

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the April 16, 2021 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
April 16, 2021  
404 Ann Street  
Frankfort, KY 40601**

**Call to Order**

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:03 a.m. (EDT).

**Roll Call**

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Dorsey Ridley (designee for Governor Andy Beshear), Sarah Butler (designee for interim Secretary Larry Hayes), Dr. Kirk Pomper (designee for KSU President Dr. Christopher Brown II), Dean Nancy Cox, Mark Barker, Suzanne Cecil White, Matt Hinton, Bobby Foree, Fritz Giesecke, Tom McKee, Brenda Paul and Al Pedigo

**Absent:** Wayne Hunt and Katie Moyer

**Notification of Media**

Commissioner Quarles received verification from Milinda Sosby, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the teleconference meeting.

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the March 19, 2021 board meeting.

Mr. Pedigo moved to approve the minutes, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles shared some of the Kentucky Department of Agriculture (KDA) activities since the last meeting. KDA has kicked off a series of restaurant roundtables and they have been well engaged. The Commissioner also mentioned KDA was working with Churchill Downs in preparing for Derby with 50,000 people expected. He provided an update on the virtual fundraiser benefiting Feeding Kentucky and mentioned plans are underway for the Kentucky State Fair.

Commissioner Quarles thanked Robbie Williams and Pat Henderson for their service and introduced new board members Brenda Paul and Suzanne Cecil White. Commissioner Quarles also introduced Brian Lacefield as the new executive director. Mr. Lacefield recently served as state director of Farm Service Agency (FSA).

**KDA Chief of Staff Report**

Commissioner Quarles yielded the floor to Keith Rogers, KDA Chief of Staff, to report to the board.

Mr. Rogers indicated staff at KDA and KOAP were navigating uncharted territory, moving an office between two constitutional offices. Mr. Rogers gave an overview of the changes occurring in the last 30 days and indicated the transition was about 30 days ahead of schedule. He indicated staff would remain at the current location, until space is ready at the KDA campus. All current staff had met with KDA leadership and interviews were being conducted to hire recent vacancies at KOAP.

#### **Deputy Executive Director's Report**

Commissioner Quarles yielded the floor to Bill McCloskey, KOAP Deputy Executive Director, to report to the board.

Mr. McCloskey referenced the February 2021 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of March 30, 2021.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of March 28, 2021.

Mr. McCloskey reviewed the K AFC Statement of Financial Position (*on file*) as of March 31, 2021.

Mr. McCloskey reviewed the Category B Loans (*on file*) as of March 30, 2021.

Mr. McCloskey referenced the March K AFC agenda and list of applications presented for approval (*on file*).

Mr. McKee moved to approve the Financial Reports, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Meat Processing Expansion Committee Report**

Commissioner Quarles called on Mr. McCloskey to provide the Meat Processing Expansion Committee report (MPEC) and items for action.

Mr. McCloskey indicated the committee had received approximately 13 applications for review with approximately \$1.4 million in funds available and approximately \$2 million in requests. The next meeting committee meeting will be held April 26 with a follow up meeting in early May to discuss possible funding short falls for the program. Mr. McCloskey indicated that Bobby Pace has provided valuable input and is being scheduled to do site visits for the new applications, so recommendations can be provided by the next Board meeting.

Mr. Pedigo asked about additional funding from the Federal level. Commissioner Quarles said there are still questions on how the next round will be distributed, but it is the intent to apply for those funds.

Mr. Pedigo moved to accept the committee report; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Kentucky Dairy Development Council Recipient Review Committee Report**

Commissioner Quarles called on Dr. Jones to give the Kentucky Dairy Development Council Recipient Review Committee (KDDC RRC) report.

Dr. Jones gave a brief history of the MILK program and how KDDC wants to move to incentivize profitability to producers. The program has been very successful and has evolved to incentivize milk quality rather than quantity. He talked about 50 percent funding provided by the KADB for genomics testing programs. Mr. Barker provided comments on advanced financial analysis to help producers understand their potential profitability.

Dr. Jones moved to accept the committee report; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Memo Action Items**

Commissioner Quarles called on Mr. McCloskey and Danielle Milbern to present the following memo action items:

**Project Time Extensions**

Mr. McCloskey referenced four (4) projects requesting time extensions. Staff recommended approval of these time extension requests.

Mr. Foree moved to accept the staff recommendation, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2018-0225**

**Kentucky State Beekeepers Association**

Ms. Milbern presented a memorandum (*on file*) on the above referenced request for a budget reallocation and time extension.

The Blue Application Review Committee recommended approval of a six (6) month time extension request and the budget amendment. The new expiration date will be June 13, 2021.

Mr. McKee moved to approve the committee recommendation, as presented; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0023**

**Winchester Clark County Farmers' Market**

Ms. Milbern presented a memorandum (*on file*) on the above referenced request for a budget revision and additional funds.

The Red Application Review Committee recommended approving the request for the budget revision and additional \$15,000 in state funds.

Mr. Ridley moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Business**

**Action to Name Signature Authority for KADB**

Commissioner Quarles yielded the floor to Mr. Rogers.

Mr. Rogers indicated to the board action needed to be taken to designate the executive director as the proper authority to sign documents on behalf of the KOAP.

Mr. Hinton moved to approve and ratify that Dorsey Ridley was the authorized signature authority for the Kentucky Agricultural Development Board for the period of September 1, 2020 through March 31, 2021. Additionally, Keith L. Rogers as Chief of Staff for the Kentucky Department of Agriculture was the authorized signature authority for the period of April 1, 2021 through April 15, 2021. All actions by Mr. Ridley and Mr. Rogers for the designated periods on behalf of the Board are hereby affirmed; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Mr. Ridley abstained.

Dr. Jones moved to appoint Brian Lacefield as the Executive Director and Chief Executive Officer (CEO) of the Kentucky Agricultural Development Board effective April 16, 2021. In this capacity Mr. Lacefield may enter contracts binding the Board and may act in all ways on behalf of the Board as it representative; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Applications for Referral<sup>1</sup>**

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced twelve (12) new applications for referral.

Mr. Barker moved to refer the submitted applications to the appropriate committees; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval<sup>2</sup>**

Commissioner Quarles called on Martin Williams to present programs recommended for approval.

Mr. Williams referenced one (1) County Agricultural Investment Program (CAIP) application totaling \$30,009; two (2) DAR applications totaling \$19,568; six (6) Shared-Use Equipment Program applications totaling \$71,119; one (1) Youth Ag Incentives applications totaling \$15,000. The total program funding is \$135,696.

Staff recommended approval of applications.

Mr. Giesecke moved to approve all programs meeting state guidelines, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects Recommended for Funding**

Commissioner Quarles called on Ms. Milbern to present the following recommendations for funding:

**A2021-0024 Jessamine County FFA Alumni Association, Inc.**

Ms. Milbern referenced the above application requesting \$8,000 in Jessamine County funds for a Jessamine County 4-H and FFA cost-share program.

The Red Application Review Committee recommended funding \$8,000 in Jessamine County funds, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0037 Washington County Fiscal Court**

Ms. Milbern referenced the above application requesting \$6,953 in Washington County funds to purchase a trailer for the deceased animal removal program.

The Red Application Review Committee recommended funding the request up to \$6,953 in Washington County funds, subject to terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0040 Western Kentucky University Research Foundation, Inc.**

Ms. Milbern referenced the above application requesting \$227,896 in State funds to establish a SmartHolstein Lab.

Mr. Barker moved to pend the application to give the Red Application Review Committee time to review new information recently brought forward; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Mr. McCloskey stated there is 25 applications pending.

No action necessary on pending projects or programs.

**Expired/Withdrawn Applications**

Mr. McCloskey stated one (1) application, Kentucky State Beekeepers Association (A2021-0038) had been withdrawn.

No action necessary on expired or withdrawn applications.

**Closing Remarks**

In closing, Commissioner Quarles thanked the board and KOAP staff for working hard to support Kentucky Agriculture. He reminded everyone of the upcoming strategic planning session for July 15 & 16 and encouraged anyone with questions to reach out.

Mr. Pedigo reported the judge in the Burley Co-op settlement case will open up the case to allow time for any co-op members to participate in the settlement process and potentially receive funds.

**Adjournment**

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 11:39 a.m. (EDT).

Mr. Hinton moved to adjourn the April KADB meeting; Mr. McKee seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

5-25-2021

PRESIDING OFFICER:

Ryan Quarles  
Commissioner Ryan Quarles

BOARD SECRETARY:

Milinda Sosby  
Milinda Sosby, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A detailed list of time extensions is attached as Appendix C.
  4. A copy of the Dairy Development Council Recipient Review Committee minutes is attached as Appendix D.
  5. A copy of the Red Application Review Committee is attached as Appendix E.

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**APPENDIX A: New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2021-0021	Ronald P. Halsey <i>Meat Processing Investment Program - Level 2</i>	Wolfe	Processing
A2021-0052	Clark County Fiscal Court <i>Deceased Farm Animal Composting</i>	Clark	Red
A2021-0053	Moonlight Meat Processing, Inc <i>Meat Processing Investment Program - Level 2</i>	Whitley	Processing
A2021-0054	AW Farms, LLC <i>Meat Processing Investment Program - Level 4</i>	Greenup	Processing
A2021-0055	Kentucky Training Center, LLC <i>Facility Expansion and Upgrades</i>	Fayette	Red
A2021-0056	Corbin Tourism and Convention Commission <i>Farmers Market</i>	Whitley	Red
A2021-0057	City of Whitesburg <i>Farmers Market</i>	Letcher	Red
A2021-0058	Upton Meats & Custom Processing, LLC <i>Meat Processing Investment Program - Level 4</i>	Green	Processing
A2021-0059	RedLeaf Biologics, Inc <i>Red Sorghum</i>	Fayette	Red
A2021-0070	Daviess County Conservation District <i>Youth Cost Share Program</i>	Daviess	Red
A2021-0071	Logan Premium Meats and Processing <i>Meat Processing Investment Program - Level 4</i>	Logan	Processing
A2021-0072	Owensboro Catholic Schools <i>New High School Greenhouse</i>	Daviess	Red

## APPENDIX B: Programs Recommended for Approval

### CAIP

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0048	*Harlan County Soil Conservation District	Harlan	\$30,009.00
			<b>\$30,009.00</b>

### Deceased Farm Animal Removal (DAR)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0047	Bracken County Soil Conservation District	Bracken	\$48,568.00
A2021-0068	Lincoln County Fiscal Court	Lincoln	\$15,000.00
			<b>\$63,568.00</b>

### Shared-Use Equipment Program

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0043	LaRue County Conservation District	LaRue	\$23,767.00
A2021-0045	Pulaski County Conservation District	Pulaski	\$8,000.00
A2021-0046	Bracken County Soil Conservation District	Bracken	\$33,901.00
A2021-0049	Green County Cattlemen's Association, Inc.	Green	\$689.00
A2021-0050	Green County Cattlemen's Association, Inc.	Green	\$450.00
A2021-0051	Green County Cattlemen's Association, Inc.	Green	\$4,312.00
			<b>\$71,119.00</b>

### Youth Ag Incentives Program (Youth)

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0064	Henry County Cattlemen's Association, Inc.	Henry	\$15,000.00
			<b>\$15,000.00</b>

Total County Funds Recommended for Approval in Programs: **\$179,696.00**

\*Indicates a portion of the project is funded from the "State Funds to Support to Counties with Limited Allocation Initiative."

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## APPENDIX C: Requested Time Extensions

**App#** **A2019-0162**  
**Applicant Name** **Owsley Frazier Historical Arms Museum**  
Amount Approved \$50,000 State funds  
Execution Date 11/22/2019  
Requested Change The applicant requests a 12-month time extension to allow more time for the Education team to finish developing a virtual field trip content, for our Agricultural related field trips. Once that is developed they will be able to offer virtual content available to schools for scheduling.

This is the second request for time extension for this project.  
The new deadline will be May 22, 2022.

**Recommend Approval**

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**App#** **A2020-0009**  
**Applicant Name** **Kentucky FFA Leadership Training Center**  
Amount Approved \$30,000 Multiple County funds  
Execution Date 5/18/2020  
Requested Change The applicant requests a 6-month time extension to allow for additional time to install the solar panels and allow time to gather all the documents needed for a check request.

This is the first request for time extension for this project.  
The new deadline will be November 18, 2021.

**Recommend Approval**

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**App#** **A2020-0034**  
**Applicant Name** **Rockcastle County Board Education**  
Amount Approved \$2,000 Rockcastle County funds  
Execution Date 5/8/2020  
Requested Change The applicant requests a 6-month time extension to allow for additional time to find some equipment they need for the greenhouse.

This is the first request for time extension for this project.  
The new deadline will be November 8, 2021.

**Recommend Approval**



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## APPENDIX C: Requested Time Extensions

<b>App#</b>	<b>A2019-0266</b>
<b>Applicant Name</b>	<b>University of Kentucky Research Foundation</b> <i>Virus Testing for Kentucky Honey Bees</i>
Amount Approved	\$94,928 State funds
Execution Date	5/8/2020
Requested Change	The applicant requests a 12-month time extension to expend funds, due to initial delays in the start-up of the project, so they can fully complete all project objectives, initiatives and analysis.

This is the first request for a time extension for this project.  
The new deadline will be December 31, 2022.

**Recommend Approval**

## APPENDIX D: Kentucky Dairy Development Council Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	April 16, 2021
<b>Meeting Location:</b>	Zoom Meeting
<b>Committee Chair:</b>	Dr. Gordon Jones
<b>Attendees:</b>	Committee members: Dr. Gordon Jones, Nancy Cox, Mark Barker, Tim Hughes KOAP staff: Bill McCloskey, Brian Murphy, Danielle Milbern, Sandy Gardner; Kara Keeton and Martin Williams KDDC Staff: H.H. Barlow, Jennifer Hickerson, Dave Roberts and Tom Hastings
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	8:30 a.m.
<b>Meeting Adjourned:</b>	9:12 a.m.
<b>Agenda Items:</b>	
<p><b>I. A2018-0201 Grant</b></p> <p><b>II. Fiscal Information:</b></p> <p style="padding-left: 40px;">A. Jennifer Hickerson gave the committee a brief update on KDDC Financial Report. She noted that the amount of funds to be returned will be different that what was reported, after the 4<sup>th</sup> quarter MILK payment is made.</p> <p style="padding-left: 40px;">B. Staff will forward updated financials to the committee when made available.</p> <p><b>III. Benchmarks, Goals &amp; Objectives – Progress Update</b></p> <p style="padding-left: 40px;">The committee reviewed the progress KDDC has made in all program areas.</p> <p><b>IV. Update on A2020-0257</b></p> <p style="padding-left: 40px;">H. Barlow gave a brief update on the new KDDC project (A2020-0257).</p> <p><b>V. Mark Barker moved to adjourn and Dean Cox seconded. Motion passed unanimously.</b></p>	
<b>Next Meeting June 18, 2021 at 8:15am</b>	

## APPENDIX E: Red Application Review Committee Meeting Minutes

<b>Meeting Date:</b>	4/16/2021
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Dorsey Ridley, Brenda Paul, Dr. Kirk Pomper, Mark Barker, Suzanne Cecil and Keith Rogers KOAP Staff: Bill McCloskey, Brian Lacefield, Danielle Milbern, Brian Murphy, Sandra Gardner, Kara Keeton, Martin Williams, Brian Murphy
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	11:40 a.m.
<b>Meeting Adjourned:</b>	1:41 p.m.

<b>Agenda Items:</b>	
<ol style="list-style-type: none"> <li>1. A2021-0039      The Berry Center, Inc. a.)The Committee recommends pending this Applicant.</li>   <li>2. A2021-0042      Continental Refining Company, LLC a.)The Committee recommends pending this Applicant.</li>   <li>3. A2021-0052      Clark County Fiscal Court a.)The Committee recommends pending this Applicant.</li>   <li>4. A2021-0055      Kentucky Training Center, LLC a.)The Committee recommends pending this Applicant.</li>   <li>5. A2021-0056      Corbin Tourism and Convention Commission a.) The Committee recommends funding the request for \$100,000 in State funds and \$1,500 in Whitley County funds.</li>   <li>6. A2021-0057      City of Whitesburg a.) The Committee recommends funding the request for \$250,000 in State funds and \$84 in Letcher County funds.</li>   <li>7. A2021-0059      RedLeaf Biologics, Inc. a.)The Committee recommends pending this Applicant.</li>   <li>8. A2021-0070      Daviess County Conservation District a.) The Committee recommends funding the request for \$20,000 in Daviess County.</li> </ol>	

# APPENDIX E: Red Application Review Committee Meeting Minutes

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**Agenda Items:**

- 9.A2021-0072 Owensboro Catholic Schools
  - a.) The Committee recommends funding the request for up to \$15,000 in multiple county funds.