

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the July 16, 2021 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
July 16, 2021  
Sloan Convention Center – 1021 Wilkinson Trace  
Bowling Green, KY**

**Call to Order**

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 11:05 a.m. (CDT).

**Roll Call**

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Dorsey Ridley (designee for Governor Andy Beshear), Sarah Butler (designee for interim Secretary Larry Hayes), Joni Nelson (designee for KSU President Dr. Christopher Brown II), Dean Nancy Cox, Mark Barker, Suzanne Cecil White, Bobby Foree, Fritz Giesecke, Matt Hinton, Wayne Hunt, Gordon Jones, Tom McKee, Brenda Paul and Al Pedigo. The following members participated via Zoom: Michael Peterson

**Notification of Media**

Commissioner Quarles received verification from Milinda Sosby, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the KAFB and KADB joint board meeting. Commissioner Quarles gave a recap of the highlights of the previous day's session with legislators and industry leaders who were instrumental in the developing legislation and the focus for the Kentucky Agricultural Development Fund and what is now known as the Kentucky Office of Agriculture Policy (KOAP).

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the June 18, 2021 board meeting.

Mr. Pedigo moved to approve the minutes, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Department of Agriculture Report**

Commissioner Quarles mentioned the LAND forums being held across the state, the farmers' market campaign that is underway, KDA leveraging federal programs, Kentucky hosting the NASDA Annual Meeting in September, planning for the State Fair, and a grant KDA had received for programs for farmers' mental health/suicide prevention.

**Executive Director's Report**

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to report to the board.

Mr. Lacefield called on Donald Dunn, District Director for the Farm Service Agency to provide an update on the program and current activities.

Mr. Lacefield mentioned the next KADB Board meeting would be at the Kentucky State Fair with a virtual option.

Mr. Lacefield thanked presenters, board members, staff and guests for providing input during the two-day planning session.

#### **Deputy Executive Director's Report**

Commissioner Quarles yielded the floor to Bill McCloskey to report to the board.

Mr. McCloskey referenced the May 2021 Kentucky Broadcaster's Association Public Education Partnership (PEP) Program memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of Jul 7, 2021.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of July 7, 2021.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of June 30, 2021.

Mr. McCloskey referenced the July KAFC agenda and list of applications presented for approval (*on file*).

Mr. Pedigo moved to approve the Financial Reports, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Meat Processing Expansion Committee Report**

Commissioner Quarles called on Mr. Hunt to provide the Meat Processing Expansion Committee report.

Mr. Hunt reported the Meat Processing Investment Program is in transition and the majority of funds allotted for the program have been committed. The committee will be meeting and developing recommendations based on information/feedback from the strategic planning session and number of future applications. Dr. Jones expressed concern about the longevity of businesses after the pandemic.

Ms. Paul moved to accept the committee report, as presented; Mr. Baker seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **KADB Compliance Committee Report**

Commissioner Quarles called on Mr. Barker to give the KADB Compliance Committee report.

Mr. Barker reported on the special KADB Compliance Committee meeting called to discuss the status of the American Black Hereford Association's response to the board's request for a pro-rated payback of funds for the last two years of the project.

Mr. Barker moved to accept the committee report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **KADB Program Evaluation Committee**

Commissioner Quarles called on Mr. Hinton to provide the KADB Program Evaluation report.

Mr. Hinton reported that focus groups had been held and the committee had reviewed information presented from those meetings. This information will help determine what program changes need to be made for the 2022 year, as well as broader issues that the board may need to discuss in the future.

Mr. Hinton moved to approve the committee report, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

**Presentation**

**A2008-0407 UKRF: Kentucky Ag Leadership Program**

Commissioner Quarles called on Sandra Gardner to introduce presenter Dr. Will Snell and colleagues to provide an update on the Kentucky Ag Leadership Program. This presentation was for informational purposes.

No action necessary.

**A2020-0126 UKRF: KY Viticulture and Enology Research and Extension**

Commissioner Quarles called on Sandra Gardner to introduce presenter Dr. Patsy Wilson, Extension Specialist. This presentation was a condition of the legal agreement to receive second year funds.

Mr. McKee moved to accept the presentation, as presented, and release second year funds;  
Mr. Hinton seconded the motion.

VOTE: Motion Passed; Dean Cox abstained.

**Memo Action Items**

Commissioner Quarles called on Mr. McCloskey and Danielle Milbern to present the following memo action items:

**Project Time Extensions**

Mr. McCloskey referenced four (4) State Fair Board projects requesting time extensions (*on file*).

Staff recommended approval of these time extension requests.

Mr. Giesecke moved to accept the staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Dean Cox and Commissioner Quarles abstained.

Mr. McCloskey referenced two (2) additional projects requesting time extensions (*on file*). Staff recommended approval of these time extension requests.

Staff recommended approval of these time extension requests.

Mr. Hunt moved to accept the staff recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2018-0032 Magoffin County Extensions District Board**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project's request for a budget amendment and additional funds.

The Red Application Review Committee recommended approval of the request for the budget amendment and an additional \$35,438 in State funds.

Ms. Paul moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0076 Hardin County Extension Foundation**

Ms. Milbern presented a memorandum (*on file*) on the above referenced project's request for additional Hardin County funds and budget reallocation.

The Red Application Review Committee recommended approval of the request for an additional \$4,548 in Hardin County funds and budget reallocation.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0253                    The Pennyrile Resource Conservation and Development Area Inc.**  
Ms. Milbern presented a memorandum (*on file*) on the above referenced project's request for a budget amendment.

The Blue Application Review Committee recommended approval of the request for the budget amendment.

Dean Cox moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0260                    Caitlin Edwards d/b/a Edwards Woolworks.**  
Ms. Milbern presented a memorandum (*on file*) on the above referenced project's request for a budget reallocation and additional county funds to be matched by State funds.

The Blue Application Review Committee recommended approval of the request for the budget reallocation and the additional County funds (\$3,662) to be matched by State funds (\$3,662) for a total award of up to \$57,000.

Mr. Ridley moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **New Business**

#### **New Applications for Referral<sup>1</sup>**

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced five (5) new applications for referral.

Mr. Hinton moved to refer the submitted applications to the appropriate committees; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Programs Recommended for Approval<sup>2</sup>**

Commissioner Quarles called on Sarah Bryant to present programs recommended for approval.

Ms. Bryant referenced nine (9) County Agricultural Investment Program (CAIP) applications totaling \$1,212,843.; two (2) DAR applications totaling \$22,000; one (1) Next Gen Program applications totaling \$25,000; two (2) Youth Ag Incentives applications totaling \$45,000. The total program funding is \$1,304,843.

Staff recommended approval of these applications.

Dr. Jones moved to approve all programs meeting state guidelines, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

#### **Requested Program Amendments<sup>3</sup>**

Commissioner Quarles called on Ms. Bryant to present requested program amendments.

Ms. Bryant referenced five (5) counties request for additional funds for existing CAIPs: Caldwell County (\$29,888); Taylor County (\$104,000); Kenton County (\$59,797); Clark County (\$25,000) and Meade County (\$13,620). Total program amendment funding is \$232,305.

Staff recommended approval of these amendments.

Mr. Foree moved to approve staff recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Applications Recommended for Funding**

Commissioner Quarles called on Ms. Milbern, Martin Williams and Logan Bechanan to present the following recommendations for funding:

**A2020-0354 Dowdy's Custom Meat Processing LLC**

Ms. Milbern referenced the above application requesting \$250,000 in State funds to renovate the current processing facility to become USDA Certified and to purchase processing equipment in Graves County. This project is a MPIP Level 3.

The Meat Processing Expansion Committee recommended funding up to \$250,000 in State funds as a forgivable loan, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0059 RedLeaf Biologics, Inc**

Ms. Milbern referenced the above application requesting \$485,020 in State funds to help with the construction of a commercial pilot processing facility and to purchase a harvester for red sorghum in Fayette County.

The Red Application Review Committee recommended funding the request for up to \$485,020 as a 2.75% direct loan with the Kentucky Agricultural Development Board, subject to terms and conditions.

Mr. Foree moved to approve the committee recommendation, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0103 David Fair**

Ms. Milbern referenced the above application requesting \$2,494 in State funds to purchase a dual chamber vacuum for the facility in Grant County. This is a MPIP Level 2.

The Meat Processing Expansion Committee recommended funding up to \$2,494 in State funds, subject to terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0124 J Anderson Farms**

Ms. Milbern referenced the above application requesting \$12,335 in Pulaski County funds for a feasibility study on the potential impact of a cull cow processing plant in southern Kentucky.

The White Application Review Committee recommended funding the request for up to \$12,335 in Pulaski County funds, subject to terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Mr. Hinton abstained.

**A2021-0130 Lincoln County Fiscal Court**

Mr. Williams referenced the above application requesting \$75,000 in Lincoln County funds for a 5500 diesel truck with hydraulic PTO bed for the county deceased animal removal service.

The White Application Review Committee recommended funding the revised request for the reduced amount of up to \$32,441 in Lincoln County funds, subject to terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0104 Christian County Agricultural Extension Foundation, Inc.**

Ms. Milbern referenced the above application requesting \$30,000 in Christian County funds for a commercial kitchen.

The White Application Review Committee recommended funding the request for up to \$15,000 in Christian County funds, based on the Christian County Agricultural Development Council recommendation, subject to terms and conditions.

Mr. Giesecke moved to approve the committee recommendation, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2021-0137 Hindman Settlement School**

Mr. Bechanan referenced the above application requesting \$5,445 in Knott County to expand the Knott County Famers Market.

The White Application Review Committee recommended funding the request for up to \$5,445 in Knott County, subject to terms and conditions.

Mr. McKee moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Pending Applications**

Mr. McCloskey stated five (5) applications were pended.

No action necessary on pending projects or programs.

**Expired/Withdrawn Applications**

Mr. McCloskey stated two (2) following applications had expired:

A2019-0272 James Cowherd  
A2020-0100 Barton Brothers

No action necessary on expired applications.

**Closing Remarks**

Commissioner Quarles thanked the board and staff for their participation in the planning event and having an organized meeting. Commissioner Quarles encouraged the board and interested parties to get any ideas and suggestions to Aleta Botts for consideration.

Commissioner Quarles stated the KADB White Application Review Committee would meet at 1:00 p.m. following the board meeting.

The next KADB meeting will be August 20, 2021 at 10:00 a.m. (EDT).

**Adjournment**

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 12:20 p.m. (CDT).

Mr. Hinton moved to adjourn the July KADB meeting; Dean Cox seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE: 9-1-2021  
PRESIDING OFFICER: Ryan Quarles  
Commissioner Ryan Quarles  
BOARD SECRETARY: Milinda Sosby  
Milinda Sosby, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A detailed list of requested Program Amendments is attached as Appendix C.
  4. A detailed list of time extensions is attached as Appendix D.
  5. A copy of the Meat Processing Expansion Committee minutes is attached as Appendix E.
  6. A copy of the KADB Compliance Committee minutes is attached as Appendix F.
  7. A copy of the KADB Program Evaluation Committee minutes is attached as Appendix G.
  8. A copy of the Blue Application Review Committee minutes is attached as Appendix H.
  9. A copy of the Red Application Review Committee minutes is attached as Appendix I.
  10. A copy of the White Application Review Committee minutes is attached as Appendix J.

**APPENDIX A: New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2021-0151	Stepping Stone Farm, LLC <i>Farm Market</i>	Bourbon	White
A2021-0157	Nelson County Farm Bureau <i>Grain Safety Equipment</i>	Nelson	White
A2021-0160	Hickman County Board of Education <i>Agriculture Education Equipment</i>	Hickman	White
A2021-0168	Kentucky Horse Council, Inc. <i>NASS Survey for the Equine Industry</i>	_ALL	White
A2021-0169	Burnett's Enterprise, LLC <i>Meat Processing Investment Program - Level 3</i>	Graves	Processing



**APPENDIX B: Recommendations for Funding** APPLICANT

APP #		COUNTY
A2020-0354	Dowdy's Custom Meat Processing LLC <i>Meat Processing Investment Program - Level 3</i>	Graves
A2021-0059	RedLeaf Biologics, Inc <i>Red Sorghum</i>	Fayette
A2021-0103	David Fair <i>Meat Processing Investment Program - Level 2</i>	Grant
A2021-0124	J Anderson Farms <i>Feasibility Study</i>	Pulaski
A2021-0130	Lincoln County Fiscal Court <i>DAR Truck</i>	Lincoln
A2021-0130	Lincoln County Fiscal Court <i>DAR Truck</i>	Lincoln
A2021-0136	Christian County Agricultural Extension Foundation, Inc. <i>Commercial Kitchen</i>	Christian
A2021-0137	Hindman Settlement School <i>Farmers Market</i>	Knott

**APPENDIX C: Programs Recommended for Approval****CAIP**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0152	Magoffin County Agriculture Investment Program Incorporated	Magoffin	\$106,000.00
A2021-0154	Nelson County Conservation District	Nelson	\$125,881.00
A2021-0158	Jefferson County Soil & Water Conservation District	Jefferson	*\$52,000.00
A2021-0159	Laurel County Cattlemen's Association, Inc.	Laurel	\$160,157.00
A2021-0162	Green River Area Beef Improvement Group, Inc.	McLean	\$40,000.00
A2021-0164	Elliott County Conservation District	Elliott	\$180,785.00
A2021-0165	Clinton/Cumberland Cattlemen's Assoc., Inc.	Cumberland	\$165,294.00
A2021-0166	Whitley County Cattlemen's Association, Inc.	Whitley	\$32,726.00
A2021-0170	Barren County Conservation District	Barren	\$350,000.00
			<b>\$1,212,843.00</b>

**Deceased Farm Animal Removal (DAR)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0153	Taylor County Conservation District	Taylor	\$14,500.00
A2021-0156	Nelson County Fiscal Court	Nelson	\$7,500.00
			<b>\$22,000.00</b>

**Next Generation Farmer (NextGen)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0155	Nelson County Conservation District	Nelson	\$25,000.00
			<b>\$25,000.00</b>

**Youth Ag Incentives Program (Youth)**

<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2021-0161	Green River Area Beef Improvement Group, Inc.	McLean	\$5,000.00
A2021-0163	Clark County Conservation District	Clark	\$40,000.00
			<b>\$45,000.00</b>

\*Indicates a portion of this project is funded from "State Funds to Counties Limited Allocation Initiative.

**Total County Funds Recommended for Approval in Programs: \$1,304,843.00**

## APPENDIX D: Requested Time Extensions

**App#** **A2019-0243**  
**Applicant Name** **City of Berea-Farmers Market**  
Amount Approved \$240,000 in State funds and \$10,000 in Madison County  
Execution Date 8/13/2021  
Requested Change The applicant requests a 6-month time extension to allow additional time together additional documents needed for a check request.  
The new deadline will be February 13, 2021.  
**Recommend Approval**

**App#** **A2020-0093**  
**Applicant Name** **Summit Holdings LLC d.b.a. Summit Meat Processing**  
Amount Approved \$146,572 State funds and \$2,500 in Whitley County  
Execution Date 8/10/2021  
Requested Change The applicant requests a 12-month time extension, since the applicant had to switch builder half way though they process.  
The new deadline will be August 10, 2022.  
**Recommend Approval**

**App#** **A2018-0126**  
**Applicant Name** **Kentucky State Fair Board (Cardinal Stadium Demolition)**  
Amount Approved \$2,685,000 in State funds  
Execution Date 8/20/2018  
Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
This is the 4<sup>th</sup> request for time extension for this project.  
The new deadline will be April 1, 2022.  
**KADB Compliance Committee Recommends Approval**

**App#** **A2019-0001**  
**Applicant Name** **Kentucky State Fair Board (Deferred Maintenance)**  
Amount Approved \$1,200,000 in State funds  
Execution Date 4/30/2019  
Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
This is the 3<sup>rd</sup> request for time extension for this project.  
The new deadline will be April 1, 2022.  
**KADB Compliance Committee Recommends Approval**

## APPENDIX D: Requested Time Extensions

**App#** **A2019-0121**  
**Applicant Name** **Kentucky State Fair Board (Make-Up Ring, Traffic Study)**  
Amount Approved \$1,500,000 in State funds  
Execution Date 8/26/2019  
Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
This is the 1<sup>st</sup> request for time extension for this project.  
The new deadline will be April 1, 2022.

KADB Compliance Committee **Recommends Approval**

**App#** **A2019-0254**  
**Applicant Name** **Kentucky State Fair Board (Gates 1 & 6 Renovations)**  
Amount Approved \$7,500,061 in State funds  
Execution Date 2/10/2020  
Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
This is the 2<sup>nd</sup> request for time extension for this project.  
The new deadline will be April 1, 2022.

KADB Compliance Committee **Recommends Approval**

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**APPENDIX D: Requested Time Extensions**

**App#** **A2019-0243**  
**Applicant Name** **City of Berea-Farmers Market**  
 Amount Approved \$240,000 in State funds and \$10,000 in Madison County  
 Execution Date 8/13/2021  
 Requested Change The applicant requests a 6-month time extension to allow additional time together additional documents needed for a check request.  
 The new deadline will be February 13, 2021.  
**Recommend Approval**

**App#** **A2020-0093**  
**Applicant Name** **Summit Holdings LLC d.b.a. Summit Meat Processing**  
 Amount Approved \$146,572 State funds and \$2,500 in Whitley County  
 Execution Date 8/10/2021  
 Requested Change The applicant requests a 12-month time extension, since the applicant had to switch builder half way though they process.  
 The new deadline will be August 10, 2022.  
**Recommend Approval**

**App#** **A2018-0126**  
**Applicant Name** **Kentucky State Fair Board (Cardinal Stadium Demolition)**  
 Amount Approved \$2,685,000 in State funds  
 Execution Date 8/20/2018  
 Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
 This is the 4<sup>th</sup> request for time extension for this project.  
 The new deadline will be April 1, 2022.  
**KADB Compliance Committee Recommends Approval**

**App#** **A2019-0001**  
**Applicant Name** **Kentucky State Fair Board (Deferred Maintenance)**  
 Amount Approved \$1,200,000 in State funds  
 Execution Date 4/30/2019  
 Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
 This is the 3<sup>rd</sup> request for time extension for this project.  
 The new deadline will be April 1, 2022.  
**KADB Compliance Committee Recommends Approval**

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## APPENDIX D: Requested Time Extensions

**App#** **A2019-0121**  
**Applicant Name** **Kentucky State Fair Board (Make-Up Ring, Traffic Study)**  
Amount Approved \$1,500,000 in State funds  
Execution Date 8/26/2019  
Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
This is the 1<sup>st</sup> request for time extension for this project.  
The new deadline will be April 1, 2022.

KADB Compliance Committee **Recommends Approval**

**App#** **A2019-0254**  
**Applicant Name** **Kentucky State Fair Board (Gates 1 & 6 Renovations)**  
Amount Approved \$7,500,061 in State funds  
Execution Date 2/10/2020  
Requested Change The applicant requests a time extension until 4/1/2022 to allow for completion and payment of related expenses.  
This is the 2<sup>nd</sup> request for time extension for this project.  
The new deadline will be April 1, 2022.

KADB Compliance Committee **Recommends Approval**

# APPENDIX E: Meat Processing Expansion Committee Meeting Minutes

<b>Meeting Date:</b>	Tuesday, July 20, 2021
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	Committee: Wayne Hunt, Dr. Gordon Jones, Bobby Foree, Brenda Paul, Al Pedigo, Keith Rogers and Thomas McKee KCARD Staff: Aleta Botts, Brent Lackey, Kelli Padgett UK Staff: Dr. Gregg Renfrow KOAP Staff: Bill McCloskey, Danielle Milbern, Brian Murphy, Sandra Gardner, Martin Williams, Kara Keeton, Lindsay Bates Other: Fran McCall, Ed McQueen, Tim Hughes, Becky Thompson, Renee Carrico
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:05AM EDT
<b>Meeting Adjourned:</b>	10:23 AM EDT

## Agenda Items:

- I. Chairman Wayne Hunt called the meeting to order.
- II. Current Balance of Meat Processing Expansion Committee Funds
- III. Recap of KADB and KAFC Joint Meeting:
  - Mr. Rogers gave a brief overview on the Meat Processing Expansion Program going forward. They would like the committee to review all meat processing projects going forward, even if there are no funds available in the meat progressing program funds.
  - The Committee requested staff to provide an update on all meat-processing projects that have been funded so far. They also asked for an update on the beef equivalent numbers.
- IV. Bobby Paces Reports:
  - A2020-0268 JSW Chop Shop, Inc.-Mr. Pace gave an overview on his report.
  - A2008-0280 Foothills Products and Services.-Mr. Pace gave an overview on his report.
- V. Pending Applications:

**Level 4:**

  - A2020-0328 Corner Shop Butchery  
*Build a USDA Processing Facility in Lawrence County*  
*Dr. Jones moved to no fund this application if we do not hear from the applicant by August 6, 2021, second by Mrs. Paul. Motion passed unanimously.*

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## **APPENDIX E: Meat Processing Expansion Committee Meeting Minutes**

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- A2021-0058 Upton Meats and Custom Processing, LLC  
*Build a USDA Processing Facility in Green County*  
*Al Pedigo moved to no fund this application, second by Mr. McKee. Motion passed unanimously.*

VI. Other:

- Dr. Jones mentioned discontinuing funding for Level 2.
- At its next meeting, the Meat Processing Expansion Committee would like to start reviewing the meat processing guidelines.
- The committee discussed upcoming/potential meat processing projects.

VII. Next Meeting: TBD

Motion to adjourn by Mr. Pedigo, seconded by Mrs. Paul. Motion passed unanimously.

Next Meeting Date: TBD

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# APPENDIX F: KADB Compliance Committee Meeting Minutes

Meeting Date:	July 6, 2021
Meeting Location:	KOAP via Zoom Meeting ID: 857 1669 6242
Meeting Chair:	Sandra Gardner, Director of Compliance & Outreach
Attendees:	Committee: Mark Barker, Sarah Butler, Brenda Paul Staff: L. Bechanan, S. Gardner, K. Keeton, B. Lacefield, B. McCloskey, D. Milbern, B. Murphy, N. Van Over
Minutes Issued By:	Sandra Gardner
Meeting Call to Order:	3:30 p.m. EDT
Meeting Adjourned:	4:41 p.m. EDT

## Agenda Items:

### I. Call to Order

### II. Old Business

#### American Black Hereford Association (ABHA) - A2017-0025

*representative present: Ernie Dominguez, Don Hardin*

1. Brian Murphy, general counsel, reviewed the timeline and recent responses related to the issue of the KADB requesting ABHA pay back a pro-rated amount of funds for the remaining two years of the project.
2. Committee members discussed the Board's original action and ABHA's response. Questions about the project itself, location of contacts, office phone number, staffing and costs to continue operation were asked and addressed by ABHA representatives.
3. After review and much discussion, *the Committee agreed by consensus to not take further action and maintain the Board's previous decision.*

**Action:** Staff will follow-up with the Recipient.

### III. New Business

#### A. Kentucky State Fair Board – time extensions

1. Bill McCloskey provided an update and explained the request for time extensions until April 1, 2022 for the KSFB's four projects: A2018-0126, Cardinal Stadium Demolition (exp. 8/1/20); A2019-0001, Deferred Maintenance (exp. 4/30/21); A2019-0121, Freedom Hall Make-Up Ring/Traffic Study (exp. 8/26/20); A2019-0254, Gates 1 & 6 Remodel (exp. 9/10/21)
2. After review and discussion, Sarah Butler moved to recommend approval of the requested time extensions to the full board; Brenda Paul seconded the motion. Motion passed.

#### B. The Weekly Juicery – A2013-0275

1. Kara Keeton and Brian Murphy provided an update on the status of this project. After a request to complete a routine site visit of the juicing facility, Ms. Keeton was notified that the business model had changed and, as a result, the juicing

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equipment purchased with KADF money had been sold to the business in Chicago now juicing for the business.

2. Committee members discussed the issues of failure to notify of business change and the converted collateral. The Committee agreed by consensus to direct staff to proceed with a "Notice of Default" as outlined in the Legal Agreement giving time to cure deficiencies (collateral, reporting, etc.)

**Action:** Staff will proceed with procedures in place as outlined in the agreement and follow-up with the Recipient, reporting back to the committee at its next meeting.

**IV. Next Regular Quarterly Meeting – September 2021 – date TBD**

*Additional special meetings may be called, as needed.*

- V. Meeting adjourned** by acclamation at 4:41 p.m. EDT.

# APPENDIX G: KADB Program Evaluation Committee Meeting Minutes

<b>Meeting Date:</b>	July 7, 2021
<b>Meeting Location:</b>	KOAP via Zoom Meeting ID: 929 3185 4620
<b>Meeting Chair:</b>	Sandra Gardner
<b>Attendees:</b>	Committee: Matthew Hinton, Gordon Jones, Keith Rogers Absent: Mark Barker Staff: Brian Lacefield, Bill McCloskey, Sandra Gardner, Martin Williams, Sarah Bryant, and Nick Van Over UK: Darrh Bullock
<b>Minutes Issued By:</b>	Sarah Bryant
<b>Meeting Call to Order:</b>	10:02 a.m. EDT
<b>Meeting Adjourned:</b>	12:00 p.m. EDT

**Agenda Items:**

- I. Sandra Gardner called the meeting to order.
- II. **Review/Background of KADB 2021 Focus Group Information**
  - Mrs. Gardner gave an overview of the purpose and timeline of the Focus Groups. Mrs. Gardner reported that staff is slightly behind schedule due to staffing changes, but will be back on schedule to finish out the year.
- III. **Update on Online Beef Assessment Tool/Beef Systems Analyzer**
  - Dr. Darrh Bullock updated the committee on the progress of the beef assessment tool including the new title Beef Systems Analyzer. Dr. Bullock has estimated the software development to be 80% complete, analyzer development to be 20% complete, and video development to be 10% complete. Dr. Bullock believes that the project will be completed in the two year period, and will be ready for CAIP purposes in 2024. Dr. Bullock also gave an overview of the objective of the Beef Systems Analyzer.
  - Committee members discussed its potential use for KADF programs and suggested to Dr. Bullock to involve the Kentucky Beef Network during the development phase.
- IV. **Review of Focus Group Information**
  - Martin Williams and Mrs. Gardner reviewed the materials presented with the agenda.
  - The focus groups completed & reviewed were Beef, Bees, Sheep & Goats, Horticulture, Poultry, Dairy, Forage & Grain, and Swine.
  - Committee members discussed the next steps for 2022 changes. Although, without a quorum, there were no action items.
  - Committee members discussed the pilot tiered system seen in the Tennessee programs. Due to staffing changes, current staff will research the status of that initiative and report back.

The meeting was adjourned.

Next Meeting: September 2021 (time and date TBD)

## APPENDIX H: Blue Application Review Committee Meeting Minutes

<b>Meeting Date:</b>	7/2/2021
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo and Keith Rogers KOAP Staff: Brian Lacefield, Bill McCloskey, Danielle Milbern, Brian Murphy, Martin Williams, Sarah Bryant , Haley Nelson and Logan Bechanan
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:00 a.m.
<b>Meeting Adjourned:</b>	9:16 a.m.

<b>Agenda Items:</b>	
1. A2020-0253	Pennyrite Resource Conservation and Development Area, INC. a.) Committee recommends approving the applicants request for a budget reallocation.
2. A2020-0260	Caitlin Edwards/b/a Edwards Woolworks a.) Committee recommends funding the applicant's budget amendment request and matching County Funds with State funds up to \$57,000.

## APPENDIX I: Red Application Review Committee Meeting Minutes

<b>Meeting Date:</b>	7/2/2021
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Brenda Paul, Kirk Pomper and Keith Rogers KOAP Staff: Bill McCloskey, Danielle Milbern, Martin Williams, Brian Lacefield
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	2:09 p.m.
<b>Meeting Adjourned:</b>	2:12 p.m.

<b>Agenda Items:</b>
1. A2018-0032 Magoffin County Extensions District Board a.) The Committee recommend approving the applicant's request for an additional \$35,438 in State funds.

## APPENDIX J: White Application Review Committee Minutes

<b>Meeting Date:</b>	7/16/2021
<b>Meeting Location:</b>	Sloan Convention Center in Bowling Green, KY and Zoom Video Conferencing
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Dean Nancy Cox, Keith Rogers, Dr. Gordon Jones Fritz Giesecke, Thomas McKee, and Matt Hinton KOAP Staff: Bill McCloskey, Danielle Milbern, Martin Williams, Sandra Gardner, Haley Nelson and Brian Murphy KCARD: Aleta Botts and Kellie Padgett
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	12:53 p.m. CDT
<b>Meeting Adjourned:</b>	2:15 p.m. CDT

### Agenda Items:

1. A2021-0121            Creation Gardens, Inc.
  - a) Committee recommends pending this application, for staff to continue compiling supporting documentation for this project.
2. A2021-0150            UK Research Foundation
  - a) Committee recommends pending this application, for staff to continue compiling supporting documentation for this project after the August 3<sup>rd</sup> applicant interest meeting.
3. A2021-0151            Stepping Stone Farm
  - a) Committee recommends pending this application to give applicants the opportunity to submit the recommendations they received from KCARD on their business plan to the committee for review.
4. A2021-0157            Nelson County Farm Bureau
  - a) Committee recommends approving this application for \$2,188 in Nelson County Funds in the form of a cost-reimbursement grant.
5. A2021-0160            Hickman County Board of Education
  - a) Dr. Jones moved to recommend funding \$42,909 in Hickman County funds. Second by Fritz Giesecke, motion passed unanimously.
6. A2021-0168            Kentucky Horse Council, Inc.
  - a) Committee recommends approving this application for \$200,000 in State Funds in the form of an up-front grant.

Motion to adjourn by Matt Hinton and seconded by Keith Rogers.

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