

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the October 16, 2020 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Governor's Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
October 16, 2020  
404 Ann Street  
Frankfort, KY 40601**

**Call to Order**

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:00 a.m. (EDT).

**Roll Call**

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Sarah Butler (designee for interim Secretary Larry Hayes), John Ard (designee for Governor Andy Beshear), Joni Nelson (designee for KSU President Dr. Christopher Brown II), Dean Nancy Cox, Mark Barker, Bobby Foree, Fritz Giesecke, Pat Henderson, Robbie Williams, Tom McKee, Matthew Hinton, Wayne Hunt, Dr. Gordon Jones, Katie Moyer and Al Pedigo.

**Notification of Media**

Commissioner Quarles received verification from Marielle McElmurray, Director of Public Affairs, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the meeting.

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the September 18, 2020 board meeting.

Mr. Hinton moved to approve the minutes, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles updated the board on the activities of the Kentucky Department of Agriculture (KDA). Commissioner Quarles mentioned the wrap up of Farm Safety Week celebration, the North American International Livestock Exposition preparations and a meeting with EPA region 4 representatives.

**Executive Director's Report**

Commissioner Quarles yielded the floor to Dorsey Ridley, GOAP Executive Director, to report to the board.

Mr. Ridley welcomed everyone to the teleconference meeting and updated the board on the activities of the GOAP. He mentioned his testimony before the Tobacco Settlement Agreement Fund Oversight committee, a meeting with Kentucky Farm Bureau, a meeting with KDA senior staff to move Kentucky agriculture forward and several site visits with funding recipients.

Mr. Ridley yielded the floor to Brian Lacefield, state executive director USDA Farm Service Agency, who provided an update on markets, federal programs and effects of COVID-19 across the state.

### **Deputy Executive Director's Report**

Commissioner Quarles yielded the floor to Bill McCloskey, GOAP Deputy Executive Director, to report to the board.

Mr. McCloskey referenced the August 2020 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memorandum (*on file*).

Mr. McCloskey referenced the Compliance Summer 2020 Quarterly Report (*on file*).

Mr. McCloskey referenced the Update on 2020 County Initiatives memorandum (*on file*). The deadline for submitting names for the county councils and five-year update of the comprehensive plans was extended to October 31, 2020 due to COVID-19.

Mr. McCloskey referenced the Statewide Investment Projects (Big 4) Staff Brief (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of September 23, 2020.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of September 21, 2020.

Mr. McCloskey reviewed the K AFC Statement of Financial Position (*on file*) as of September 31, 2020.

Mr. McCloskey reviewed the Category B Loans (*on file*) as of September 28, 2020.

Ms. Moyer moved to approve the Deputy Executive Director's Report; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

### **Meat Processing Expansion Committee Report**

Commissioner Quarles called on Mr. Hunt to provide the Meat Processing Expansion Committee report.

Mr. Hunt updated the board on the Meat Processing Expansion Committee meeting on September 21. He mentioned several applications had been pended until the consultant could be hired.

Ms. Moyer moved to approve the committee report; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

### **Program Evaluation Committee Report**

Commissioner Quarles called on Mr. Henderson to give the Program Evaluation Committee report.

Mr. Henderson updated the board on the recent activities from the September 23<sup>rd</sup> meeting. Mr. Henderson mentioned several items the committee looked at making modifications to in the programs.

Mr. Hunt moved to accept the committee report; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

### **Kentucky Horticulture Council Recipient Review Committee Report**

Commissioner Quarles called on Mr. Foree to provide the Kentucky Horticulture Council Recipient Review Committee report.

Mr. Foree updated the board on the recent activities from the September 25<sup>th</sup> meeting. The committee reviewed the Horticulture Council application for funding submitted by Director Dr. Cindy Finneseth and the good works being done by the Council with funds received.

Mr. Foree moved to approve the committee report; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **KADB Compliance Committee Report**

Commissioner Quarles called on Ms. Sandy Gardner to provide the KADB Compliance Committee Report.

Ms. Gardner updated the board on the recent activities from the October 15<sup>th</sup> meeting.

Mr. Hunt moved to approve the committee report; Mr. Henderson seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Kentucky Beef Network Recipient Review Committee Report**

Commissioner Quarles called on Mr. Pedigo to provide the Kentucky Beef Network Recipient Review Committee Report.

Mr. Pedigo updated the board on the recent activities from the October meeting.

Mr. Pedigo moved to approve the committee report; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Presentations**

Commissioner Quarles called on Ms. Gardner to introduce Angela Crain to present to the board, as a requirement of the legal agreement for US Geological Survey Ohio-Kentucky-Indiana Water Science Center (A2018-0013).

Mr. Hinton moved to approve the presentation; Mr. Rogers seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Memo Action Items**

Commissioner Quarles called Renee Carrico to present the following memo action item:

##### **A2019 – 0120                      Western Kentucky State Fair**

Ms. Carrico presented a memorandum (*on file*) on the above referenced project requesting a time extension to secure county fund commitments.

The KADB Compliance Committee recommended to approve the request to the 12-month time extension until February 21, 2022.

Mr. Foree moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **New Business**

##### **New Applications for Referral<sup>1</sup>**

Commissioner Quarles called on Mr. McCloskey to present new applications for referral.

Mr. McCloskey referenced 13 new applications for referral.

Mr. Hinton moved to refer the submitted applications to the appropriate committees; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval<sup>2</sup>**

Commissioner Quarles called on Mr. McCloskey to present programs recommended for approval.

Mr. McCloskey referenced eleven (11) County Agricultural Investment Program (CAIP) applications totaling \$1,649,770; one (1) Dead Animal Removal (DAR) applications totaling \$6,375; one (1) Next Generation Farmer totaling \$40,000; three (3) Shared-Use Equipment program totaling \$30,359; and three (3) Youth Ag Incentives Program application totaling \$48,000. The total program funding is \$1,774,504.

Mr. Williams moved to approve all programs meeting state guidelines, as presented; Mr. Ard seconded the motion.

VOTE: Motion Passed; Unanimous.

**Requested Program Amendments<sup>3</sup>**

Commissioner Quarles called on Mr. McCloskey to present requested program amendments.

Mr. McCloskey referenced two (2) counties requesting additional funds for an existing CAIP; Carroll County \$5,826 and Nicholas County \$24,000 Total program amendment funding is \$29,826.

Mr. Hinton moved to approve program amendment requests; Mr. Barker seconded motion.

VOTE: Motion Passed; Unanimous.

Mr. McCloskey referenced one request of \$28,000 in funds for existing CAIP (Henry County). Staff recommended no funding due to low priority by Henry County Agricultural Development Council.

Ms. Moyer moved to approve staff recommendation, as presented; Mr. Giesecke seconded motion.

VOTE: Motion Passed; Mr. Foree abstained.

**On- Farm Energy Recommended for Funding**

Commissioner Quarles called on Stefanie Osterman to present requested On-Farm Energy applications recommended for funding.

Ms. Osterman referenced nine (9) On-Farm Energy Program applications totaling \$56,205 in State funds: Webster (\$10,150), Ohio (\$10,150); Grayson (\$6,150); Russell (\$14,071); Adair (\$3,891); Warren (\$1,763); and Floyd (\$10,030) counties.

Mr. Henderson moved to approve the committee recommendations, as presented; Mr. Williams seconded motion.

VOTE: Motion Passed; Unanimous.

Mr. Ard assumed the chair at 11:25 am.

**Project Recommendations for Funding**

Mr. Ard called on Ms. Carrico and Danielle Milbern to present the following recommendations for funding:

**Meat Processing Investment Programs**

**A2020 – 0167 Central KY Custom Meats, Inc. (Level 1)**

Ms. Milbern referenced the above application requesting \$20,000 in State funds to purchase processing and packaging equipment.

The Meat Processing Expansion Committee recommended approving the request up to \$20,000 in State funds, subject to terms and conditions.

Mr. Rogers moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0219 Fleming Meat Pacers/J Tester Enterprises (Level 2)**

Ms. Carrico referenced the above application requesting \$37,500 in State funds to purchase and install a band bacon slicer, 100 lb. stuffer, band saw and bone saw for its custom processing facility in Fleming County.

The Meat Processing Expansion Committee recommended approving the request up to \$37,500 in State funds, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects Recommended for Approval**

Mr. Ard called on Ms. Milbern to present the following recommendations for funding:

**A2020 – 0145 Summit Holdings LLC d/b/a Summit Meat Processing**

Ms. Milbern referenced the above application requesting \$249,922 in State funds to expand freezer capacity, build additional holding pen area, relocate the office area, and purchase additional processing equipment.

The Meat Processing Expansion Committee recommended approving the request for up to \$249,922 in State funds as a forgivable loan, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0198 Bourbon County Board of Education**

Ms. Milbern referenced the above application requesting \$18,000 in Bourbon County funds for a high school greenhouse.

The White Application Review Committee recommended approving the request for up to \$18,000 in Bourbon County funds, subject to terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Williams seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020 – 0202 Kentucky Horticulture Council**

Ms. Milbern referenced the above application requesting up to \$502,958 in State funds for calendar year 2021 and \$477,810 in State funds for calendar year 2022 for a total allocation of \$980,768 in State funds over a two year period, subject to terms and conditions.

The Kentucky Horticulture Council Recipient Review Committee recommended approving the request for up to \$980,768 in State funds over a two year period, subject to terms and conditions.

Ms. Moyer moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Mr. Ard called on Mr. McCloskey to present the following pending applications:

Mr. McCloskey stated there were six (6) project application pending.

No action necessary on pending projects or programs.

**Closing Remarks**

Mr. Ard asked if there was any additional business for the board to discuss and thanked everyone for participating.

The KADB Blue Application Review Committee will meet immediately following adjournment of the regular business meeting.

**Next Meeting**

Mr. Ard stated the next KADB meeting will be held on Friday, November 20, at 10:00 a.m. (EDT).

**Adjournment**

Mr. Ard entertained a motion to adjourn.


Mr. Hinton moved to adjourn the September KADB meeting; Mr. Williams seconded the motion.

VOTE: Motion Passed; Unanimous.

The KADB meeting adjourned at 11:54 a.m. (EDT).

APPROVED DATE: 24 Nov 2020

PRESIDING OFFICER:   
John Ard, Designee for Governor Andy Beshear

BOARD SECRETARY:   
Milinda Sosby

1. A detailed list of the New Applications for Referral is attached as Appendix A.
2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
3. A detailed list of amendments funded under the listed programs is attached as Appendix C.
4. A detailed list of On-Farm Energy Efficiency Incentives funded is attached as Appendix D.
5. A detailed list of the applications funded under Meat Processing Investment Programs is attached as Appendix E.
6. A copy of the Meat Processing Expansion Committee minutes is attached as Appendix F.
7. A copy of the Kentucky Department of Agriculture Recipient Review Committee minutes is attached as Appendix G.
8. A copy of the Kentucky Dairy Development Council Recipient Review Committee minutes is attached as Appendix H.
9. A copy of the Kentucky Beef Network Recipient Review Committee minutes is attached as Appendix I (Part 1 and 2).
10. A copy of the White Application Review Committee minutes is attached as Appendix J.
11. A copy of the Blue Application Review Committee minutes is attached as Appendix K.

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**APPENDIX A: New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2020-0228	Menifee County Board of Education <i>Plasma Cutter</i>	Menifee	Blue
A2020-0243	Green River Beekeepers Association <i>Honey Extraction Equipment</i>	Taylor	Blue
A2020-0244	Taylor County Fiscal Court <i>Recycling Center Faculty Improvements</i>	Taylor	Blue
A2020-0245	City of Fulton <i>Farmers Market</i>	Fulton	Blue
A2020-0250	Kentucky Department of Agriculture <i>Kentucky Proud Marketing Program</i>	_ALL	RRC
A2020-0251	Kentucky Horticulture Council <i>KY Small Fruit Crops Expansion Project</i>	_ALL	Blue
A2020-0252	Campbellsville Independent Schools Board of Education <i>Construction of the High School Greenhouse</i>	Taylor	Blue
A2020-0253	Pennyrite Resource Conservation and Development Area, Inc. <i>Community Garden</i>	Christian	Blue
A2020-0256	Kentucky Beef Network, LLC <i>Project</i>	Fayette	RRC
A2020-0257	Kentucky Dairy Development Council, Inc. <i>Statewide Dairy Education and Marketing Initiatives</i>	Fayette	RRC
A2020-0258	Hometown Butcher <i>Meat Processing Investment Program - Level 3</i>	Adair	Processing
A2020-0259	Trackside Butcher Shoppe LLC <i>Meat Processing Investment Program - Level 3</i>	Henry	Processing
A2020-0260	Edwards Woolworks <i>Wool Mill Expansion</i>	Scott	Blue

## APPENDIX B: Programs Recommended for Approval

### CAIP

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0226	Hardin County Extension District Board	Hardin	\$91,443.00
A2020-0229	Fleming County Conservation District	Fleming	\$208,613.00
A2020-0230	Buffalo Trace Area Development District, Inc.	Mason	\$273,000.00
A2020-0231	Menifee County Beef Producers, Inc.	Menifee	\$88,138.00
A2020-0235	Hart County Cattlemen's Association, Inc.	Hart	\$260,000.00
A2020-0237	Taylor County Cattlemen's Association, Inc.	Taylor	\$126,334.00
A2020-0246	Robertson County Soil Conservation District	Robertson	\$262,000.00
A2020-0248	Edmonson Co Cattleman Association Inc.	Edmonson	\$80,000.00
A2020-0249	Christian County Conservation District	Christian	\$200,000.00
A2020-0254	Green River Area Beef Improvement Group, Inc.	Henderson	\$28,763.00
A2020-0255	Martin County Conservation District	Martin*	\$31,479.00
			<b>\$1,649,770.00</b>

### Deceased Farm Animal Removal (DAR)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0232	Mason County Conservation District	Mason	\$6,375.00
			<b>\$6,375.00</b>

### Next Generation Farmer (NextGen)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0238	Fleming County Conservation District	Fleming	\$40,000.00
			<b>\$40,000.00</b>

### Shared-Use Equipment Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0240	Madison County Farm Bureau, Inc. of Madison County, Kentucky	Madison	\$22,500.00
A2020-0241	Henderson Farmers Market, Inc	Henderson	\$5,112.00
A2020-0242	Henderson Farmers Market, Inc	Henderson	\$2,747.00
			<b>\$30,359.00</b>



**Programs Recommended for Approval**

<b>Youth Ag Incentives Program (Youth)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2020-0227	Carroll County Conservation District	Carroll	\$15,000.00
A2020-0236	Taylor County Cattlemen's Association, Inc.	Taylor	\$8,000.00
A2020-0239	Fleming County Conservation District	Fleming	\$25,000.00
			<b>\$48,000.00</b>
Total County Funds Recommended for Approval in Programs:			<b>\$1,774,504.00</b>

## APPENDIX C: Requested Program Amendments

**App #** A2020-0052  
**Applicant Name** Carroll County Conservation District  
**Original Amount Approved** \$120,798  
**Execution Date** 06/12/2020  
**Requested Change** The applicant requests an additional \$5,826 in Carroll County funds for the *CAIP Program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$126,624.

**Recommend Approval**

**App#** A2020-0133  
**Applicant Name** Nicholas County Conservation District  
**Original Amount Approved** \$252,000  
**Execution Date** 08/04/2020  
**Requested Change** The applicant requests an additional \$24,000 in Nicholas County funds for the *CAIP Program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$276,000

**Recommend Approval**

**App#** A2020-0102  
**Applicant Name** Henry County Cattlemen Association  
**Amount Approved** \$230,000  
**Execution Date** 6/1/2020  
**Requested Change** The applicant requests an additional \$28,000 in Henry County funds for the *CAIP Program*. The request received a low priority from the County Council.

This is the first request for an amendment to this application number. Staff recommends No Funding this application due to low priority by the Henry County Council.

**Recommend No Funding**

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**APPENDIX D: On-Farm Energy Programs Recommended for Approval**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>Funds Requested</b>
A2020-0108	Sebree Poultry, LLC <i>On-Farm Energy Poultry</i>	Webster	\$10,150.00
A2020-0207	Nathaniel Daugherty <i>On-Farm Energy Poultry</i>	Ohio	\$10,150.00
A2020-0208	Edward Harper dba South Poultry <i>On-Farm Energy Poultry</i>	Grayson	\$6,150.00
A2020-0209	Brently West dba Brently West Dairy <i>On-Farm Energy Dairy</i>	Russell	\$8,770.00
A2020-0210	Gregory Burton dba Milky Way Dairy <i>On-Farm Energy Dairy</i>	Adair	\$1,295.00
A2020-0211	Ross E Russell dba Russell Way Holsteins <i>On-Farm Energy Dairy</i>	Russell	\$5,301.00
A2020-0212	B and B Dairy <i>On-Farm Energy Dairy</i>	Adair	\$2,596.00
A2020-0218	Sumner Dairy, LLC <i>On-Farm Energy Dairy</i>	Warren	\$1,763.00
A2020-0225	Four Petal Farm, LLC <i>On-Farm Energy Horticulture</i>	Floyd	\$10,030.00
<b>Total State Funds Recommended for Approval in Program</b>			<b>\$56,205.00</b>

**APPENDIX E: Meat Processing  
Level 1 Incentives Recommended for Approval**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>FUNDS REQUESTED</b>
A2020-0167	Central KY Custom Meats, Inc. <i>Meat Processing Investment Program - Level 1</i>	Casey	\$20,000.00
Total State Funds Recommended for Approval:			<b>\$20,000.00</b>
# Awards: 1			# Counties: 1

**Meat Processing: Level 2 Expansion Recommended for Approval**

<b>APP #</b>	<b>APPLICANT</b>	<b>COUNTY</b>	<b>FUNDS REQUESTED</b>
A2020-0219	Fleming Meat Packers/ J Trester Enterprises, <i>Meat Processing Investment Program - Level 2</i>	Fleming	\$37,500.00
Total State Funds Recommended for Approval:			<b>\$37,500.00</b>
# Awards: 1			# Counties: 1

*\*The Meat Processing Investment Program provides funding to incentivize economical expansion of Kentucky meat processors to process Kentucky livestock and poultry.*

*Level 1 Incentives are for a USDA-inspected processing facilities or USDA-exempt poultry processing facilities needing assistance in operating costs related to increasing the number of head of Kentucky animals. Incentives are paid on a per head basis above the applicant's established baseline up to \$20,000.*

*Level 2 Simplified Processor Capacity Expansion is for processors interested in making small or modest facility improvements. Awards are 75% cost-reimbursement up to \$37,500.*

# APPENDIX F: Meat Processing Expansion Committee Meeting Minutes

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<b>Meeting Date:</b>	Monday, October 19, 2020
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	Committee: Wayne Hunt, Dr. Gordon Jones, Pat Henderson, Bobby Foree, Tom McKee, and Keith Rogers KCARD Staff: Aleta Botts and Brent Lackey UK Staff: Dr. Gregg Rentfrow GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Renee Carrico, Brian Murphy and Sandra Gardner Other: Becky Thompson, Katelyn Hawkins, William Lawrence and Tim Hughes
<b>Minutes Issued By:</b>	Renee Carrico
<b>Meeting Call to Order:</b>	2:02 PM
<b>Meeting Adjourned:</b>	3:45 PM

## Agenda Items:

### I. Applications

#### a. Level 4 Applications

##### A2020-0144 Bluegrass Lamb Company

- Staff gave an update on Bluegrass Lamb Company
- Application remains pending until 3<sup>rd</sup> party consultant report is submitted.

##### A2020-0221 Patterson Butcher Shop

- Jordan Patterson Emmert gave an overview of the business plans to expand.
- Staff gave an update on Patterson Butcher Shop
- Application remains pending until 3<sup>rd</sup> party consultant report is submitted.

#### b. Level 3 Applications

##### A2020-0258 Hometown Butcher Shoppe LLC

- Committee members inquired about current and future harvesting capacity and how expansion would help farmers increase profitability.
- A motion to recommend to fund the application for \$250,000 was made by Bobby Foree and seconded by Pat Henderson. Motion passed unanimously.

##### A2020-025 Trackside Butcher Shoppe LLC

- Committee members inquired about current and future harvesting capacity and how expansion would help farmers increase profitability.
- A motion to recommend to fund the application for \$250,000 was made by Dr. Jones and seconded by Mr. Foree. Motion passed unanimously.

#### c. Level 2 Applications

##### A2020-0220 Owl Holl'er, LLC.

- Ms. Carrico gave an update on the site visit, additional information gathered, and answered committee members' questions.
- Committee discussed the need to decide if the guidelines allow for new construction in Level 2.
- A motion to pend the application until all Committee members are present to discuss guidelines interpretation was made by Mr. Henderson and seconded by Mr. Foree. Motion passed unanimously.

# APPENDIX F: Meat Processing Expansion Committee Meeting Minutes

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## II. Update on Current Projects

Ms. Carrico gave an overview of all current and active projects.

## III. Additional Business

### Progress of 3<sup>rd</sup> Party Consultant RFP

- General Counsel Brian Murphy gave an overview of the RFP process and estimated timeline.
- Application submission deadline is Oct. 28<sup>th</sup> and one application has been submitted thus far.

### Evaluation of Level 1 Program

- Aleta Botts discussed KCARD's proposal for how to best evaluate Level 1.
- Committee members reaffirmed that they would not pay out Level 1 if increase in animals processed was due to Level 3 funded improvements in the facility.

### Additional funds request to KADB

- Staff gave an overview of what funds were remaining for the Meat Processing Investment Program and requested feedback on continuation and what funds to request.
- KCARD gave an overview of how many inquiries they have received and an estimation of how many will turn in complete applications.
- Committee members asked that Staff and KCARD summarize all information and send to members to be discussed at November 2<sup>nd</sup> meeting.

Motion to adjourn the meeting was made by Mr. Foree and seconded by Mr. Henderson.

## IV. Next Meeting Dates

Planning Meeting: November 2, 2020 at 2:00 p.m. EST via Zoom Video Conferencing

November Application Review Meeting: November 23, 2020 at 2:00 p.m. EST via Zoom Video Conferencing

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# APPENDIX G: KDA Recipient Review Committee Minutes

<b>Meeting Date:</b>	October 21, 2020
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Renee Carrico
<b>Attendees:</b>	Members: Pat Henderson, Sarah Butler and Katie Moyer. KDA Staff: Melanie McPartlin, Chad Smith, Tyler Madison and David Morris. GOAP Staff: Bill McCloskey, Sandra Gardner and Renee Carrico
<b>Minutes Issued By:</b>	Renee Carrico
<b>Meeting Call to Order:</b>	2:05 PM
<b>Meeting Adjourned:</b>	3:45 PM

## Agenda Items:

1. A2018-0169 Grant (Budget Amendment Request)
  - a. Melanie McPartlin gave an overview of the budget amendment request which will take the remaining funds from Farm to Fork and Buy Local Programs and move them to Branding and Advertising.
  - b. KDA Staff explained the Evergreen Project which will be a large investment of Branding and Advertising funds to create media, photos, videos, etc. of farming in Kentucky for each season of the year that can be utilized in future Kentucky Proud advertising campaigns as KADF funds decrease in the upcoming years.
  - c. KDA Staff explained that due to deadlines for reimbursement in the Buy Local Program, remaining funds would only be an estimation and not final until the end of November.
  - d. The Committee requested that KDA Staff submit final dollar amount remaining in Farm to Fork and Buy Local Programs to Recipient Review Committee in December for approval at the KADB December Meeting.
2. A2020-0250 New Application Review
  - a. KDA Staff gave an overview of the new application.
  - b. Changes from previous application were noted:
    - LAND will be funded through the Commissioner's office moving forward and is not a part of the new application.
    - Farm to Fork took a larger cut in this application specifically in 2022.
    - Branding and Advertising took an additional loss in funds, however Evergreen project will help to fill void in advertising material.
  - c. KDA Staff also noted that Kentucky Proud membership is up 55% and planning continues to make sure every dollar goes further as funding decreases.
  - d. The Committee inquired about membership fees or follow-up items from the

# APPENDIX G: KDA Recipient Review Committee Minutes

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## Agenda Items:

### Kentucky Proud Advisory Council Meetings.

- KDA Staff noted that the mandate does not allow for farmers to be charged a fee to be a Kentucky Proud member.
- The advisory council feedback being discussed further is sustainability whether through fundraising events, federal grants or sponsorships.

### 3. Committee Recommendation to KADB:

- a. A motion to recommend to fund the application for \$2,624,895 in State funds was made by Sarah Butler and seconded by Katie Moyer. Motion passed unanimously.

### 4. Other:

- a. Recipient Review will meet to review the final report for A2018-0169 on November 19, 2020 at 2 p.m. EST via Zoom Video Conferencing.
  - b. There being no further business, the meeting was adjourned.
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# APPENDIX H: KY Dairy Development Council Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	October 27, 2020
<b>Meeting Location:</b>	Zoom Meeting
<b>Committee Chair:</b>	Danielle Milbern
<b>Attendees:</b>	Committee members: Dr. Gordon Jones, Mark Barker, Tim Hughes, Dean Nancy Cox GOAP Staff: Bill McCloskey, Dorsey Ridley, Danielle Milbern, Sandra Gardner, Brain Murphy KDDC staff: H.H. Barlow, Jennifer Hickerson, Dave Roberts, Freeman Brundige, Meredith Scales Other: Dr. Jeff Bewley
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:08 a.m.
<b>Meeting Adjourned:</b>	11:05 a.m.

**Agenda Items:**

**I. A2018-0201 Grant**

**A. Benchmarks, Goals & Objectives – Progress Update**

The committee reviewed the progress KDDC has made in all program areas.

**B. Budget Amendment Memo**

The committee reviewed KDDC's request to use \$168,000 of MILK funds that will be unspent to jumpstart KDDC's new MILK 2.0 initiatives.

Dr. Jones moved to recommend approval of the amendment and allow KDDC to spend the amended funding until March 31, 2021. The motion was seconded by Tim Hughes. Motion passed unanimous.

**II. New Project Application (A2020-0257)**

The committee reviewed each budget category and discussed the plans for each with KDDC staff.

**Milk 2.0:**

- Genomics: KADF will pay half of the cost of the test up to \$20. \$6,000 max per producer
- Reproduction, Somatic Cell Count, New Program Education and Financial Analysis: The Committee recommends funding these programs as part of MILK 2.0.

Dr. Jones moved to recommend approval of KDDC's funding request of \$1,594,123 over a two-year period. Mark Barker seconded the motion. The motion passed unanimous.

**Next Meeting: TBD**

# APPENDIX I (Part 1): KBN Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	10/15/20
<b>Meeting Location:</b>	Governor's Office of Agricultural Policy
<b>Meeting Chair:</b>	Stefanie Osterman
<b>Attendees:</b>	Committee: Matt Hinton, Al Pedigo, John Chism GOAP Staff: Stefanie Osterman, Sandra Gardner, Bill McCloskey, Brian Murphy, Renee Carrico KBN staff: Becky Thompson, Dave Maples, Dan Miller UK staff: Dr. Jeff Lehmkuhler, Kevin Laurent, Dr. Les Anderson, Dr. Darrh Bullock
<b>Minutes Issued By:</b>	Stefanie Osterman
<b>Meeting Call to Order:</b>	2:00 pm
<b>Meeting Adjourned:</b>	3:30 pm

<b>Agenda Items:</b>
<p>1. Grant Benchmarks, Goals and Objectives - Progress Update</p> <ul style="list-style-type: none"> <li>a. Budget vs Expenditures <ul style="list-style-type: none"> <li>KBN has utilized additional funds since this report was submitted, however, COVID-19 has slowed spending.</li> </ul> </li> <li>b. Post-Weaning Value-Added Program <ul style="list-style-type: none"> <li>UK staff reported on the two program options: feedlot and pre-conditioned. Post-PVAP 11 pre-condition PVAP example closeout for the summer. 8 started in the fall.</li> <li>On the feedlot side, there are 8 owners and 81 head.</li> </ul> </li> <li>c. Value Chain Marketing <ul style="list-style-type: none"> <li>Category is on track to achieve benchmark.</li> <li>21 producers are currently enrolled in trainings which are postponed due to COVID-19.</li> </ul> </li> <li>d. BQCA Cattle Handling &amp; Care <ul style="list-style-type: none"> <li>i. Category has exceeded benchmarks</li> <li>ii. 7,505 active producers are enrolled as well as 115 KY BQCA trainers</li> <li>iii. Trainers are working on recertification for the upcoming trainings.</li> </ul> <ul style="list-style-type: none"> <li>Traceability Program</li> <li>3,000 animals tagged thru CPH. Lexington and Richmond sales.</li> </ul> </li> <li>e. Integrated Reproductive Management (IRM) Farm Program</li> </ul>

# APPENDIX F (Part 1): KBN Recipient Review Committee Meeting Minutes

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## Agenda Items:

i. Category has exceeded benchmarks.

- i. 6 classroom trainings with 387 in attendance
- ii. 99 farm visits conducted this reporting period.

UK staff reported an increase in farm visits and new contacts. -

Linking Environment and Farming

Category has exceeded benchmarks.

KBN staff reported 4 tours have been conducted as well as renovations made to Eden Shale Farm. Open house was virtual.

f. KBN Field Associates

Category has met benchmarks.

40 new contacts and 75 farm visits have been made across the state. KBN staff reported that field associates were given flexibility to communicate with producers on their terms, whether via phone calls or social distancing on farm.

g. Beef Cow-Calf Conference

5 of 12 conferences to be held Dec 2019-Fall 2020

KBN staff reported that there was a lot of interest in these conferences, however due to COVID-19, 5 had to be cancelled. Those that were cancelled will potentially be rescheduled in January or February of 2021.

There was discussion on how to utilize funding into 2021 for programs postponed due to COVID-19 securing funds so they are encumbered. Staff explained that funds should be encumbered, giving KBN 6 months to utilize funds.

h. **Applied Master Cattlemen**

UK staff reported that they were planning for future sessions. **Master Cattlemen**

UK staff hosted 2 sessions that were carryover from last year, with approximately 90 participants.

i. **Master Grazer**

Additional materials for the Master Grazer Program have been added to the website.

## 2. Amendment

Kevin Laurent went thru the amendment

Matt Hinton made a motion to accept the three amendments:

- 1 Allow 50% reimbursement of the additional feed/yardage charges (\$3,311) incurred from extended feeding due to COVID-19 slaughter plant shutdowns.
- 2 Allow a partial reimbursement of mortality losses (\$2,356) incurred due to shipping weather and the COVID-19 slaughter plant shutdowns.

# APPENDIX F (Part 1): KBN Recipient Review Committee Meeting Minutes

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## Agenda Items:

- 3 Allow producers a second opportunity to enroll in the Pre-Condition PVAP program if the potential for significant improvement is evident.

Al Pedigo seconded. Motion passed.

Amendment will be presented to the board in November meeting.

3. Next presentation - December 2020
4. Next meeting –October 28, 2020

# APPENDIX I (Part 2): KBN Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	10/28/20
<b>Meeting Location:</b>	Via Zoom
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee: Al Pedigo, Matt Hinton, Robbie Williams, John Chism GOAP Staff: Stefanie Osterman, Bill McCloskey, Brian Murphy, Diana Carrier, Dorsey Ridley, Renee Carrico, Sandra Gardner KBN Staff: Becky Thompson, Dave Maples UK Staff: Les Anderson, Chris Teutsch, Steve Higgins, Kenny Burdine, Katherine VanValin Other: Cary King
<b>Minutes Issued By:</b>	Stefanie Osterman
<b>Meeting Call to Order:</b>	1:30pm
<b>Meeting Adjourned:</b>	2:52pm

<b>Agenda Items:</b>
<ol style="list-style-type: none"> <li>1. Review of 2020 Application             <ol style="list-style-type: none"> <li>i. KBN submitted a 2021 budget of \$741,000 to reflect the 5% cut based on the 2020 budget \$779,781 and the 2022 budget of \$704,400 to show 5% cut based on the 2021 estimated budget.</li> </ol> </li> <li>2. Committee Recommendation             <ol style="list-style-type: none"> <li>i. Recommend approval of application at the November 2020 board meeting</li> <li>j. Matt Hinton made the motion to recommend the application</li> <li>k. Al Pedigo seconded the motion. Motion passed.</li> </ol> </li> <li>3. Next Report Due-1/29/2021</li> <li>4. Next Meeting-TBD</li> <li>5. Next Presentation-TBD</li> </ol>

## APPENDIX J: White Application Review Committee Minutes

<b>Meeting Date:</b>	10/20/2020
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Fritz Giesecke, Matt Hinton, Dean Nancy Cox, Dr. Gordon Jones, Keith Rogers ,Thomas McKee GOAP staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Sandra Gardner, Brian Murphy
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:00 a.m. EDT
<b>Meeting Adjourned:</b>	9:20 a.m. EDT
<b>Agenda Items:</b>	
1. A2019-0178                      City of Marion Kentucky Tourism Commission a.) Committee recommends approving the budget revision and denying the request for an additional \$375 in State funds.	
2. A2019-0179                      Rockcastle County Industrial Development Authority a.) Committee recommends approving the budget amendment of \$75,000 in additional State funds.	

# APPENDIX K: Blue Application Review Committee Meeting Minutes

<b>Meeting Date:</b>	10/16/2020
<b>Meeting Location:</b>	Zoom Meeting
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo, Katie Moyer, Keith Rogers GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Brain Murphy, Renee Carrico, Sandy Gardener, Milinda Sosby KCARD: Aleta Botts
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	12:03 p.m.
<b>Meeting Adjourned:</b>	2:23 p.m.

<b>Agenda Items:</b>	
1. A2019-0224	City of Hazard a.) Committee recommends pending the request until the applicant submits a budget that excludes KADF funding from fire place installation.
2. A2020-0228	Menifee County Board Of Education a.) Committee recommends approving \$10,000 in Menifee County funds.
3. A2020-0243	Green River Beekeepers, Inc. a.) Committee recommends approving \$960 in Taylor County funds.
4. A2020-0244	Taylor County Fiscal Court a.) Committee recommends pending the request until the applicant submits a list of agricultural products the recycling center will process.
5. A2020-0245	City of Fulton a.) Committee recommends pending the request until documentation showing local producer support and a high priority from the Fulton County Agricultural Development Council is submitted.
6. A2020-0251	Kentucky Horticulture Council, Inc. a.) Committee recommends pending the request until the applicant revises the budget based on committee discussion.
7. A2020-0252	Campbellsville Independent Schools Board of Education a.) Committee recommends approving \$15,000 in Taylor County funds.
8. A2020-0253	Pennyryle Resource Conservation & Development Area, Inc. a.) Committee recommends approving \$2,500 in Christian County funds.

# APPENDIX K: Blue Application Review Committee Meeting Minutes

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**Agenda Items:**

9. A2020-0260      Edwards Woolworks
- a.) Committee recommends pending the request until Scott County Agricultural Development Council has met and reviewed application and KCARD reviewed financials are submitted.