

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the November 19, 2021 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
November 19, 2021
Franklin County Extension Office and Video Teleconference
Frankfort, KY**

Call to Order

Commissioner of Agriculture Dr. Ryan Quarles, presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 9:32 a.m. (EST).

Roll Call

The following members were present: Agriculture Commissioner Dr. Ryan Quarles, Dean Nancy Cox, Bobby Foree, Brenda Paul, Suzanne Cecil White, Michael Peterson, Dr. Kirk Pomper (designee for KSU President Clara Stamps), Sarah Butler (designee for interim Secretary Larry Hayes), Mark Barker, and Dr. Gordon Jones. The following members participated via Zoom: Dorsey Ridley (designee for Governor Andy Beshear), Tom McKee, Fritz Giesecke, and Al Pedigo.

Members Absent: Matt Hinton and Wayne Hunt.

Notification of Media

Commissioner Quarles received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Commissioner Quarles welcomed everyone to the KADB board meeting. Board members and guests participated in person and video teleconference.

Approval of Minutes

Commissioner Quarles entertained a motion to approve the minutes of the October 15, 2021 board meeting.

Mr. Barker moved to approve the minutes, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the previous board meeting and updated the Board on changes in staff. Mr. Lacefield referenced the Tobacco Settlement Agreement Fund Oversight Committee Meeting. Mr. Lacefield mentioned starting in January monthly board meetings will in person with no virtual options. Mr. Lacefield, lastly referenced KCARD's Summary from the Joint Planning Meeting.

Deputy Executive Director's Report

Commissioner Quarles called on to Bill McCloskey, KOAP Deputy Director, to present the financial report to the board.

Mr. McCloskey referenced the September 2021 Kentucky Broadcasters Association public partnership (PBP) program memorandum (*on file*).

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of October 25, 2021.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of October 25, 2021.

Mr. McCloskey reviewed the KAFB Statement of Financial Position (*on file*) as of October 31, 2021.

Mr. Foree moved to approve the Financial Reports, as presented; Mr. Peterson seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Water Management Committee Report

Commissioner Quarles called on Martin Williams to give the On-Farm Water Management Committee report.

Ms. Butler moved to accept the committee report, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Beef Network Recipient Review Committee Report

Commissioner Quarles called on Mr. Pedigo to give the Kentucky Beef Network Recipient Review Committee report.

Mr. Pedigo moved to accept the committee report, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Commissioner Quarles abstained.

Kentucky Dairy Development Council Recipient Review Committee Report

Commissioner Quarles called on Dr. Gordon Jones to give the Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

Presentation

A2020-0256

Kentucky Beef Network

Commissioner Quarles called on Sandra Gardner to introduce presenter Becky Thompson to provide an update on the progress of the Kentucky Beef Network program towards its benchmarks, goals and objectives.

Ms. Butler moved to approve the report and release second year funds; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020-0257 Kentucky Dairy Development Council

Commissioner Quarles called on Ms. Gardner to introduce presenter H.H. Barlow to provide an update on the progress of the Kentucky Dairy Development Council towards its benchmarks goals and objectives.

Bobby Foree moved to approve the report and release second year funds; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous

Memo Action Items

Commissioner Quarles called on Mr. McCloskey, Kara Keeton, Danielle Milbern, and Brian Murphy to present the following memo action items.

Project Time Extensions

Mr. McCloskey referenced four (4) projects requesting time extensions (*on file*).

A2019-0045 Browns Ag, LLC

A2019-0224 City of Hazard

A2019-0236 Kentucky Sheep and Goat Office, Inc.

A2020-0228 Menifee County Board of Education

Staff recommended approval of these time extension requests.

Dean Cox moved to accept the staff recommendation, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

County Council Administration Funds Request

A2021-0243 4% County Agricultural Development Council Administrative Fund (FY22)

Ms. Keeton, presented memorandum (*on file*) regarding County Agricultural Development Council Administrative Fund. Two counties, Casey and Clay, have requested \$1,000 and \$5,171 respectively.

Mr. Barker moved to approve the staff recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

Project Amendment Requests

A2019-0107 Pendleton County Extension District Foundation, Incorporated

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a budget amendment request for additional funding.

The White Application Review Committee met on October 15, 2021 to review the request and recommended approving an additional \$32,000 for total commitment of \$132,000 in Agricultural Development funds as part of total project cost of \$265,000.

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Giasecke seconded the motion.

VOTE: Motion Passed; Unanimous.

A2020-0034 Rockcastle County Extension District Foundation

Ms. Milbern presented a memorandum (*on file*) on the above referenced project requesting a budget reallocation and an extension to complete the project.

The Red Application Review Committee met on October 15, 2021 to review the request and recommended approving the budget reallocation and six month extension, until May 8, 2022, to give the applicant time to complete the project.

Mr. Peterson moved to approve the committee and staff recommendations, as presented; Dr. Pomper seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0059 RedLeaf Biologics, Inc.

Mr. Murphy, KOAP General Counsel, presented a memorandum (*on file*) on the above referenced project, requesting a revision of terms and conditions approved at the July 2021 by the KADB.

The Red Application Review Committee met on October 15, 2021 to review the request and recommended approving a change in the terms and conditions.

Ms. Butler moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

A2021-0072 Owensboro Catholic High School, Inc.

Ms. Milbern presented a memorandum (*on file*) on the above referenced project, requesting a budget amendment and a request for additional funds.

The Red Application Review Committee met on October 15, 2021 to review the request and recommended additional county funds up to \$30,000.

Dean Cox moved to approve the committee recommendation, as presented; Mr. Giasecke seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced two (2) new applications for referral.

Ms. Paul moved to refer the submitted applications to the appropriate committees; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Commissioner Quarles called on Sarah Bryant to present programs recommended for approval.

Ms. Bryant referenced five (5) County Agricultural Investment Program (CAIP) applications totaling \$1,195,752; one (1) Next Gen Program applications totaling \$40,000; three (3) Shared-Use Equipment applications totaling \$77,625; one (1) Youth Ag Incentives applications totaling \$25,000. The total program funding is \$1,338,337.

Staff recommended approval of these applications.

Dr. Pomper moved to approve all programs meeting state guidelines, as presented; Ms. Butler seconded the motion.

VOTE: Motion Passed; Unanimous.

Applications Recommended for Funding

Commissioner Quarles called on Danielle Milbern and Martin Williams to present the following recommendations for funding:

On-Farm Water Small Scale Grant (SSG)

Mr. Williams referenced two (2) On-Farm Water applications totaling \$15,029.50

The On-Farm Water Management Committee recommended approval.

Mr. Giesecke moved to approve committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

A2021-0231 Kentucky State Beekeepers Association

Ms. Milbern referenced the above application requesting \$57,550 in State funds, to help with logistics of the Certified Kentucky Honey Program (CKHP). The Blue Application Review Committee recommended funding \$57,550 in State funds, subject to the terms and conditions presented.

Dr. Pomper moved to approve the committee recommendation, as presented; Mr. Ridley seconded the motion.

VOTE: Motion Passed; Unanimous.

Expired/Withdrawn Applications

Mr. McCloskey stated three (3) applications were withdrawn.

A2020-0131 Hampton Meat Processing company, Inc.

A2020-0253 Pennyrite Resource Conservation and Development Area, Inc.

A2021-0230 American Farmland Trust, Inc.

No action necessary on expired/withdrawn projects or programs.

Pending Applications

Mr. McCloskey stated four (4) applications are pending.

A2021-0150 University of Kentucky Research Foundation

A2021-0221 REDS

A2021-0222 Grain Day, Inc.

A2021-0223 Alvios Cuban Meats, LLLP

No action necessary on pending projects or programs.

2022 KADB Policy & Guideline Revisions Final Authorization

Commissioner Quarles yielded the floor to Sandra Gardner, Sarah Bryant, Martin Williams, and Danielle Milbern to present the 2022 KADB Policy and Guidelines Revisions for approval.

General Policy

Mr. Foree moved to revise the KADB/KAFC Joint Hemp Policy as presented; Mr. Barker seconded the motion.

Dean Cox moved to reauthorize the State Support to Limited Allocation Counties Initiative for 2022 as presented; Dr. Jones seconded the motion.

VOTE: Motion passed; Unanimous.

Meat Processing Investment Program

Ms. Paul moved to sunset MPIP guidelines on December 31, 2021; Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Energy Efficiency Program

Mr. Barker moved to reauthorize the program for 2022 with one revision, as presented; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

On-Farm Water Management Program

Dr. Pomper moved to reauthorize the program for 2022 with three revisions, as presented; Dr. Jones seconded the motion.

VOTE: Motion passed; Unanimous.

Project Guidelines – Community Garden and Farmers Markets

Ms. Butler moved to reauthorize the project guidelines for 2022 with no revisions; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

Deceased Farm Animal Removal (DAR)

Ms. Paul moved to reauthorize the program for 2022 with no revisions, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion passed; Unanimous.

Next Generation Farmer Program (NextGen)

Dean Cox moved to reauthorize the program for 2022 with no revisions, as presented; Mr. Barker seconded the motion.

VOTE: Motion passed; Unanimous.

Shared-Use Equipment Program

Dr. Jones moved to reauthorize the program for 2022 with no revisions, as presented; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

Youth Agricultural Incentives Program (YAIP)

Mr. Foree moved to reauthorize the program for 2022 with three revisions, as presented; Dean Cox seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Standard Guidelines & Producer Application

Ms. Butler moved to reauthorize the program for 2022 with seven revisions, with revised verbiage; Mr. Barker seconded the motion.

VOTE: Motion passed; Unanimous.

County Agricultural Investment Program (CAIP) Investment Areas

Mr. Pedigo moved to reauthorize the thirteen revisions with revised verbiage; Mr. Foree seconded the motion.

VOTE: Motion passed; Unanimous.

Closing Remarks

Director Lacefield recognized Sandy Gardner for her years of dedicated service to the KOAP office and wishes her well as she starts her next chapter with the Energy and Environment Cabinet.

Commissioner Quarles stated the KADB Blue Application Review Committee will meet 30-minutes following adjournment of the KADB business meeting.

The next KADB meeting will be December 17, 2021 at 10:00 a.m. (EST).

Adjournment

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 12:26 pm (EST).

Dean Cox moved to adjourn the November KADB meeting; Mr. Peterson seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

12-17-2021

PRESIDING OFFICER:

Don Zinke

Commissioner Ryan Quarles

BOARD SECRETARY:

Hannah Johnson
Hannah Johnson, Board Secretary

1. A detailed list of the New Applications for Referral is attached as Appendix A.
2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
3. A detailed list of requested Program Amendments is attached as Appendix C.
4. A detailed list of time extensions is attached as Appendix D.
5. A detailed list of the On-Farm Water projects approved is attached as Appendix E.
6. A copy of the Kentucky Dairy Development Council Recipient Review Committee minutes is attached as Appendix F.
7. A copy of the Blue Application Review Committee minutes is attached as Appendix G