

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the November 20, 2020 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Governor's Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
November 20, 2020
404 Ann Street
Frankfort, KY 40601**

Call to Order

Governor Andy Beshear, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:00 a.m. (EST).

Roll Call

The following members were present: Governor Andy Beshear, Agriculture Commissioner Dr. Ryan Quarles, Sarah Butler (designee for interim Secretary Larry Hayes), Dr. Kirk Pomper (designee for KSU President Dr. Christopher Brown II), Dean Nancy Cox, Tom McKee, Bobby Foree, Pat Henderson, Fritz Giesecke, Robbie Williams, Mark Barker, Matthew Hinton, Wayne Hunt, Dr. Gordon Jones, Katie Moyer and Al Pedigo.

Notification of Media

Governor Beshear received verification from Marielle McElmurray, Director of Public Affairs, that the media had been notified of the KADB monthly meeting.

Welcome

Governor Beshear welcomed everyone to the meeting and gave a status on the prospects of a COVID-19 vaccine in the coming weeks.

Approval of Minutes

Governor Beshear entertained a motion to approve the minutes of the October 16, 2020 board meeting.

Mr. Henderson moved to approve the minutes, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Gov. Beshear yielded the floor to Commissioner of Agriculture Dr. Ryan Quarles to update the board on the activities of the Kentucky Department of Agriculture (KDA). Commissioner Quarles indicated KDA was wrapping up calculating harvest yields and that the North American International Livestock Exposition had approximately 17,000 entries. He reported on several programs such as the \$400,000 in funds from USDA for veterans in agriculture and the Commissioner's Cup for wineries. In closing, he encouraged board members to reach out to new legislators and educate them about KADF programs.

Executive Director's Report

Governor Beshear yielded the floor to Dorsey Ridley, GOAP Executive Director, to report to the board.

Mr. Ridley welcomed everyone to the teleconference meeting and updated the board on the activities of the GOAP. He introduced new AgriTech project manager Anne Marie Franklin and referred the board to several articles in the packet. He also gave an overview of the \$2 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds for the Meat Processing Investment Program.

Deputy Executive Director's Report

Governor Beshear yielded the floor to Bill McCloskey, GOAP Deputy Executive Director, to report to the board.

Mr. McCloskey referenced the September 2020 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of October 19, 2020 and noted it does not reflect the \$2 million in CARES funds.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of October 23, 2020.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of October 31, 2020.

Mr. McCloskey reviewed the Category B Loans (*on file*) as of October 28, 2020.

Mr. McCloskey referenced the November KAFC agenda and list of applications presented for approval (*on file*). Mr. McCloskey pointed out that two projects that received funds from KAFC are on the MPIP agenda requesting funds from KADB.

Mr. Pedigo moved to approve the Deputy Executive Director's Report; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Meat Processing Expansion Committee Report

Governor Beshear called on Mr. Hunt to provide the Meat Processing Expansion Committee report.

Mr. Hunt provided the Meat Processing Expansion Committee Report and thanked the Governor and Commissioner Quarles for support of the meat processing program through the CARES Act funds. Mr. Hunt indicated a second Request for Proposal was sent for the meat processing consultant with a closing deadline November 30. With the \$2 million available from the CARES Act, Mr. Hunt indicated the committee is withdrawing its request to the board for additional funding for the 2020 Meat Processing Investment Program.

Mr. Hunt moved to approve the committee report; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

In order to get the applications processed by the December 30, 2020 deadline for the CARES funds, a special request was made by the committee concerning application approval.

Mr. Hunt moved to approve removal of the program cap for eligible CARES reimbursements on existing MPIP projects and approval of the 2020 Kentucky CARES for Meat Processing guidelines and application packet; Mr. Williams seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture (KDA) Recipient Review Committee

Governor Beshear called on Mr. Henderson to give the KDA Recipient Review Committee report.

Mr. Henderson updated the board on the recent activities of the committee and the Kentucky Proud program. With a decrease in events due in part from the COVID-19 pandemic, he indicated the board can anticipate a budget revision request in the near future to efficiently utilize those excess funds.

Mr. Henderson moved to accept the committee report; Ms. Butler seconded the motion.

VOTE: Motion Passed; Dr. Ryan Quarles abstained.

Kentucky Dairy Development Council (KDDC) Recipient Review Committee Report

Governor Beshear called on Dr. Jones to provide the KDDC Recipient Review Committee report.

Dr. Jones updated the board on the recent activities of the committee. Dr. Jones gave a brief funding history of the MILK program and the matched funds to incentivize production. This match is no longer available. The committee previously agreed to temporarily allow producer DHIA payments to count as match through this funding cycle.

Dr. Jones moved to approve the committee report; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Commissioner Quarles assumed the chair at 10:45 am.

Kentucky Beef Network (KBN) Recipient Review Committee Report

Dr. Quarles called on Mr. Pedigo to provide the KBN Recipient Review Committee report.

Mr. Pedigo updated the board on the recent activities from the committee. He indicated the committee was working on developing programs for young farmers to get started in the industry.

Mr. Pedigo moved to approve the committee report; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Memo Action Items

Commissioner Quarles called Renee Carrico, Diana Carrier, Danielle Milbern and Stefanie Osterman to present the following memo action items:

KADB Meat Processing Investment Program

Request was withdrawn. No action needed.

4% County Agricultural Development Administrative Fund (FY21)

Ms. Carrier presented a memorandum (*on file*) on the above referenced request by eligible County Agricultural Development Councils to use 4% administrative funds on a cost-reimbursement basis for FY21.

Staff recommends approval of \$9,752 in county funds for Allen, Clay, Jackson, Logan and Montgomery counties as part of the 4% County Agricultural Development Council Funds.

Dr. Pomper moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2018-0201 Kentucky Dairy Development Council

Ms. Milbern presented a memorandum (*on file*) on the above referenced request for a budget amendment to reallocate \$168,000 in remaining MILK program funds to help jumpstart new KDDC programs.

The KDDC Recipient Review Committee recommends reallocating the remaining MILK program funds to the new KDDC programs.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

A2018-0213 Kentucky Beef Network

Ms. Osterman presented a memorandum (*on file*) on the above referenced request for a budget revision to reassign the remaining Post Weaning Value Added Program (PVAP) funds of \$5,667 to reimbursing producers for extraordinary losses incurred while in the PVAP program.

The KBN Recipient Review Committee recommended approving the budget request for the three main reimbursement areas related to COVID-19 expenses. The three main revisions requested are to:

- Allow 50% reimbursement of the additional feed/yardage charges (\$3,311) incurred from extended feeding due to COVID-19 slaughter plant shutdowns.
- Allow a partial reimbursement of mortality losses (\$2,356) incurred due to shipping weather and the COVID-19 slaughter plant shutdowns.
- Allow producers a second opportunity to enroll in the Pre-Condition PVAP program if the potential for significant improvement is evident.

Ms. Moyer moved to approve the committee recommendation, as presented; seconded by Mr. Henderson.

VOTE: Motion Passed; Unanimous.

A2019-0178 City of Marion KY Tourism Commission

Ms. Milbern presented a memorandum (*on file*) on the above referenced request for a budget revision to reallocate unused funds for parking lot renovation.

The White Application Review Committee recommended to approve the budget amendment.

Mr. Hunt moved to accept the committee recommendation, as presented; Mr. Henderson seconded the motion.

VOTE: Motion Passed; Unanimous.

A2019-0179 Rockcastle County Industrial Development Authority

Ms. Milbern presented a memorandum (*on file*) on the above referenced request for a budget revision and \$7,500 in additional funds due to the increased supply costs related to the pandemic.

The White Application Review Committee recommended to approve the budget amendment and additional funds.

Mr. Hinton moved to accept the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

Presentations

Dr. Quarles yielded the floor to Sandy Gardner and Stefanie Osterman to present the 2021 KADB Policy and Guidelines Revisions for approval.

Deceased Farm Animal Removal (DAR)

Mr. Hunt moved to reauthorize the program for 2021 with no revisions, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Energy Efficiency

Mr. Henderson moved to reauthorize the program for 2021, provide \$400,000 in state funds and approve the two revisions, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Shared-Use Equipment Program

Ms. Moyer moved to reauthorize the program for 2021 with no revisions, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Youth Agricultural Incentives Program (YAIP)

Mr. McKee moved to reauthorize the program for 2021 with one revision, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

Project Guidelines – Community Gardens and Farmers Markets

Dr. Jones moved to reauthorize the project guidelines for 2021 with one revision to Farmers Markets; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

County Agricultural Investment Program (CAIP) and Investment Areas

Mr. Pedigo moved to reauthorize the guidelines for 2021 with 10 revisions; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

General Policy

Mr. Hunt moved to approve two policy additions, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Discussion Items

Ms. Gardner indicated there were several items on the survey that did not receive clear consensus and would need additional clarification.

Mr. Hinton moved to approve items 1 and 5, reauthorizing NextGen for 2021, and not approve items 2, 3, and 4, as presented; Mr. Henderson seconded the motion.

VOTE: Motion Passed; Unanimous.

Guidelines for 2021 will be posted by December 1 and all applications received in December will follow the new guidelines.

New Business

New Applications for Referral¹

Commissioner Quarles called on Mr. McCloskey to present new applications for referral.

Mr. McCloskey referenced 5 new applications for referral.

Mr. Giesecke moved to refer the submitted applications to the appropriate committees; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval²

Commissioner Quarles called on Mr. McCloskey to present programs recommended for approval.

Mr. McCloskey referenced three (3) County Agricultural Investment Program (CAIP) applications totaling \$438,367; nine (9) Shared-Use Equipment applications totaling \$96,775; and two (2) Youth Ag Incentives Program application totaling \$25,000. The total program funding is \$560,142.

Mr. McKee moved to approve all programs meeting state guidelines, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Mr. McKee abstained from voting on CAIP portion of motion.

Requested Program Amendments³

Commissioner Quarles called on Mr. McCloskey to present requested program amendments.

Mr. McCloskey referenced three (3) counties requesting additional funds for an existing CAIP; Lyon County \$55,811; Garrard County \$255,000 and Franklin County \$184,184. Total program amendment funding is \$495,995.

Mr. Williams moved to approve program amendment requests; Mr. Hunt seconded motion.

VOTE: Motion Passed; Unanimous.

Project Recommendations for Funding

Commissioner Quarles called on Ms. Carrico, Ms. Milbern and Ms. Osterman to present the following recommendations for funding:

Meat Processing Investment Program

A2020 – 0220 Owl Holl'er, LLC. (Level 2)

Ms. Carrico referenced the above application requesting \$37,500 in State funds to purchase processing and packaging equipment.

The Meat Processing Expansion Committee recommended approving the request up to \$37,500 in State funds, subject to terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Ms. Moyer seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0214 Hancock County Cattleman's Association LTD

Ms. Milbern referenced the above application requesting \$5,000 in Hancock County funds for a Hancock County Youth Agriculture Production Cost-Share program.

The Blue Application Review Committee recommended funding up to \$5,000 in Hancock County funds, subject to terms and conditions.

Ms. Moyer moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0228 Menifee County Board of Education

Ms. Milbern referenced the above application requesting \$10,000 in Menifee County funds to purchase a CNC digital plasma cutter system and to update existing agricultural mechanics equipment.

The Blue Application Review Committee recommended funding up to \$10,000 in Menifee County funds, subject to terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Williams seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0243 Green River Beekeepers, Inc.

Ms. Milbern referenced the above application requesting \$960 in Taylor County funds to purchase new honey extracting equipment.

KADB Meeting

The Blue Application Review Committee recommended funding up to \$960 in Taylor County funds, subject to terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0250 Kentucky Department of Agriculture

Ms. Carrico referenced the above application requesting \$2,624,895 in State funds for calendar years 2021 and 2022 to fund the Kentucky Proud program.

The KDA Recipient Review Committee recommended for \$1,346,100 in State funds for calendar year 2021 and \$1,278,795 in State funds for calendar year 2022 for a total allocation of \$2,624,895, subject to the terms and conditions.

Mr. Williams moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0252 Campbellsville Independent Schools Board of Education

Ms. Milbern referenced the above application requesting \$15,000 in Taylor County funds for a high school greenhouse.

The Blue Application Review Committee recommended funding up to \$15,000 in Taylor County funds, subject to terms and conditions.

Mr. Hinton moved to approve the committee recommendation, as presented; Mr. Baker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0253 Pennyrile Resource Conservation and Development Area, Inc.

Ms. Milbern referenced the above application requesting \$2,500 in Christian County for a community garden.

The Blue Application Review Committee recommended funding up to \$2,500 in Christian County funds, subject to terms and conditions.

Dr. Pomper moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0256 Kentucky Beef Network, LLC

Ms. Osterman referenced the above application requesting \$1,445,400 in State funds for calendar years 2021 and 2022 to continue to provide programs to cattle producers that will enhance their net income.

KBN Recipient Review Committee recommends funding the request of \$741,000 in State funds for calendar year 2021 and \$704,400 in State funds for calendar year 2022 for a total allocation of \$1,445,400 in State funds over a two-year period, subject to the terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0257**Kentucky Dairy Development Council, Inc.**

Ms. Milbern referenced the above application requesting \$1,564,123 in State funds for calendar years 2021 and 2022 to continue education, representing, and promoting Kentucky's dairy producers and the dairy industry as a whole.

KDDC Recipient review committee recommends funding of \$817,499 in State funds for calendar year 2021 and \$776,624 in State funds for calendar year 2022 for a total allocation of \$1,594,123 in State funds over a two-year period, subject to the terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous

A2020 – 0258**Hometown Butcher**

Ms. Milbern referenced the above application requesting \$250,000 in State funds to expand the processing facility and purchase additional processing equipment.

Meat Processing Expansion Committee recommends funding up to \$250,000 in State funds as a forgivable loan, subject to terms and conditions.

Mr. Henderson moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020 – 0259**Trackside Butcher Shoppe, LLC**

Ms. Milbern referenced the above application requesting \$250,000 in State funds to expand the processing facility and purchase additional processing and packaging equipment.

Meat Processing Expansion Committee recommends funding up to \$250,000 in State funds as a forgivable loan, subject to terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Mr. Hinton abstained.

Pending Applications

Commissioner Quarles called on Mr. McCloskey to present the following pending applications:

Mr. McCloskey stated there were eight (8) project applications pending.

No action necessary on pending projects or programs.

Closing Remarks

Commissioner Quarles asked if there was any additional business for the board to discuss and thanked everyone for participating.

Mr. Ridley indicated staff would be working hard to distribute CARES money and appreciated everyone's support.

The KADB Blue Application Review Committee will meet immediately following adjournment of the regular business meeting.

Next Meeting

Commissioner Quarles stated the next KADB meeting will be held on Friday, December 18, at 10:00 a.m. (EST).

Adjournment

Commissioner Quarles entertained a motion to adjourn.

Ms. Moyer moved to adjourn the November KADB meeting; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

The KADB meeting adjourned at 12:00 p.m. (EST).

APPROVED DATE:

12-30-2020

PRESIDING OFFICER:

Ryan Quarles

Commissioner of Agriculture Ryan Quarles

BOARD SECRETARY:

Milinda Sosby

Milinda Sosby

-
1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of amendments funded under the listed programs is attached as Appendix C.
 4. A copy of the Meat Processing Expansion Committee minutes is attached as Appendix D (Part 1, 2 and 3).
 5. A copy of the Kentucky Department of Agriculture Recipient Review Committee minutes is attached as Appendix E.
 6. A copy of the Kentucky Horticulture Recipient Review Committee minutes is attached as Appendix F.
 7. A copy of the On-Farm Water Committee minutes is attached as Appendix G.
 8. A copy of the Blue Application Review Committee minutes is attached as Appendix H.

APPENDIX A: New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2020-0263	Nochelinda Farms, L.L.C. <i>Walk-in Freezer</i>	Bourbon	Blue
A2020-0265	William M. Kuegel, Jr. <i>Meat Processing Investment Program - Level 4</i>	Daviess	Processing
A2020-0268	JSW Farm Chop Shop, Inc. <i>Meat Processing Investment Program - Level 3</i>	Wolfe	Processing
A2020-0276	Metcalfe County 4-H Council, Incorporated <i>4-H County Ham Project</i>	Metcalfe	Blue
A2020-0287	River Farm Nursery, LLC <i>On-Farm Water Management - PIP</i>	Oldham	Water

APPENDIX B:Programs Recommended for Approval**CAIP**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0264	Ohio County Cattlemen's Association, Inc.	Ohio	\$107,496.00
A2020-0266	Northern Kentucky Cattle Association, Inc.	Boone	\$95,871.00
A2020-0275	Todd County Conservation District	Todd	\$235,000.00
			\$438,367.00

Shared-Use Equipment Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0262	Union County Conservation District	Union**	\$25,500.00
A2020-0273	Livingston County Board of Education	Livingston**	\$26,175.00
A2020-0274	Livingston County Board of Education	Livingston*	\$13,125.00
A2020-0280	Bell County Conservation District	Bell**	\$4,129.00
A2020-0281	Bell County Conservation District	Bell*	\$8,179.00
A2020-0282	Bell County Conservation District	Bell*	\$3,131.00
A2020-0283	Bell County Conservation District	Bell*	\$11,813.00
A2020-0284	Bell County Conservation District	Bell*	\$4,173.00
A2020-0285	Johnson County Conservation District	Johnson	\$550.00
			\$96,775.00

Youth Ag Incentives Program (Youth)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2020-0261	Ohio County 4-H Council, Inc.	Ohio	\$10,000.00
A2020-0267	Laurel County Cattlemen's Association, Inc.	Laurel	\$15,000.00
			\$25,000.00

Total County Funds Recommended for Approval in Programs: **\$560,142.00**

*Indicates project is funded with State funds From the "State Funds to Support to Counties with Limited Allocation Initiative."

**Indicates program is funded with County and State funds- See Summary for breakdown.

APPENDIX C: Requested Program Amendments

App # A2020-0030
Applicant Name Lyon County Conservation District
Original Amount Approved \$31,000
Execution Date 08/28/2020
Requested Change The applicant requests an additional \$24,811 in Lyon County funds for the *CAIP Program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number.
 The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$55,811.

Recommend Approval

App# A2020-0136
Applicant Name Garrard County Farm Bureau
Original Amount Approved \$215,000
Execution Date 07/17/2020
Requested Change The applicant requests an additional \$40,000 in Garrard County funds for the *CAIP Program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number.
 The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$255,000

Recommend Approval

App# A2020-0215
Applicant Name Franklin County Cattlemen's Association
Amount Approved \$131,184
Execution Date 11/12/2020
Requested Change The applicant requests an additional \$54,000 in Franklin County funds for the *CAIP Program*. The request received a high priority from the County Council.

This is the first request for an amendment to this application number.
 The term of the program shall remain 12-months from the execution date of the original agreement.

Approval of this request would bring the program total to \$185,184.

Recommend Approval

APPENDIX D (Part 1): Meat Processing Expansion Committee Meeting Minutes

Meeting Date:	Monday, November 2, 2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Dr. Gordon Jones, Pat Henderson, Bobby Foree, Tom McKee, Al Pedigo, and Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey and Kellie Padgett UK Staff: Dr. Gregg Rentfrow GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Renee Carrico, Brian Murphy, Sandra Gardner, and Anne Marie Franklin Other: Becky Thompson, Katelyn Hawkins, Laurie White, and Robi Fauserfink
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	2:03 PM
Meeting Adjourned:	3:45 PM

Agenda Items:

I. RFP for 3rd Party Meat Consultant

- a. Dr. Gordon Jones gave an overview of those that answered the RFP by the Oct. 30 deadline.
 - It was stated that an individual was interviewed for the position and met all qualifications except the ability to conduct site visits until COVID-19 was better under control.
 - The Search Committee recommended to hire the individual as long as the work can be done remotely.
 - Committee members raised questions as to whether a site visit could be done via Zoom, Skype or FaceTime efficiently.
 - o Options such as a hired student worker or GOAP Staff member to be his “feet on the ground” were considered
 - Multiple members of the committee mentioned that other applicants had not received the information in time to apply but were still interested and would be able to conduct site visits.
 - The timeline for denying this RFP and submitting a new one was discussed.
 - Motion was made by Bobby Foree and seconded by Dr. Jones that the Committee deny the request due to travel restrictions and submit a new RFP. Motion passed unanimously.

II. Old Business:

- GOAP Staff gave an overview of project A2020-0220 Owl Holl’er, LLC. that was pended due to the need for full committee presence to determine if it fits the current guidelines.
- Al Pedigo gave his thoughts on the project after visiting the site.
- Motion was made by Mr. Pedigo and seconded by Keith Roger to recommend funding the application for \$37,500. Motion passed unanimously.

APPENDIX D (Part 1): Meat Processing Expansion Committee Meeting Minutes

- Bill McCloskey gave an update on Level 4 applications and their funding request that is being presented at the KAFC Board Meeting on November 13, 2020.

III. New Business:

- Renee Carrico gave an overview of all active projects including those that are approved, pended and new to the committee.
- GOAP Staff gave background on how other programs handled the transition from one year to the next when guideline changes are needed.
- Committee members discussed all options in detail.
- Motion was made by Dr. Jones and seconded by Mr. Pedigo to request \$37,705 in State funds from the KADB to fund the deficit on the approved projects list. Motion passed unanimously.
- Motion was made by Mr. Henderson and seconded by Tom McKee that any application received after October 30, 2020 will held and considered under 2021 Meat Processing Investment Program Guidelines. Motion passed unanimously.
- Motion was made by Mr. Foree and seconded by Mr. Henderson to request an additional \$1,075,000 in State funds from the KADB to potentially fund any applications received by October 30, 2020.

Motion to adjourn the meeting was made by Mr. Pedigo and seconded by Mr. Foree.

IV. Next Meeting Date: November 23, 2020 at 2:00 p.m. EST via Zoom Video Conferencing

APPENDIX D (Part 2): Meat Processing Expansion Committee Meeting Minutes

Meeting Date:	Monday, November 16, 2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Dr. Gordon Jones, Pat Henderson, Bobby Foree, Tom McKee, Al Pedigo, and Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey, and Kellie Padgett UK Staff: Dr. Gregg Rentfrow GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Renee Carrico, Brian Murphy, Sandra Gardner, and Anne Marie Franklin KDA: Commissioner Ryan Quarles and Tim Hughes Other: Laurie White
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	2:05 PM
Meeting Adjourned:	3:42 PM

Agenda Items:

- I. Chairman Wayne Hunt called the meeting to order.
 - Executive Director Dorsey Ridley gave greetings on behalf of GOAP and Governor Andy Beshear.
 - Commissioner Ryan Quarles gave greetings on behalf of Kentucky Department of Agriculture.
- II. RFP for 3rd Party Meat Consultant
 - a. Brian Murphy gave an overview of the process for the resubmitted RFP and stated that it should be posted on Tuesday, November 17, 2020.
 - b. GOAP will send out a press release with information on how to apply through the finance cabinet and all KADB and KAFC Board Members will receive that information.
- III. CARES Act Funding Overview:
 - Sandra Gardner gave an overview of the requirements involved with disbursement of the CARES Act funding.
 - She noted specifically that improvements must be an expansion in response to the increase in demand due to COVID-19 Outbreak and must be in-service between March 1 and December 30, 2020.
 - Opportunities for reimbursement that are available, and differ from the current Meat Processing Investment Program are overtime pay for USDA inspector, increase in labor cost and personal protective equipment (PPE).
- IV. Current Projects and Guidelines Overview:
 - Renee Carrico gave an overview of all active projects including those that are approved, pended and new to the committee.

APPENDIX D (Part 2): Meat Processing Expansion Committee Meeting Minutes

- She also highlighted processors that communicated that they would have equipment eligible for reimbursement whether retroactive or new to be ordered.

V. New CARES Meat Processing Draft

- Ms. Gardner gave an overview of the new program draft in the meeting packet.
- Discussion was had about if a cap to the 75% reimbursement would be necessary given the timeframe
- Committee members also inquired about quick communication and contact information for all levels of processors across the state.
- In regard to labor, Aleta Botts and Brent Lackey from KCARD explained how meat processors may have used PPP in the beginning of the pandemic, but not for its entirety.
- Questions were asked about used versus new equipment.
- A motion was made by Dr. Gordon Jones and seconded by Tom McKee to allow for 75% reimbursement, without a maximum reimbursement dollar amount, for all projects funded by CARES Act funding.
- The Committee asked that staff continue to develop the program drafted in the meeting packet to be emailed out to the committee on Wednesday, November 18, emailed out to the full KADB on Thursday, November 19, for Board approval to be discussed on Friday, November 20.

Motion to adjourn the meeting was made by Mr. Pedigo and seconded by Mr. Foree.

VI. Next Meeting Date: November 23, 2020 at 2:00 p.m. EST via Zoom Video Conferencing

APPENDIX D (Part 3): Meat Processing Expansion Committee Meeting Minutes

Meeting Date:	Monday, November 23, 2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Wayne Hunt
Attendees:	Committee: Wayne Hunt, Dr. Gordon Jones, Pat Henderson, Bobby Foree, Tom McKee, Al Pedigo, and Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey, and Kellie Padgett UK Staff: Dr. Gregg Rentfrow GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Renee Carrico, Brian Murphy, Sandra Gardner, and Anne Marie Franklin Other: Laurie White, Katelyn Hawkins, Becky Thompson, Steve Skelton,
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	2:03 PM
Meeting Adjourned:	3:45 PM

Agenda Items:

- I. Chairman Wayne Hunt called the meeting to order.
- II. Renee Carrico gave an update on KY CARES for Meat Processing
- III. Brian Murphy gave an update on the RFP
 - Deadline for application submission is November 30.
- IV. Current Pended Project Updates:
 - Danielle Milbern gave an update on Level 4 applications in the pending status.
 - Bill McCloskey gave an update on Level 3 application from JSW Farm Chop Shop, Inc.
- V. Level 2 Applications:
 - A2020-0270 Kunkle Farm
 - Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
 - A motion to recommend to fund the application for \$37,500 in State funds was made by Dr. Gordon Jones and seconded by Keith Rogers. Motion passed unanimously.
 - A2020-0277 Yoder's Custom Processing, Inc.
 - Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
 - A motion to recommend to fund the application for \$37,500 in State funds was made by Pat Henderson and seconded by Dr. Jones. Motion passed unanimously.

APPENDIX D (Part 3): Meat Processing Expansion Committee Meeting Minutes

A2020-0279 E.A. Biggs Farm

- Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
- A motion to recommend to fund the application for \$37,500 in State funds was made by Mr. Henderson and seconded by Bobby Foree. Motion passed unanimously.

A2020-0286 Spencer County Butcher Block

- Ms. Carrico gave a brief overview of the application and additional documentation that had been submitted and answered committee members' questions.
- A motion to recommend to fund the application for \$37,500 in State funds was made by Mr. Rogers and seconded by Al Pedigo. Motion passed unanimously.

VI. 2021 Guidelines Discussion

- Aleta Botts gave an overview of issues being discussed in regard to poultry processing in Kentucky.
- Dr. Pomper, Steve Skelton and Joni Nelson gave an overview of the Kentucky State University Mobile Processing Unit capacity, impact and needs.
- The Committee encouraged KSU to consider making application for KY CARES for Meat Processing or KADF 2021 Meat Processing Investment Program to assist with solving mobile unit expansion needs.
- Committee members had preliminary discussion about the 2021 outlook for Meat Processing Investment Program in regard to 3rd party consultant, producer ownership in facilities, more competitive application process, and start dates in the new year.
- The committee suggested that 2021 Guidelines discussion be continued at the next meeting of the Meat Processing Expansion Committee in December.
- Staff requested guidance on a Level 1 application submitted after the October 30 deadline.
- The committee held firm on the October 30 deadline and asked that staff communicate to applicant that the application will be held for consideration in 2021.

VII. Next Meeting Date: December 21, 2020 at 2:00 p.m. EST via Zoom Video Conferencing

APPENDIX E: KDA Recipient Review Committee Minutes

Meeting Date:	November 19, 2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Renee Carrico
Attendees:	Members: Pat Henderson, Sarah Butler, and Katie Moyer. KDA Staff: Melanie McPartlin, Chad Smith, Tyler Madison, and David Morris. GOAP Staff: Bill McCloskey, Sandra Gardner, Dorsey Ridley, Brian Murphy, Anne Marie Franklin, and Renee Carrico
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	2:05 PM
Meeting Adjourned:	3:45 PM

Agenda Items:

1. A2018-0169 Grant (Budget)
 - a. Reviewed the various budget categories.
 - b. Effects of COVID-19 were discussed in terms of remaining balances and encumbered funds in each category.
2. A2018-0169 Grant (Benchmarks)
 - a. POP
 - 44 grantees were reimbursed during this reporting period 15 grantees being first time applicants.
 - Reported total direct Kentucky farm impact for grants awarded during this period was \$10,580,200.
 - b. Branding & Advertising
 - KDA staff noted a decrease in sponsorships due to cancellation of events.
 - There has been continued use of the website with local restaurants with Kentucky proud product options on their carryout menu.
 - Farmers Market Campaign was done quickly and early to assist with spreading the word on health guidelines at markets across the state.
 - There are now 2 new logo styles for Kentucky Proud to better fit marketing campaigns for members.
 - A new KY Proud website and member portal will be launched tentatively mid-2021.
 - c. Buy Local
 - 51% decrease in total purchases in 2020 versus 2018-2019 average.
 - Although there was a decrease in purchases and sit in dining closures, Buy Local is still on pace to hit \$1.8 million in KY Proud purchases in 2020.
 - d. LAND
 - Six of eight regional LAND meetings have been held throughout the state.
 - e. Farm-to-Fork
 - COVID-19 restricting the majority of planned events and alternatives are

APPENDIX E: KDA Recipient Review Committee Minutes

Agenda Items:

- being discussed.
 - Three events approved, however, rescheduling or change in type of program.
 - Ideas are being discussed to partner with Buy Local Restaurants to do pick up meals with ticket sales.
3. Discussion of Budget Revision Request:
- a. KDA Staff discussed the funds that will be remaining once the Buy Local Program and POP Grants are better established.
 - b. These funds will exceed the 5% allowable transfer per the legal agreement (\$70,846) which will better determined in December.
4. Other:
- a. Recipient Review Committee will meet again in December to approve the final budget revision before the December KADB Meeting.
 - b. There being no further business, the meeting was adjourned.

APPENDIX F: KY Horticulture Council Recipient Review Committee Meeting Minutes

Meeting Date:	November 20, 2020
Meeting Location:	Zoom Meeting
Committee Chair:	Dr. Kirk Pomper
Attendees:	Committee members: Bobby Foree, Fritz Giesecke, Dr. Kirk Pomper, Keith Rogers GOAP staff: Bill McCloskey, Dorsey Ridley, Danielle Milbern, Sandra Gardner, Diana Carrier, Anne Marie Franklin, Marielle McElmurray, Milinda Sosby KHC staff: Cindy Finneseth
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	8:38 a.m.
Meeting Adjourned:	9:33 a.m.
Agenda Items:	
<p>I. A2018-0189 Grant</p> <p>A. <u>Financial Information</u> Dr. Finneseth gave the Committee an update on Kentucky Horticultural Council (KHC) finances and where the organization would be at the end of 2020.</p> <p>B. Benchmarks, Goals & Objectives – Progress Update The committee reviewed the progress KHC has made in all program areas.</p>	
Next Meeting TBD	

APPENDIX G: On-Farm Water Management Committee Meeting Minutes

Meeting Date:	November 23, 2020
Meeting Location:	Zoom Video Conferencing
Committee Chair:	Pat Henderson
Attendees:	Committee members: Fritz Giesecke, Pat Henderson, John Dix, Kevin Jeffries, Al Pedigo and Eddie Melton DOW Staff: Alice Mandt and Bill Caldwell KCARD: Spencer Guinn KFB: Joe Cain GOAP Staff: Dorsey Ridley, Renee Carrico, Bill McCloskey, Milinda Sosby, and Brian Murphy
Minutes Issued By:	Renee Carrico
Meeting Call to Order:	9:00 a.m. EST
Meeting Adjourned:	11:32 a.m. EST
Agenda Items:	
<p>I. Producer Implemented Project A2020-0287 River Farm Nursery</p> <p>Ben Cecil, River Farm Nursery, gave an overview of his project application and answered questions from committee members.</p> <ul style="list-style-type: none">• The Committee inquired on winter freezing issues, planting medium, data to be shared and water storage versus farm needs.• Bill Caldwell gave an overview of the executive summary based on information gained from project site visit and work with the applicant. Pat Henderson gave background on these requests and how they are handled by the KADF On-Farm Energy Incentives Program. <p>The Committee recommends funding the request of \$45,443 in State funds.</p> <p>Motion made by Kevin Jeffries and seconded by Pat Henderson; passed unanimously.</p> <p>II. Small Scale Grant Projects</p> <p>Staff gave an overview of each Small Scale Grant Project as well as the Technical Advisory Group's scoring.</p> <p>The Committee recommends funding A2020-0181 Andrew Ellison (\$2,000), A2020-0234 Barton Rudolph (\$1,500), A2020-0269 Conyea Farms, LLC (\$5,644), A2020-0272 Sustainable Harvest Farm, LLC (\$9,695) and A2020-0288 Lazy Eight Stock Farm, LLC (\$8,984) based on TAG scoring and committee discussion.</p> <p>Motion made by Al Pedigo and seconded by Eddie Melton; passed unanimously.</p> <p>The Committee recommends denying A2020-0271 Barr Farms Organic Produce, LLC. (\$2,814) based on committee discussion and need for an established water source.</p>	

APPENDIX G: On-Farm Water Management Committee Meeting Minutes

Motion made by Mr. Melton and seconded by Mr. Giesecke; passed unanimously.

III. Updates on Current Projects

Staff gave an overview of all active On-Farm Water Management Projects and presented the following for reference:

Total Funds Committed (2017-2020): \$536,034

Total Funds Available as of 11/1/2020: \$890,034

Counties Impacted: 18 approved

IV. 2021 Guidelines Review/Updates

During application review the following was discussed and recommended by the Committee for Staff to include in 2021 Guidelines:

- For Small Scale Grant: Producer needs to have an established water source (municipal, pond, well, etc) when applying for funds. OFWM funds should be utilized to better utilize and increase efficiency of water from that source for farming.
- Materials will be funded once but not on a recurring basis.
- Adopt guideline similar to energy program allowing up to \$10,000 per household, per program year.
- Add proof of insurance requirement for investments within project budget above \$2,500
- Add a table to guide producers on pond size versus pond demand in drought conditions
- Require a map of the project area

The Committee asked that GOAP Staff make the Gross Farm Income requirement easier to read and understand on the 2021 Guidelines.

The Committee requested that the remaining funds from the 2020 On-Farm Water Management Program be carried over to 2021.

The Committee approved the same timeline for application deadlines and meeting dates as 2020 be carried over to 2021.

The next meeting date was set for February with date, time and location TBD.

There being no further business, the meeting was adjourned.

APPENDIX H: Blue Application Review Committee Meeting Minutes

Meeting Date:	11/20/2020
Meeting Location:	Zoom Video Conferencing
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo, Katie Moyer and Keith Rogers GOAP Staff: Dorsey Ridley, Bill McCloskey, Danielle Milbern, Brian Murphy, Renee Carrico, Sandra Gardner and Milinda Sosby KCARD: Aleta Botts
Minutes Issued By:	Danielle Milbern
Meeting Call to Order:	12:03 p.m.
Meeting Adjourned:	1:23 p.m.

Agenda Items:	
1. A2019-0224	City of Hazard a.) Committee recommends approving the budget amendment request and an additional \$19,000 in State funds.
2. A2020-0244	Taylor County Fiscal Court a.) Committee recommends pending the request until the applicant submits a list of agricultural products the recycling center will process.
3. A2020-0245	City of Fulton a.) Committee recommends funding the request for \$88,150 in State funds.
4. A2020-0251	Kentucky Horticulture Council, Inc. a.) Motion made by Keith Rogers and seconded by Bobby Foree to recommend approving \$250,000 in State funds for year one, contingent upon producer AgriTech research project guidelines being presented to the committee prior to the December KADB meeting and a GOAP staff member present for all future meeting. b.) Committee asks that the applicant report on progress of project at the conclusion of year 1.
5. A2020-0260	Edwards Woolworks a.) Committee recommends funding the project, matching County funds with State funds in the form of a grant, up to \$49,676 not to exceed 50% of total project cost. b.) If applicant is unable to secure County funds, the difference will be available in the form of a 2.75% participation loan.
6. A2020-0263	Nochelinda Farm, LLC a.) Committee recommends funding the request for \$4,722 in Bourbon County funds.
7. A2020-0276	Metcalfe County 4-H Council, Incorporated a.) Committee recommends funding the request for \$1,521 in Metcalfe County funds.