2020 – 0180                      Nash Farms**

Ms. Carrico referenced the above application requesting \$45,679 in funds to develop a produce facility to conform to food safety standards.

The White Application Review Committee recommended approving the request of up to \$45,679 in County funds matched by State funds with option for a participation loan at 2.75% interest rate over period of seven years, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0187                      Kentucky Agriculture and Environment in the Classroom, Inc.**

Ms. Carrico referenced the above application requesting \$120,000 in State funds for educational materials and program services.

The White Application Review Committee recommended approving the request of up to \$120,000 in State funds, subject to terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0197                      Kentucky Department of Agriculture**

Ms. Milbern referenced the above application requesting \$259,000 in State funds over a two year period to continue to support the Kentucky Grape and Wine Council (KGWC).

The White Application Review Committee recommended approving the request of up to \$259,000 in State funds, subject to terms and conditions.

Ms. Butler moved to approve the committee recommendation, as presented; Mr. Geisecke seconded the motion.

VOTE: Motion Passed; Dr. Quarles Abstained.

**Project Recommendations for No Funding**

Commissioner Quarles called on Ms. Carrico to present the following recommendations for no funding:

**A2020 – 0177                      Wilburn R. Sisco**

Ms. Carrico referenced the above application requesting \$10,000 in State funds to build a pond for his cattle operation in Hardin County.

The On-Farm Water Management Committee recommends denying the the request, as the applicant did not meet eligibility criteria.

Mr. Henderson moved to approve the committee recommendation, as presented; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0186                      Anne Severn**

Ms. Carrico referenced the above application requesting \$1,500 in State funds to develop a spring to harvest water for livestock.

The On-Farm Water Management Committee recommends denying the the request, as the applicant did not meet eligibility criteria.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0192                      Honey Tree Farm, LLC**

Ms. Carrico referenced the above application requesting \$6,160 in State funds to install a water line and waterers for livestock.

The On-Farm Water Management Committee recommends denying the the request, as the applicant did not meet eligibility criteria.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Commissioner Quarles called on Mr. McCloskey to present the following pending applications:

Mr. McCloskey stated there were five (5) project application pending.

No action necessary on pending projects or programs.

**Closing Remarks**

Commissioner Quarles thanked the staff for the organization of the meeting.

The KADB Blue Application Review Committee will meet immediately following adjournment of the regular business meeting.

**Next Meeting**

Commissioner Quarles stated the next KADB meeting will be held on Friday, October 16, 2020 at 10:00 a.m. (EDT).

**Adjournment**

Commissioner Quarles entertained a motion to adjourn.

Mr. Hinton moved to adjourn the September KADB meeting; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

The KADB meeting adjourned at 11:51 a.m. (EDT).

APPROVED DATE: 10-20-2020  
PRESIDING OFFICER: Ryan Quarles  
Commissioner Ryan Quarles  
BOARD SECRETARY: Milinda Sosby  
Milinda Sosby

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
3. A detailed list of the applications funded under On-farm water program is attached as Appendix C.
4. A detailed list of the applications funded under Meat Processing Investment Programs is attached as Appendix D.
5. A copy of the Kentucky Dairy Development Council Recipient Review Committee Meeting Minutes is attached as Appendix E.
6. A copy of the On-Farm Energy Committee minutes is attached as Appendix F.
7. A copy of the White Application Review Committee minutes is attached as Appendix G.
8. A copy of the Blue Application Review Committee minutes is attached as Appendix H.
9. A copy of the Meat Processing Expansion Committee minutes is attached as Appendix I.
10. A copy of the Program Evaluation Committee minutes is attached as Appendix J.
11. A copy of the Kentucky Horticulture Council Recipient Review Committee minutes is attached as Appendix K.
12. A copy of the KADB's Compliance Committee minutes is attached as Appendix L.



**APPENDIX A: New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2020-0202	Kentucky Horticulture Council <i>Statewide Horticulture Technical Assistance, Education, Research and Marketing</i>	_ALL	RRC
A2020-0214	Hancock County Cattleman's Association LTD. <i>Youth Cost Share Program</i>	Hancock	Blue
A2020-0221	Patterson's Butcher Shop <i>Meat Processing Investment Program - Level 4</i>	Monroe	Processing

**APPENDIX B: Programs Recommended for Approval****CAIP**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0194	Scott County Soil Conservation District	Scott	\$250,000.00
A2020-0201	Wayne County Agriculture Development Council, Inc.	Wayne	\$125,600.00
A2020-0203	Green River Area Beef Improvement Group, Inc.	Webster*	\$26,537.00
A2020-0205	Jackson County Cattlemen's Association Incorporated	Jackson	\$160,464.00
A2020-0206	Fayette County Conservation District	Fayette	\$225,000.00
A2020-0213	Hancock County Conservation District	Hancock	\$99,287.00
A2020-0215	Franklin County Cattlemen's Association, Inc.	Franklin	\$131,134.00
A2020-0222	Woodford County Agriculture Advancement Council, Inc.	Woodford	\$275,000.00
A2020-0224	Pendleton County Agricultural Diversification Association, Inc.	Pendleton	\$184,408.00
			<b>\$1,477,430.00</b>

**Deceased Farm Animal Removal (DAR)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0217	Franklin County Conservation District	Franklin	\$8,750.00
A2020-0223	Fleming County Fiscal Court	Fleming	\$5,000.00
			<b>\$13,750.00</b>

**Next Generation Farmer (NextGen)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0196	Scott County Soil Conservation District	Scott	\$30,000.00
			<b>\$30,000.00</b>

**Shared-Use Equipment Program**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0216	Franklin County Conservation District	Franklin	\$5,750.00
			<b>\$5,750.00</b>

**Youth Ag Incentives Program (Youth)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
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**APPENDIX B: Programs Recommended for Approval**

A2020-0204	Green River Area Beef Improvement Group, Webster* Inc.	\$2,625.00
		<hr/> <b>\$2,625.00</b>

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Total County, State\* Funds Recommended for Approval in Programs: **\$1,529,555.00**

**APPENDIX C: On-Farm Water SSG Projects Recommended for Approval**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>FUNDS REQUESTED</b>
A2020-0181	Andrew Ellison D/B/A Southern Sweet Berry Farm	Graves	\$1,912.00
A2020-0185	ASAPFish, LLC	Woodford	\$10,000.00
Total State Funds Recommended for Approval:			<b>\$11,912.00</b>
# Awards: 2		# Counties: 2	

*\*The On-Farm Water Management Program provides funding to promote water resilience on farms. The Small Scale Grant (SSG) is for a private farm that wishes to implement bestmanagement practices for water management on the farm.*

**APPENDIX D: Meat Processing: Level 2 Simplified Processor  
Capacity Expansion Recommended for Approval**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>FUNDS REQUESTED</b>
A2020-0141	Loretto Butcher Shop <i>Meat Processing Investment Program - Level 2</i>	Marion	\$37,500.00
A2020-0200	Moonlight Meat Processing, Inc <i>Meat Processing Investment Program - Level 2</i>	Whitley	\$37,500.00
Total State Funds Recommended for Approval:			<b>\$75,000.00</b>
# Awards: 2		# Counties: 2	

*\*The Meat Processing Investment Program provides funding to incentivize economical expansion of Kentucky meat processors to process Kentucky livestock and poultry.*

*Level 1 Incentives are for a USDA-inspected processing facilities or USDA-exempt poultry processing facilities needing assistance in operating costs related to increasing the number of head of Kentucky animals. Incentives are paid on a per head basis above the applicant's established baseline up to \$20,000.*

*Level 2 Simplified Processor Capacity Expansion is for processors interested in making small or modest facility improvements. Awards are 75% cost-reimbursement up to \$37,500.*

# APPENDIX E: KY Dairy Development Council Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	September 2, 2020
<b>Meeting Location:</b>	Zoom Meeting
<b>Committee Chair:</b>	Danielle Milbern
<b>Attendees:</b>	Committee members: Dr. Gordon Jones, Mark Barker, Tim Hughes GOAP Staff: Bill McCloskey, Dorsey Ridley, Danielle Milbern, Sandra Gardner KDDC staff: H.H Barlow, Jennifer Hickerson, Dave Roberts, Freeman Brundige Other: Dr. Jeff Bewley
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	2:33 p.m.
<b>Meeting Adjourned:</b>	4:10 p.m.
<b>Agenda Items:</b>	
<p><b>I. Cost-Share Program Proposal:</b></p> <ul style="list-style-type: none"> <li>A. H.H. Barlow and Dr. Bewley presented Milk 2.0 Power Point and answered committee member questions, comments.</li> <li>B. Jennifer Hickerson and Mr. Barlow explained the budget associated with Milk 2.0.</li> <li>C. The committee discussed the 5% cut to KDDC's overall budget for its next application submission <ul style="list-style-type: none"> <li>• KDDC consultants explain how it would be hard to cut a new program 5%. The Committee suggested to make a make a separate project application for Milk 2.0.</li> </ul> </li> </ul> <p><b>II. Motion to adjourn was made by Mark Barker and seconded by Dr. Jones , all committee members left the zoom call.</b></p>	
<b>Next Meeting October 27, 2020</b>	

## APPENDIX F: Energy Committee Meeting Minutes

<b>Meeting Date:</b>	September 17, 2020
<b>Meeting Location:</b>	Zoom Meeting
<b>Committee Chair:</b>	William McCloskey
<b>Attendees:</b>	Committee members: Alan Goble, Pat Henderson, Scott Maas GOAP staff: Dorsey Ridley, Bill McCloskey, Stefanie Osterman UK Staff: Dr. Doug Overhults
<b>Minutes Issued By:</b>	Stefanie Osterman
<b>Meeting Call to Order:</b>	9:00 a.m.
<b>Meeting Adjourned:</b>	10:06 a.m.
<b>Agenda Items:</b>	
<b>I. Energy Committee</b>	
<b>A. Review of energy projects</b>	
The Committee met and discussed all the energy projects. All energy projects were recommended for approval.	
<ul style="list-style-type: none"><li>• 3 poultry</li><li>• 5 dairy</li><li>• 1 produce</li></ul>	
The energy projects will be presented for approval at the October board meeting.	
<b>II. Next Meeting January 21<sup>st</sup> 9:00 am (eastern time)</b>	

## APPENDIX G: White Application Review Committee Minutes

<b>Meeting Date:</b>	9/18/2020
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee members: Fritz Giesecke, Matt Hinton, Dr. Laura Stephenson (designee for Nancy Cox), Dr. Gordon Jones, Keith Roger (KDA rep.)  GOAP staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Renee Carrico, Sandra Gardner, Brian Murphy
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:00 a.m. EDT
<b>Meeting Adjourned:</b>	9:10 a.m. EDT
<b>Agenda Items:</b>	
<p>1. A2020-0172            McLean County Fiscal Court  a.) Committee recommends pending at request of applicant.</p> <p>2.A2020-0198            Bourbon County Board of Education  a.) A motion to recommend to fund the applicant for \$18,000 in Bourbon County funds by Matt Hinton and second by Keith Rogers passed unanimously.</p>	



## APPENDIX H: Blue Application Review Committee Meeting Minutes

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<b>Meeting Date:</b>	9/18/2020
<b>Meeting Location:</b>	Zoom Meeting
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Bobby Force, Sarah Butler, Wayne Hunt, Keith Rogers GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Brain Murphy
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	11:51 a.m.
<b>Meeting Adjourned:</b>	12:10 p.m.

<b>Agenda Items:</b>
<ol style="list-style-type: none"><li>1. A2020-0214 Hancock County Cattlemen's Association LTD<ol style="list-style-type: none"><li>a. Committee recommends approving \$5,000 in Hancock County funds.</li></ol></li></ol>

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# APPENDIX I: Meat Processing Expansion Committee Meeting Minutes

<b>Meeting Date:</b>	Monday, September 21, 2020
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	Committee: Wayne Hunt, Al Pedigo, Dr. Gordon Jones, Pat Henderson, Bobby Foree, Stewart Hughes, Al Pedigo and Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey and Kellie Padgett UK Staff: Dr. Gregg Rentfrow GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Renee Carrico, Brian Murphy and Sandra Gardner Other: Becky Thompson, Katelyn Hawkins, Ashton Potter and Laurie White
<b>Minutes Issued By:</b>	Renee Carrico
<b>Meeting Call to Order:</b>	2:02 AM
<b>Meeting Adjourned:</b>	3:43 AM

## Agenda Items:

### I. Applications

#### a. Level 4 Applications

##### A2020-0144 Bluegrass Lamb Company

- Staff gave an update on Bluegrass Lamb Company
- Application remains pending until 3<sup>rd</sup> party consultant report is submitted.

##### A2020-0221 Patterson Butcher Shop

- Jordan Patterson Emmert gave an overview of the business plans to expand.
- The Committee inquired about meat processing experience, labor needs and waste management.
- A motion to recommend to pend the application until a 3<sup>rd</sup> party consultant report is submitted was made by Stewart Hughes and seconded by Al Pedigo. Motion passed unanimously.

#### b. Level 3 Applications

##### A2020-0145 Summit Holdings Inc.

- Staff gave an overview of the spreadsheet showing funding allocated to meat processors that submitted applications in 2020 as well as their past applications.
- Committee discussed how those that applied before the Meat Processing Investment Program (MPIP) was created should be handled.
- A motion that Global Food Safety Initiative (GFSI) certification and associated costs in previous projects would not be counted against MPIP funding was made by Pat Henderson and seconded by Dr. Gordon Jones. Motion passed.
- A motion to recommend to fund the application for \$249,922 was made by Mr. Henderson and seconded by Mr. Pedigo. Motion passed unanimously.

#### c. Level 2 Applications

##### A2020-0219 Fleming Meat Packers/J Trester Enterprises, LLC.

- Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
- A motion to recommend to fund the application for \$37,500 in State funds was made by Bobby Foree and seconded by Mr. Henderson. Motion passed unanimously.

##### A2020-0220 Owl Holl'er, LLC.

# APPENDIX J: KADB Program Evaluation Committee Meeting Minutes

<b>Meeting Date:</b>	September 4, 2020
<b>Meeting Location:</b>	GOAP <i>via</i> Zoom Meeting
<b>Meeting Chair:</b>	Stefanie Osterman, County Programs Manager
<b>Attendees:</b>	Committee: Pat Henderson, Gordon Jones, Mark Barker, Keith Rogers, Matt Hinton  Staff: Renee Carrico, Bill McCloskey, Danielle Milbern, Stefanie Osterman, Milinda Sosby
<b>Minutes Issued By:</b>	Sandra Gardner
<b>Meeting Call to Order:</b>	9:00 a.m. EDT
<b>Meeting Adjourned:</b>	10:30 a.m. EDT
<b>Agenda Items:</b>	
<p><b>I. Review of Survey</b> Committee was asked if there were any comments on the board survey emailed to them. No one had any issues.</p> <p><b>II. Overview of Additional Items to be included on the survey (finalized questions attached)</b></p> <p style="padding-left: 40px;">i. On-Farm water -Add fence requirement for on-farm ponds for livestock producers. Pat made the motion. Mark Seconded. Motion passed.</p> <p style="padding-left: 40px;">Large Animal/Small Animal</p> <p style="padding-left: 40px;">ii. Buyer-Seller Clause –vote on whether or not to remove clause of leave as is. Matt made the motion. Pat seconded. Motion passes.</p> <p style="padding-left: 40px;">iii. Scoring committee language to include household- Matt made the motion. Pat seconded. Motion passed.</p> <p style="padding-left: 40px;">iv. Farmers Market guidelines-add requirement that county council in which market exists make high priority and contribute funds to the project. Pat made the motion. Matt seconded. Motion passed.</p> <p style="padding-left: 40px;">v. On-Farm Energy Require separate solar separate meters–household and agriculture and include cost share of the installation of meter. Keith made the motion. Matt seconded. Motion passed.</p> <p><b>III. Update on Action Items</b></p> <p style="padding-left: 40px;">i. EPD Update-Renee gave an update on EPDs as well as interest groups. Staff will begin planning for interest groups to happen in January/February</p> <p><b>IV. Next Meeting – December 8, 2020, 9-11 am</b></p> <p><b>V. Meeting adjourned</b> by acclamation at 10:30 a.m. EDT.</p>	

# APPENDIX K: KY Horticulture Council Recipient Review Committee Meeting Minutes

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<b>Meeting Date:</b>	September 25, 2020
<b>Meeting Location:</b>	Zoom Meeting
<b>Committee Chair:</b>	Dr. Kirk Pomper
<b>Attendees:</b>	Committee members: Bobby Foree, Fritz Giesecke, Dr. Kirk Pomper, Keith Rogers GOAP staff: Bill McCloskey, Dorsey Ridley, Danielle Milbern, Sandra Gardner, Grace Clark, Diana Carrier, Kelly Childers, Marielle McElmurray KHC staff: Cindy Finneseth
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:35 a.m.
<b>Meeting Adjourned:</b>	10:21 a.m.
<b>Agenda Items:</b>	
<p><b>I. Committee discussed the following in regards to the A2020-0202 application:</b></p> <ul style="list-style-type: none"> <li>○ <b>The reduction in funds in the benefits and travel budget categories.</b></li> <li>○ <b>Current research being conducted</b></li> <li>○ <b>New matching grant funds from various sources</b></li> <li>○ <b>The importance of the KADB funds to KHC</b></li> </ul> <p><b>II. A2020-0202 Project Application</b> Mr. Foree motioned to recommend funding A2020-0202, Mr. Giesecke seconded the motion. Motion passed unanimously.</p>	
<b>Next Meeting November 20, 2020</b>	

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# APPENDIX L: KADB Compliance Committee Meeting Minutes

<b>Meeting Date:</b>	September 29, 2020
<b>Meeting Location:</b>	GOAP via Zoom Meeting ID: 915 7418 1554
<b>Meeting Chair:</b>	Sandra Gardner, Director of Compliance & Outreach
<b>Attendees:</b>	Committee: Mark Barker, Sarah Butler, Bobby Foree, Pat Henderson Staff: D. Ridley, L. Bates, R. Carrico, D. Carrier, S. Gardner, B. McCloskey, D. Milbern, B. Murphy, M. Sosby Guests: A. Botts, K. Hawkins, B. Lackey, M. South, J. Spurrier, B. Thompson
<b>Minutes Issued By:</b>	Sandra Gardner
<b>Meeting Call to Order:</b>	9:03 a.m. EDT
<b>Meeting Adjourned:</b>	10:32 a.m. EDT
<b>Agenda Items:</b>	
<p><b>I. Previous Meeting Minutes</b> Staff reviewed the minutes of the Aug. 4 special meeting of the committee. Staff also noted that the committee minutes for the special meeting were approved in September as part of the full KADB August meeting minutes.</p> <p><b>II. Old Business</b></p> <p><b>A. Requests</b></p> <p>a. <b>Beef &amp; Bacon Custom Processing L.L.C. (A2013-0301 &amp; A2017-0185)</b></p> <p>a. Brian Murphy presented a request from the Recipient to waive the pro-rated payback of its cost-reimbursement grants in anticipation of selling the facility prior to the end of the 10-year moratorium, as outlined in the Legal Agreement.</p> <p>b. Dr. Wes Spurrier answered questions of the committee.</p> <p>c. After review and much discussion, <i>Mr. Henderson moved to pend this request until conversations have been made with a potential buyer; Ms. Butler seconded the motion.</i> The motion passed.</p> <p>2. <b>Edmonton-Metcalf County Industrial Authority (A2011-0154)</b></p> <p>a. Mr. Murphy presented a request from EMCIA to waive the pro-rated payback of its cost-reimbursement grant in anticipation of selling the facility prior to the end of the 10-year moratorium, as outlined in the Legal Agreement. <i>Two years remain on the moratorium.</i></p> <p>b. Matt South answered questions and indicated that they have currently have a tenant with a 90-day lease for about half of the bank payment.</p> <p>c. After review and much discussion, <i>Ms. Butler moved to pend this request until a potential buyer is identified; Mr. Barker seconded the motion.</i> The motion passed.</p> <p><b>B. Updates / Informational</b></p>	

**1. Foothills Products and Services, Inc. (A2008-0280)**

- a. Bill McCloskey reviewed previous action by the committee related to this project and updated the committee on the recent conversation.
- b. Mr. McCloskey indicated that the identified buyer had declined the board's offer *"to forgive \$250,000 of the remaining debt for the project with the stipulation that the new owner would not be eligible for Meat Processing Investment Program Level 3 funding and recommend."* No counter offer was indicated
- c. After much discussion, the committee directed staff to have direct conversations with the buyer regarding the board's offer and discuss any possible counter offers.

**Action:** Staff will contact Mr. Hatfield and report to the committee at its next meeting.

**2. Meade County Riverport Authority (A2013-0038)**

- a. Sandy Gardner reviewed the previous update to the committee related this project and reviewed a letter from the attorneys for Consolidated Grain and Barge Co. (CGB) indicating that the annual grain volume reports submitted to MCRA are proprietary and confidential business information of CGB. The letter also requests that those reports be excluded from any Open Records request, citing KRS 61.878(1)(C)(1).
- b. Ms. Gardner noted that prior to this request some of the information indicated had been provided to the board as a summation of the end of the project. Additionally, no recent open record requests have been made, regarding this project.
- c. After discussion, the committee directed staff to verify if the information requested qualifies for exemption under open records, and apply findings to any requests that are made.

**Action:** Staff will review and respond to the letter with the findings of exemption.

**3. Seven Springs Sorghum Producers LLC (A2015-0108)**

- a. Ms. Gardner reminded the committee of the prior update on this project at its last regular meeting where the committee requested an additional year of reporting, since the annual sorghum festival was not held in 2019.
- b. Ms. Gardner provided an update on a call with the new program contact, Harry Irwin. The new contact will report for 2020 and 2021. While no sorghum festival, there has been agritourism activity at the facility.
- c. No action necessary.

**III. New Business**

**A. Updates / Informational**

**1. Four Hills Farm LLC (A2012-0017)**

- a. Mr. McCloskey reviewed correspondence between KAFC staff and the Recipient Jim Mansfield, indicating that for various reasons the loan payment due in May will be paid in October.

- b. Mr. McCloskey noted that the agreement allows for a 10 percent penalty on late payments.
- c. After discussion, *Mr. Henderson moved to waive the 10 percent penalty if payment is received by Oct. 30. If received after Oct. 30 the late penalty will be imposed back to the original date and terms of the payment. Mr. Barker seconded the motion.* The motion passed without dissent.
- d. The committee also directed staff to request updated financial statements from the Recipient.

**Action:** Staff will request financial statements and convey the committee's consideration to the Recipient.

**2. Ohio Valley Farm Business Analysis (A2019-0024)**

- a. Mr. McCloskey provided an update on the project, noting that the new specialist hired through this project has since resigned. The Recipient has received two years of its 6-year funding.
- b. Mr. McCloskey noted that OVFBA board would be meeting in November to consider how to proceed in light of funding cuts from UK.
- c. No action necessary at this time.

**B. Requests**

**Western Kentucky State Fair, Inc. (A2019-0120)**

- a. Renee Carrico reviewed a memo and request from the Recipient to extend the time to secure County funds for its project to Feb. 21, 2021.
- b. After discussion, *Ms. Butler moved to recommend approval of the request at the October KADB meeting; Mr. Barker seconded the motion.* The motion passed without dissent.

**Action:** Staff will prepare a memo to present for the Board's consideration in October.

**C. Report Review**

**Beef Solutions (A2017-0118)**

- a. Ms. Gardner reviewed the most recent quarterly report for the project.
- b. Katelyn Hawkins and Becky Thompson provided additional updates and answered questions.
- c. No action necessary

**IV. Compliance Review**

**A. The list of 0-2% interest loans was reviewed with staff, highlights included**

- 1. One of two loans marked late on their payments submitted recently, the other will pay in October.
- 2. Loans with upcoming payments reviewed, as well.

**B. The list of open forgivable loans was reviewed.**

- 1. Loans where forgiveness is earned over five years of operation were highlighted, which comprises 1/2 of the remaining forgivable loans.

2. Three forgivable loans maturing in 2020 were noted.

C. The list of projects/programs with **reporting 31 or more days late** was reviewed.  
Out of 498 active projects/programs, 23 were listed (4.6%).

V. **Next Regular Quarterly Meeting – December 8**  
*Additional special meetings may be called, as needed.*

VI. **Meeting adjourned** by acclamation at 10:32 a.m. EDT.

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