

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the April 15, 2022 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board  
Summary Minutes of the Regular Business Meeting  
April 15, 2022  
Franklin County Extension Office  
Frankfort, KY 40601**

**Call to Order**

Commissioner of Agriculture Ryan Quarles presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:07 a.m. (EDT).

**Roll Call**

The following members were present: Commissioner of Agriculture Ryan Quarles, Dean Nancy Cox, Bobby Foree, Michael Peterson, Dr. Kirk Pomper (designee for KSU President Clara Stamps), Sarah Butler (designee for interim Secretary Larry Hayes), Anne Marie Franklin (designee for Governor Andy Beshear), Fritz Giesecke, Matt Hinton, Wayne Hunt, Al Pedigo, Suzanne Cecil White, Dr. Gordon Jones, Brenda Paul, Mark Barker, and Tom McKee.

**Absent Members:**

**Notification of Media**

Commissioner Quarles received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

**Welcome**

Commissioner Quarles welcomed everyone to the KADB meeting. Board members and guests participated in person.

**Kentucky Department of Agriculture Report**

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

**Executive Director's Report**

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the previous board meeting. Mr. Lacefield referenced discussion on increasing loan and net worth limits for Kentucky Agricultural Finance Corporation. Mr. Lacefield discussed recent meeting with Debra Hamelback Executive Director of the Kentucky Veterinary Medical Association, Promoting the Large Animal Veterinary Loan Program with the Kentucky Agricultural Finance Corporation. Mr. Lacefield referenced upcoming 2022 CAIP Administrator Trainings that will be taking place April 19<sup>th</sup> in Laurel County and 21<sup>st</sup> in Morgan County. Mr. Lacefield introduced State Committee Chair of the USDA-Farm Service Agency John McCauley.

**Approval of Minutes**

Commissioner Quarles entertained a motion to approve the minutes of the March 18, 2022 board meeting.

Mr. Hinton moved to approve the minutes, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

**Deputy Executive Director's Report**

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of March 23, 2022.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of March 23, 2022.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of March 31, 2022.

Dean Cox moved to approve the Financial Reports, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

**Meat Processing Expansion Committee**

Commissioner Quarles called on Wayne Hunt to give the Meat Processing Expansion Committee report.

Mr. Hunt moved to accept the committee report, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Horticulture Council (KHC) Recipient Review Committee**

Commissioner Quarles called on Dr. Pomper to give the Kentucky Horticulture Council Recipient Review Committee report.

Dr. Pomper moved to accept the committee report, as presented; Mr. Hunt seconded the motion.

VOTE: Motion Passed; Unanimous.

**Kentucky Dairy Development Council Recipient Review Committee Report**

Commissioner Quarles called on Dr. Gordon Jones to give the Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Mr. Giasecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**KADB Compliance Committee**

Commissioner Quarles called on Mark Barker to give the KADB Compliance Committee report.

Mr. Barker moved to accept the committee report, as presented; Mr. Hinton seconded the motion.

VOTE: Motion Passed; Unanimous.

**Memo Action Items**

Commissioner Quarles called on Mr. McCloskey and Danielle Milbern to present the following memo action items.

**A2001-0564 Friends of 4-H & A2001-0565 FFA Foundation**

Mr. McCloskey, presented memorandum (*on file*) regarding the funds of 4-H and FFA Foundation. The KADB Compliance Committee recommends closing the project and ending reporting requirements for Friends of 4-H and FFA Foundation (*on file*).

Dr. Jones moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2019-0103 Metcalfe County Extension District Board**

Ms. Milbern, presented memorandum (*on file*) regarding a budget reallocation request. The White Application Committee met and reviewed the applicants request and recommends approving the budget reallocation. Staff recommends a 6-month time extension until February 5, 2023.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2019-0107 Pendleton County Extension District Foundation, Incorporated**

Ms. Milbern, presented memorandum (*on file*) regarding a budget reallocation and a six-month time extension until October 6, 2022. The applicant would like to move \$23,631 to the market signage and installation. Staff has disbursed \$107,775 in State and County funds. The committee met and reviewed the applicants request and recommends approving the budget reallocation and a six-month time extension.

Mr. McKee moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

**A2020-0093 Catlin Edwards (Edwards Woolworks)**

Ms. Milbern, presented memorandum (*on file*) regarding a budget reallocation request. This is due to the applicant needing a dehairer to be able to process alpaca wool. The committee met and reviewed the applicants request and recommends approving the budget reallocation.

Mr. Pedigo moved to approve the committee recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**Project Time Extensions**

Mr. McCloskey referenced nine (9) projects requesting time extensions (*on file*).

- A2018-0126 Kentucky State Fair Board (Cardinal Stadium Demolition)
- A2019-0001 Kentucky State Fair Board (Deferred maintenance & Renovations)
- A2019-0121 Kentucky State Fair Board (Traffic Study and Makeup Ring Construction)
- A2019-0254 Kentucky State Fair Board (Gate 1 & Gate 6 Renovations)

- A2020-0145 Summits Holdings, Inc. (Summits Meat Processing)
- A2020-0256 Hometown Butcher, Inc.
- A2020-0259 Trackside Butcher Shoppe, LLC
- A2020-0200 Moonlight Meat Processing, Inc.
- A2020-0286 Spencer County Butcher Block

Staff recommended approval of these time extension requests.

Mr. Hinton moved to accept the staff recommendation, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**New Business**

**New Applications for Referral**

Commissioner Quarles called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced two (2) new applications for referral.

Ms. Paul moved to refer the submitted applications to the appropriate committees; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

**Programs Recommended for Approval**

Commissioner Quarles called on Sarah Bryant to present programs recommended for approval.

Ms. Bryant referenced one (1) County Agricultural Investment Program (CAIP) applications totaling \$150,000; one (1) Deceased Farm Animal Removal (DAR) application totaling \$4,500; one (1) Shared-Use Equipment Program totaling \$19,723; one (1) Youth Ag Incentives applications totaling \$30,000. The total program funding is \$204,223.

Staff recommended approval of these applications.

Mr. Hunt moved to approve all programs meeting state guidelines, as presented; Dean Cox seconded the motion.

VOTE: Motion Passed; Unanimous.

**Requested Program Amendments**

Commissioner Quarles called on Ms. Bryant to present requested program amendments.

Ms. Bryant referenced two (2) counties' request for additional funds for existing CAIPs totaling \$25,035 (Boone County and Spencer County).

Staff recommended approval of these amendments.

Dean Cox moved to approve staff recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

**Projects**

Commissioner Quarles called on Martin Williams to present the following project.

**A2022-0216 Alliance Packing KY, LLC**

Mr. Williams referenced the above application requesting \$400,000 in State and County Funds for the purchase and renovation of the facility in which the Applicant will operate. The Red Application Review Committee recommends funding the applicant up to \$400,000 in State funds as a forgivable loan and any county funds as a grant subject to the terms and conditions presented.

Mr. Hinton moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Mr. Pedigo Abstained.

**Pending Applications**

Mr. McCloskey stated three (3) applications are pending.

A2021-0250 Gav's Meat Processing, LLC

A2021-0261 Edge Brothers Poultry, LLC

A2022-0007 RDP Consulting, LLC

No action necessary on pending projects or programs.

Commissioner Quarles yielded the floor to Mr. Lacefield. Mr. Lacefield presented a plaque to Danielle Milbern for her service to Kentucky Office of Agricultural Policy and Kentucky Agricultural Development Fund.

**Closing Remarks**

Commissioner Quarles stated the KADB Red Application Review Committee will meet thirty minutes following the KADB business meeting.

The next KADB meeting will be May 20, 2022 at 10:00 a.m. (EDT).

**Adjournment**

There being no further business, Commissioner Quarles entertained a motion to adjourn the meeting at 11:55 a.m. (EDT).

Mr. Hinton moved to adjourn the April KADB meeting; Mr. Foree seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE:

5-20-2022

PRESIDING OFFICER:

*Ryan Quarles*

Commissioner Ryan Quarles

BOARD SECRETARY:

*Hannah Johnson*  
Hannah Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
  2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
  3. A detailed list of requested Program Amendments is attached as Appendix C.
  4. A detailed list of time extensions is attached as Appendix D.
  5. A detailed list of the Blue Application Review Committee Minutes E.

6. A detailed list of the White Application Review Committee Minutes F.
7. A copy of the Meat Processing Expansion Committee minutes is attached as Appendix G.
8. A copy of the Kentucky Horticulture Council Recipient Review Committee minutes is attached as Appendix H.
9. A copy of the Kentucky Dairy Development Council Recipient Review Committee minutes is attached as Appendix I.
10. A copy of the Red Application Review Committee Minutes J.
11. A copy of the KADB Program Evaluation Committee Meeting Minutes K.
12. A copy of the KADB Compliance Committee Meeting Minutes L.

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**New Applications for Referral**

APP #	APPLICANT	COUNTY	Cmte.
A2022-0035	Loretto Butcher Shop, LLC <i>Meat Processing Expansion/Renovation Project</i>	Marion	Processing
A2022-0044	City of Cadiz - Renaissance on Main <i>Farmers Market Pavilion</i>	Trigg	Red

### Programs Recommended for Approval

<b>CAIP</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0037	Gallatin County Farm Bureau of Gallatin County, Kentucky	Gallatin	\$150,000.00
			<b>\$150,000.00</b>
<b>Deceased Farm Animal Removal (DAR)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0038	Bracken County Soil Conservation District	Bracken	\$4,500.00
			<b>\$4,500.00</b>
<b>Shared-Use Equipment Program</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0032	Hart County Cattlemen's Association, Inc.	Hart	\$19,723.00
			<b>\$19,723.00</b>
<b>Youth Ag Incentives Program (Youth)</b>			
<b><u>Application</u></b>	<b><u>Program Administrator</u></b>	<b><u>County</u></b>	<b><u>Funds Requested</u></b>
A2022-0043	Laurel County Cattlemen's Association, Inc.	Laurel	\$30,000.00
			<b>\$30,000.00</b>
<b>Total County Funds Recommended for Approval in Programs:</b>			<b>\$204,223.00</b>



## Requested Program Amendments

<b>App #</b>	<b>A2021-0247</b>
<b>Applicant Name</b>	<b>Northern Kentucky Cattle Association, Inc.</b>
Original Amount Approved	\$105,445
Execution Date	01/26/2022
Requested Change	<p>The applicant requests an <u>additional</u> \$25,035 in Boone County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$130,480.</p> <p><b>Recommend Approval</b></p>

<b>App #</b>	<b>A2022-0031</b>
<b>Applicant Name</b>	<b>Spencer County Conservation District</b>
Original Amount Approved	\$135,500
Execution Date	Awaiting Signature
Requested Change	<p>The applicant requests to pro-rate among all applicants at or above the minimum score and to increase the producer maximum to \$3,500 for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would keep the program total to \$135,500.</p> <p><b>Recommend Approval</b></p>

**APPENDIX D:**

**Requested Time Extensions**



**App#** A2018-0126  
**Applicant Name** Kentucky State Fair Board  
**(Cardinal Stadium Demolition)**  
**Amount Approved** \$2,685,000 State funds  
**Execution Date** 08/20/2018  
**Requested Change** The applicant is requesting another time extension for 6-months to complete the project.  
\$2,549,331 State funds have been disbursed this far.  
The new deadline will be October 20, 2022.

**Staff Recommends Approval**



**App#** A2019-0001  
**Applicant Name** Kentucky State Fair Board  
**(Deferred Maintenance & Renovations)**  
**Amount Approved** \$1,200,0000 State funds  
**Execution Date** 03/20/209  
**Requested Change** The applicant is requesting another time extension for 6-months to complete the project.  
\$1,086,562 State funds have been disbursed this far.  
The new deadline will be October 20, 2022.

**Staff Recommends Approval**



**App#** A2019-0121  
**Applicant Name** Kentucky State Fair Board  
**(Traffic Study and Makeup Ring Construction)**  
**Amount Approved** \$1,500,000 State funds  
**Execution Date** 09/05/2019  
**Requested Change** The applicant is requesting another time extension for 6-months to complete the project.  
\$1,443,474 State funds have been disbursed this far.  
The new deadline will be October 20, 2022.

**Staff Recommends Approval**



**App#** A2019-0254  
**Applicant Name** Kentucky State Fair Board  
**(Gate 1 & Gate 6 Renovations)**  
**Amount Approved** \$7,500,061 State funds  
**Execution Date** 02/14/2020  
**Requested Change** The applicant is requesting another time extension for 6-months to complete the project.  
\$6,939,783 State funds have been disbursed this far.  
The new deadline will be October 20, 2022.

**APPENDIX D:**

**Requested Time Extensions**

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**Staff Recommends Approval**

**App#** **A2020-0145**  
**Applicant Name** **Summits Holdings, Inc.(Summits Meat Processing)**  
**Amount Approved** \$249,000 in State funds  
**Execution Date** 12/03/2020  
**Requested Change** The applicant is requesting a 6-months' time extension to complete the project. This is due to the applicant having problems with supply chains.  
\$243,245 State funds have been disbursed this far.  
The new deadline will be December 3, 2022.

**Staff Recommends Approval**

**App#** **A2020-0258**  
**Applicant Name** **Hometown Butcher, Inc.**  
**Amount Approved** \$250,000 State funds  
**Execution Date** 1/05/2021  
**Requested Change** The applicant is requesting a 6-months' time extension to complete the project. This is due to the applicant having problems with supply chains and contractors.  
\$117,095 State funds have been disbursed this far.  
The new deadline will be December 5, 2022.

**Staff Recommends Approval**

**App#** **A2020-0259**  
**Applicant Name** **Trackside Butcher Shoppe, LLC**  
**Amount Approved** \$250,000 State funds  
**Execution Date** 01/07/2021  
**Requested Change** The applicant is requesting a 6-months' time extension to complete the project. This is due to the applicant having problems with supply chains and contractors.  
\$180,303 State funds have been disbursed this far.  
The new deadline will be December 7, 2022.

**Staff Recommends Approval**

**APPENDIX D:**

**Requested Time Extensions**

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**App#** **A2020-0200**  
**Applicant Name** **Moonlight Meat Processing, Inc.**  
**Amount Approved** \$30,995 State Funds  
**Execution Date** 10/26/2020  
**Requested Change** The applicant is requesting another time extension for 6-months to complete the project.  
\$17,137 State funds have been disbursed this far.  
The new deadline will be October 15, 2022.

**Staff Recommends Approval**

**App#** **A2020-0286**  
**Applicant Name** **Spencer County Butcher Block**  
**Amount Approved** \$37,500 State Funds  
**Execution Date** 4/15/2021  
**Requested Change** The applicant is requesting another time extension for 6-months to complete the project.  
\$9,749 State funds have been disbursed this far.  
The new deadline will be October 15, 2022.

**Staff Recommends Approval**

## APPENDIX E: Blue Application Review Committee Minutes

<b>Meeting Date:</b>	4/12/2022
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Michael Peterson, Al Pedigo, Keith Rogers, Wayne Hunt, Bobby Foree, Sarah Butler KOAP Staff: Bill McCloskey, Danielle Milbern, Brian Murphy, Brian Lacefield, Diana Carrier
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	12:46 pm EST
<b>Meeting Adjourned:</b>	12:52 pm EST

<b>Agenda Items:</b>
<p>1. A2020-0260 Edwards Woolworks              Committee recommends approving the applicate budget reallocation request for \$8,097 in State funds.</p>

## APPENDIX F: White Application Review Committee Minutes

<b>Meeting Date:</b>	4/12/2022
<b>Meeting Location:</b>	Zoom
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Keith Rogers, Dr. Gordon Jones, Fritz Giesecke, Matthew Hinton KOAP Staff: Bill McCloskey, Brian Lacefield, Danielle Milbern, Brian Murphy, Diana Carrier
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:02 a.m. EDT
<b>Meeting Adjourned:</b>	9:06 a.m. EDT

<b>Agenda Items:</b>	
1. A2019-0107	Pendleton County Extension Board
	a) Committee recommends approving the applicant's request for a budget reallocation for \$2,241 in KADB State funds.

# APPENDIX G: Meat Processing Expansion Committee Meeting Minutes

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<b>Meeting Date:</b>	April 13, 2022
<b>Meeting Location:</b>	Zoom Video Conferencing
<b>Meeting Chair:</b>	Wayne Hunt
<b>Attendees:</b>	Committee: Wayne Hunt, Dr. Gordon Jones, Brenda Paul, Al Pedigo, and Keith Rogers KCARD Staff: Aleta Botts, Brent Lackey UK Staff: Dr. Gregg Rentfrow KOAP Staff: Bill McCloskey, Danielle Milbern, Diana Carrier and Kara Keeton Other: Bobby Paces and Becky Thompson
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	9:04 AM EST
<b>Meeting Adjourned:</b>	9:50 AM EST

**Agenda Items:**

- I. Chairman Wayne Hunt called the meeting to order.
- II. Application Review

Level 4:

A2021-0266 Sugar Loaf Mountain Meats, LLC

*Brenda Paul move to recommend approving the applicant for \$224,850 in State funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to State funds, not to exceed 50% of the total project cost, second by Keith Rogers, motion passed unanimously.*

Al Pedigo moved to adjourn, second by Dr. Jones, motion pass unanimously.

Next Meeting Date: TBD

## APPENDIX H: Kentucky Horticulture Council Recipient Review Committee Meeting Minutes

<b>Meeting Date:</b>	April 14, 2022
<b>Meeting Location:</b>	Zoom Meeting
<b>Committee Chair:</b>	Dr. Kirk Pomper
<b>Attendees:</b>	Committee members: Bobby Foree, Anne Marie Franklin, Fritz Giesecke, Dr. Kirk Pomper, and Keith Rogers KOAP: Brian Lacefield, Bill McCloskey, Sarah Bryant, Brian Murphy, and Diana Carrier KHC: Dr. Cindy Finneseth
<b>Minutes Issued By:</b>	Sarah Bryant
<b>Meeting Call to Order:</b>	2:02 p.m.
<b>Meeting Adjourned:</b>	2:59 p.m.
<b>Agenda Items:</b>	
<p><b>I. A2020-0202 Grant</b></p> <p>a. Dr. Cindy Finneseth gave the Committee an update on Kentucky Horticulture Council (KHC) activities, projects and recent events, since its last report.</p> <p><b>II. Fiscal Information – Update</b></p> <p>a. Dr. Finneseth gave the Committee an update on the budget, staffing, and other funding and opportunities KHC has received.</p> <p><b>III. Benchmarks, Goals &amp; Objectives – Progress Update</b></p> <p>a. The Committee reviewed the progress KHC has made in all program areas. The Committee made remarks about KHC surpassing all their goals.</p> <p><b>IV. Discussion</b></p> <p>a. The Committee discussed KHC’s shared-use equipment report and potential solutions to current issues for county and producer needs.</p>	
<b>Next Meeting: July 14, 2022 at 9:00 AM</b>	



# APPENDIX I: KY Dairy Development Council Recipient Review Committee Meeting Minutes



<b>Meeting Date:</b>	April 15,2022
<b>Meeting Location:</b>	Franklin County Extension Office
<b>Committee Chair:</b>	Dr. Jones
<b>Attendees:</b>	Committee members: Dr. Gordon Jones, Dean Nancy Cox, Mark Barker, Tim Hughes KOAP staff: Bill McCloskey, Danielle Milbern, Brian Lacefield, Brian Murphy, Diana Carrier KDDC staff: H.H Barlow, Jennifer Hickerson, Dave Roberts, Patty Holbrooke
<b>Minutes Issued By:</b>	Danielle Milbern
<b>Meeting Call to Order:</b>	8:05 a.m.
<b>Meeting Adjourned:</b>	9:30 a.m.
<b>Agenda Items:</b>	
<p>I. A2020-0257 Grant  Benchmarks, Goals &amp; Objectives – Progress Update  The committee reviewed the progress KDDC has made in all program areas.</p> <p>II. Other:  Request for additional funds for Beef on Dairy program. The committee suggested that KDDC consider a budget reallocation for \$175,000 for the Beef on Dairy Program, since the applicant will have excess funds in the milk program.</p> <p>I. Dr. Jones moved to adjourn, seconded by Dean Nancy Cox, motion passed unanimously.  Next Meeting: May 20, 2022</p>	

## APPENDIX J: Red Application Review Committee Minutes

<b>Meeting Date:</b>	4/15/2022
<b>Meeting Location:</b>	Franklin County Extension Office
<b>Meeting Chair:</b>	Bill McCloskey
<b>Attendees:</b>	Committee Members: Kirk Pomper, Mark Barker, Brenda Paul, Anne Marie Franklin and Keith Rogers KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Hannah Johnson, Danielle Milbern, and Diana Carrier
<b>Minutes Issued By:</b>	Martin Williams
<b>Meeting Call to Order:</b>	12:39 pm EDT
<b>Meeting Adjourned:</b>	2:20 pm EDT

### Agenda Items:

1. A2021-0059            RedLeaf Biologics, Inc.
  - a) The committee requested the Applicant to return at the next meeting with milestones/benchmarks to help the committee make a decision on how to move forward with the project. The Committee also directed staff to begin drafting terms and conditions for a forgivable loan for the project to be reviewed at the next committee meeting. Committee unanimously recommended pending the application while additional information is gathered.
  
2. A2021-0072            Owensboro Catholic High School, Inc.
  - a) Committee unanimously recommends approving the applicant's budget reallocation request.
  
3. A2022-0007            RDP Consulting, LLC.
  - a) The committee is updated that the Applicant has withdrawn their application.
  - b) The committee recommends KOAP staff to develop rough guidelines for a Food Safety and Efficiency Cost-Share program.
  
4. A2022-0044            City of Cadiz- Renaissance on Main
  - a) Committee unanimously recommends approving the Applicant's request for \$93,500 in County and State funds to construct a farmers market pavilion contingent upon the Applicant securing county funds and contingent upon receiving an adjusted budget.
  
5. Adjournment
  - a) Committee adjourns after reviewing all applications.

## APPENDIX K: KADB Program Evaluation Committee Meeting Minutes

<b>Meeting Date:</b>	April 27, 2022
<b>Meeting Location:</b>	KOAP via Zoom Meeting ID: 832 5383 5467
<b>Meeting Chair:</b>	Brian Lacefield
<b>Attendees:</b>	Committee: Mark Barker, Matthew Hinton, Dr. Gordon Jones, Michael Peterson, and Keith Rogers Staff: Brian Lacefield, Bill McCloskey, Sarah Bryant, Martin Williams, and Hannah Johnson Advisory: Debra Hamelback, KVMA Executive Director
<b>Minutes Issued By:</b>	Sarah Bryant
<b>Meeting Call to Order:</b>	9:07 a.m. EDT
<b>Meeting Adjourned:</b>	11:09 a.m. EDT

### Agenda Items:

- I. Brian Lacefield called the meeting to order.
- II. **Large/Food Animal Veterinary Incentives Program**
  - a. Mr. Lacefield gave the Committee an update on the changes to the Large/Food Animal Veterinary Loan Program (pending KAFC Board approval), and introduced Debra Hamelback, Executive Director of the Kentucky Veterinary Medical Association.
  - b. The Committee requested staff to draft guidelines for the Large/Food Animal Veterinary Incentives Program using parameters of 75/25 KADF/applicant match and 2/1 State/County match.
  - c. The Committee expressed interest in funding veterinary preceptorships/internships, however, there needs more research and exploration prior to committee action.
- III. **Food Safety and Efficiency Initiative**
  - a. Mr. Lacefield introduced the Food Safety and Efficiency Initiative that the Red Application Review Committee recommended the Program Evaluation Committee to consider.
  - b. The Committee recommends allowing the current Meat Processing Expansion Committee to design, develop, and approve the Food Safety and Efficiency Initiative.
- IV. **County Programs Discussion**
  - a. The Committee discussed the implications of lifetime limits for CAIP. The Committee recommends not setting lifetime limits for CAIP because of the challenges with staff's ability to track individuals' limits.
  - b. The Committee discussed using gross farm income in CAIP as criteria for eligibility. The Committee recommends not using gross farm income as criteria for eligibility or a question on the producer application in CAIP because of the documentation necessary for administrators to require.

- c. The Committee made several suggestions for 2023 including changes to the Small Animal and Agricultural Diversification Investment Areas. These changes will be presented to the Board on the 2023 Comment/Suggestion List as well as the 2023 KADB Planning Questionnaire for 2023 program guideline changes.

The meeting was adjourned by acclamation.

Next Meeting: Monday, June 13 at 1:00 PM EDT

## APPENDIX L: KADB Compliance Committee Meeting Minutes

<b>Meeting Date:</b>	April 5, 2022
<b>Meeting Location:</b>	KOAP via Zoom Meeting ID: 871 3919 4972
<b>Meeting Chair:</b>	Kara Keeton, Director of Communications
<b>Attendees:</b>	Committee Members: Mark Barker, Bobby Foree, & Brenda Paul Staff: Diana Carrier, Hannah Johnson, Kara Keeton, Brian Lacefield, Bill McCloskey, Danielle Milbern, Brian Murphy, & Nick Van Over Guests: Les Anderson, UK; Sheldon McKinney, FFA Foundation
<b>Minutes Issued By:</b>	Kara Keeton
<b>Meeting Call to Order:</b>	9:30 a.m. EDT
<b>Meeting Adjourned:</b>	10:39 a.m. EDT
<b>Agenda Items:</b>	
<p><b>I. Call to Order</b></p> <p><b>II. Minutes</b> Mark Barker moved to accept the minutes as presented. Bobby Foree seconded the motion. Motion passed.</p> <p><b>III. New Business</b></p> <p>a. University of Kentucky (UK) Research Foundation (A2018-0211) Bill McCloskey presented a request from Dr. Les Anderson, UK, asking permission to form a new company (a Delaware C Corporation), to grow the X10D platform to other species and commodities. The X10D platform is a multi-faceted, web-based mobile application software for Kentucky Beef Producer. After extensive discussion, the committee asked Dr. Anderson compile more information on the project and proposed company structure and bring an updated request back to the committee for consideration.</p> <p>b. Friends of 4-H (A2001-0564) &amp; FFA Foundation (A2001-0565) Kara Keeton presented a request from KOAP staff to accept the 20 year report as a final report from both Friends of 4-H and FFA Foundation and end all reporting requirements for the endowment projects funded in 2001. Brenda Paul moved to close the projects and end reporting requirements as presented. Bobby Foree seconded the motion. Motion passed.</p> <p><b>IV. Old Business</b></p> <p>a. American Black Hereford Association (ABHA) A2017-0025 Brian Murphy, General Counsel, stated that staff is still awaiting the settlement payment from ABHA.</p>	

**V. Next Meeting**

The next meeting to be announced at a later date.

**VI. Adjournment**

Bobby Foree moved to adjourn. Mark Barker seconded the motion Meeting adjourned at 10:39 am.