

The actions delineated below were taken in open session of the Kentucky Agricultural Development Board at the October 21, 2022 business meeting. This is provided in summary form; an official record of the meeting is available in the permanent records of the Kentucky Office of Agricultural Policy, 404 Ann Street, Frankfort, Kentucky 40601.



**Kentucky Agricultural Development Board
Summary Minutes of the Regular Business Meeting
October 21, 2022
Franklin County Extension Office
Frankfort, KY 40601**

Call to Order

Commissioner of Agriculture Ryan Quarles presiding, called the Kentucky Agricultural Development Board (KADB) regular business meeting to order at 10:02 a.m. (EDT).

Roll Call

The following members were present: Commissioner of Agriculture Ryan Quarles, Travis Payne (designee for Governor Andy Beshear), Dr. Laura Stephenson (designee for Dean Nancy Cox), Bobby Foree, Sarah Butler (designee for Secretary Larry Hayes), Fritz Giesecke, Dr. Gordon Jones, Al Pedigo, Matt Hinton, Wayne Hunt, Mark Barker, Brenda Paul, Dr. Kirk Pomper (designee for KSU Interim President Dr. Ronald Johnson), and Tom McKee.

Absent Members: Suzanne Cecil White, Michael Peterson, Matt Hinton

Notification of Media

Commissioner Quarles received verification from Hannah Johnson, Boards and Special Events Manager, that the media had been notified of the KADB monthly meeting.

Welcome

Commissioner Quarles welcomed everyone to the KADB meeting. Board members and guests participated in person.

Approval of Minutes

Commissioner Quarles entertained a motion to approve the minutes of the September 16, 2022 board meeting.

Dr. Jones moved to approve the minutes, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

Kentucky Department of Agriculture Report

Commissioner Quarles updated the board on activities of the Kentucky Department of Agriculture (KDA).

Executive Director's Report

Commissioner Quarles called on Brian Lacefield, KOAP Executive Director, to present the KOAP Executive Director's report to the board.

Mr. Lacefield gave an overview of his activities since the September board meeting. Mr. Lacefield referenced the upcoming KAFC and KADF Joint Board Meeting itinerary in Somerset, KY. Mr. Lacefield lastly referenced Deputy Executive Director Bill McCloskey's recent visit to Auburn University College of Veterinary Medicine, to promote the KADF tentative Large and Food Animal Veterinary Incentives Program along with the KAFC Large Animal Veterinary Loan Program.

Deputy Executive Director's Report

Commissioner Quarles called on Bill McCloskey, KOAP Deputy Executive Director, to present the compliance and financial report to the board.

Mr. McCloskey referenced the Kentucky Agricultural Development Fund State Pool Tobacco Funds (*on file*) as of September 26, 2022.

Mr. McCloskey reviewed Kentucky Agricultural Development Fund County Balances (*on file*) as of September 26, 2022.

Mr. McCloskey reviewed the KAFC Statement of Financial Position (*on file*) as of September 30, 2022.

Mr. Giesecke moved to approve the Financial Report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Kentucky Horticulture Council Recipient Review Committee

Commissioner Quarles called on Dr. Pomper to give the KADB Kentucky Horticulture Council Recipient Review Committee report.

Dr. Pomper moved to accept the committee report, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Meat Processing Expansion Committee

Commissioner Quarles called on Mr. Hunt to give the KADB Meat Processing Expansion Committee report.

Mr. Hunt moved to accept the committee report, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Marketing & Entrepreneurship Committee

Commissioner Quarles called on Mr. Hunt to give the KADB Marketing & Entrepreneurship Committee report.

Ms. Paul moved to accept the committee report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB Kentucky Dairy Development Council Recipient Review Committee

Commissioner Quarles called on Dr. Jones to give the KADB Kentucky Dairy Development Council Recipient Review Committee report.

Dr. Jones moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB On-Farm Water Management Committee

Commissioner Quarles called on Mr. Giesecke to give the KADB On-Farm Water Management Committee report.

Mr. Giesecke moved to accept the committee report, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB KY Proud Recipient Review Committee

Commissioner Quarles called on Ms. Butler to give the KADB KY Proud Recipient Review Committee report.

Ms. Butler moved to accept the committee report, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

KADB On-Farm Energy Committee

Commissioner Quarles called on Mr. McCloskey to give the KADB On-Farm Energy Committee report.

Ms. Butler moved to accept the committee report, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Presentations

Kentucky Dairy Development Council

Commissioner Quarles called on Mr. McCloskey to introduce presenter H.H. Barlow to provide an update on the progress of the Kentucky Dairy Development Council towards its benchmarks goals and objectives.

A2021-0216 Kentucky State University

Commissioner Quarles called on Mr. McCloskey to introduce presenter Joni Nelson to provide an overview of KSU-College of Agriculture, Community, and the Sciences-Center for Sustainability of Farm and Families.

Mr. Hunt moved to approve the report and release second year funds; Mr. McKee seconded the motion.

VOTE: Motion Passed; Dr. Pomper Abstained.

Project Time Extensions

Mr. McCloskey referenced (3) projects requesting a time extensions (*on File*).

A2018-0211 University of Kentucky Research Foundation

Brian Murphy presented memorandum (*on file*) regarding the University of Kentucky Research Foundation.

Mr. Foree moved to refer to the Compliance Committee for review and recommendation; Mr. Barker seconded the motion.

VOTE: Motion Passed; Dr. Laura Stephenson Abstained.

Keith Rogers assumed chair at 11:46 a.m.

Request for Proposal for the 2023 Investment Study

Mr. Murphy presented memorandum (*on file*) regarding the Request for Proposal for the 2023 Investment Study. On July 15, 2022, the KADB voted to assign to the Marketing and Entrepreneurship Committee the task of reviewing a preliminary draft of the Request for Proposal for an analysis of the Board's Investments. On September 15, 2022, the Marketing and Entrepreneurship met and reviewed a preliminary draft of the Request for Proposal and made revisions to clarify requirements and expectations of potential contractors solicited to submit proposals. KDA staff incorporated the revisions made by the Marketing and Entrepreneurship Committee and have submitted a revised draft of the Request for Proposal for the full Boards consideration.

Mr. Barker moved to approve the revised draft of the Request for Proposal, as presented; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

Large and Food Animal Veterinary Incentives Program

Sarah Bryant presented a memorandum (*on file*) regarding Large and Food Animal Veterinary Incentives Program. The Program Evaluation Committee met and recommended approving the KADF Large and Food Animal Veterinary Incentives Program according to the attached guidelines.

Mr. Pedigo moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

New Business

New Applications for Referral

Mr. Rogers called on Mr. McCloskey to present the new applications for referral.

Mr. McCloskey referenced five (5) new applications for referral.

Ms. Paul moved to refer the submitted applications to the appropriate committees; Mr. McKee seconded the motion.

VOTE: Motion Passed; Unanimous.

Programs Recommended for Approval

Mr. Rogers called on Ms. Bryant to present the programs recommended for approval.

Ms. Bryant referenced five (5) County Agricultural Investment Program (CAIP) applications totaling \$1,042,220; (2) Deceased Farm Animal Removal (DAR) application totaling \$21,000; (2) Next Generation Farmer (NextGen) application totaling \$55,000; (2) Shared-Use Equipment Program application totaling \$13,925; (1) Youth Ag incentives Program (Youth) applications totaling: \$10,000: The total program funding is \$1,142,145.

Staff recommended approval of these applications.

Mr. Hunt moved to approve all programs meeting state guidelines, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Requested Program Amendments

Mr. Rogers called on Ms. Bryant to present the requested program amendments.

Ms. Bryant referenced one (1) county request for additional funds for existing CAIP totaling \$90,000 (Jessamine County).

Staff recommended approval of these amendments.

Mr. McKee to approve staff recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

On-Farm Energy Program Recommendations for Funding

Mr. Rogers called on Chelsea Smither to present requests for On-Farm Energy Efficiency Incentives Program funds.

Ms. Smither referenced four (4) On-Farm Energy Program applications totaling \$40,525 in State Funds: Daviess (\$10,150), Owsley (\$10,150), Graves (\$10,075), and Barren (\$10,150) counties.

Ms. Butler moved to approve the energy projects as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Unanimous.

Projects

Mr. Rogers called on Martin Williams, Jesslyn Watson, and Ms. Smither to present the following projects.

A2022-0147 Robert W. Brown

Mr. Williams referenced the above application requesting \$250,000 in state funds to build a meat processing facility. The Meat Processing Expansion Committee recommends funding the project up to \$250,000 in state funds as a forgivable loan and any county funds secured shall be awarded in the form of a cost-reimbursement grant in addition to state funds not to exceed 50% of the total project cost, subject to the following terms and conditions.

Dr. Jones moved to approve the committee recommendation, as presented; Ms. Paul seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0166 Caliente Therapy, LLC

Ms. Smither referenced the above application requesting \$88,250 in county funds to build an equine rehabilitation facility barn and purchase various pieces of needed equipment. The Blue Application Review Committee recommends funding the applicant up to \$88,250 in County Funds, subject to the terms and conditions.

Ms. Butler moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0167 Poso Creek Family Dairy, LLC

Ms. Watson referenced the above application requesting \$5,000,000 in state funds as a participation loan to support the establishment of a 5,000-cow dairy farm in Fulton County. The White Application Review Committee recommends funding the project for \$2,500,000 in the form of a participation loan, subject to the terms and conditions.

Mr. Hunt moved to approve the committee recommendation, as presented; Mr. Giesecke seconded the motion.

VOTE: Motion Passed; Mr. Barker Abstained.

A2022-0172 Paris Independent Schools

Ms. Smither referenced the above application requesting \$25,000 in Bourbon County funds to construct a greenhouse for the agricultural department. The Blue Application Review Committee recommends funding the applicant \$25,000 in Bourbon County funds, subject to the terms and conditions.

Mr. Barker moved to approve the committee recommendation, as presented; Mr. Pedigo seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0185 Pulaski County Farm Bureau, Incorporated, of Pulaski County

Ms. Watson referenced the above application requesting \$2,512 in Pulaski County funds to purchase a grain rescue extraction kit. The Blue Application Review Committee recommends funding the project for \$2,512 in Pulaski County funds, subject to the terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Barker seconded the motion.

VOTE: Motion Passed; Unanimous.

A2022-0187 University of Kentucky

Ms. Smither referenced the above application requesting \$533,546 in state funds to support three fulltime value chain coordinators for two years, subject to the terms and conditions.

Mr. Pedigo moved to approve the committee recommendation, as presented; Mr. Foree seconded the motion.

VOTE: Motion Passed; Dr. Laura Stephenson Abstained.

A2022-0191 Johnson's Custom Meats, LLC

Mr. Williams referenced the above application requesting \$12,184 in Breathitt County funds to purchase meat processing equipment to replace equipment lost by recent flooding. The Meat Processing Expansion Committee recommends funding the applicant \$12,184 in Breathitt County funds, subject to the terms and conditions.

Ms. Paul moved to approve the committee recommendation, as presented; Dr. Jones seconded the motion.

VOTE: Motion Passed; Unanimous.

Pending Applications

Mr. McCloskey stated four (4) applications are pending.

A2022-0095 Eckert's orchard

A2022-0115 Kentucky Cattlemen's Foundation, Inc.

A2022-0163 Rich Earth Grains, LLC

A2022-0175 J.R. Farms

No action necessary on pending projects or programs.

Expired/Withdrawn Applications

Mr. McCloskey stated three (3) applications were withdrawn.

A2022-0116 Cierra Enterprises

A2022-0152 Beachwood Independent Schools

A2022-0094 Daniel Wade Whitis

No action necessary on expired/withdrawn projects or programs.

Closing Remarks

Mr. Rogers stated the KADB White Application Review Committee would meet thirty minutes upon adjournment of the KADB business meeting. The KADB Blue Application Review Committee will meet immediately following the White Application Review Committee.

The next KADB meeting will be held at the Pulaski County Farmers Market for Joint Meeting Friday, November 18, 2022 at 10:00 a.m. (EST).

Adjournment

There being no further business, Mr. Rogers entertained a motion to adjourn the meeting at 12:12 p.m. (EDT).

Ms. Paul moved to adjourn the October KADB meeting; Mr. Giesecke seconded the motion

VOTE: Motion Passed; Unanimous.

APPROVED DATE: 11-18-2022

PRESIDING OFFICER: *Ryan Quarles*
Commissioner Ryan Quarles

BOARD SECRETARY: *Hannah Johnson*
Hannah Johnson, Board Secretary

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1. A detailed list of the New Applications for Referral is attached as Appendix A.
 2. A detailed list of the applications funded under the listed programs is attached as Appendix B.
 3. A detailed list of requested Program Amendments is attached as Appendix C.
 4. A detailed list of time extensions is attached as Appendix D.
 5. A copy of the White Application Review Committee meeting minutes is attached as Appendix E.
 6. A copy of the Blue Application Review Committee meeting minutes is attached as Appendix F.
 7. A copy of the Kentucky Horticulture Council Recipient Review Committee meeting minutes is attached as Appendix G.
 8. A copy of the Meat Processing Expansion Committee meeting minutes is attached as Appendix H.
 9. A copy of the Kentucky Beef Network Recipient Review Committee meeting minutes is attached as Appendix I.
 10. A copy of the Kentucky Department of Agriculture KY Proud Recipient Review Committee meeting minutes is attached as Appendix J.
 11. A copy of the Kentucky Dairy Development Council Recipient Review Committee meeting minutes is attached as Appendix K.
 12. A copy of the KADB Compliance Committee meeting minutes attached as Appendix L.

New Applications for Referral

APP #	APPLICANT	COUNTY	Cmte.
A2022-0204	Kentucky State Beekeepers Association <i>Certified Honey Program</i>	_ALL	Blue
A2022-0205	Kentucky Dairy Development Council, Inc. <i>Statewide Dairy Education and Marketing Initiatives</i>	Fayette	RRC
A2022-0207	Kentucky Beef Network, LLC <i>KBN 12 Project</i>	Fayette	RRC
A2022-0208	Kentucky Department of Agriculture <i>Kentucky Proud Marketing Program</i>	Franklin	RRC
A2022-0210	Marion County Public Schools <i>Greenhouse Project</i>	Marion	Blue

Programs Recommended for Approval

CAIP			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0193	Bullitt County Conservation District	Bullitt	\$94,220.00
A2022-0194	Scott County Soil Conservation District	Scott	\$305,000.00
A2022-0200	Hardin County Extension District Board	Hardin	\$120,000.00
A2022-0203	Shelby County Farm Bureau, Inc.	Shelby	\$350,000.00
A2022-0206	Wolfe County Conservation District	Wolfe	\$173,000.00
			\$1,042,220.00

Deceased Farm Animal Removal (DAR)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0195	Scott County Soil Conservation District	Scott	\$15,000.00
A2022-0201	Spencer County Fiscal Court	Spencer	\$6,000.00
			\$21,000.00

Next Generation Farmer (NextGen)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0196	Scott County Soil Conservation District	Scott	\$25,000.00
A2022-0199	Hardin County Extension District Board	Hardin	\$30,000.00
			\$55,000.00

Shared-Use Equipment Program			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0202	Clark County Conservation District	Clark	\$4,425.00
A2022-0209	Washington County Conservation District	Washington	\$9,500.00
			\$13,925.00

Youth Ag Incentives Program (Youth)			
<u>Application</u>	<u>Program Administrator</u>	<u>County</u>	<u>Funds Requested</u>
A2022-0198	Hardin County Extension District Board	Hardin	\$10,000.00
			\$10,000.00

Total County Funds Recommended for Approval in Programs: \$1,142,145.00

Requested Program Amendments

App #	A2022-0050
Applicant Name	Jessamine County FFA Alumni Association, Inc.
Original Amount Approved	\$100,000
Execution Date	06/08/2022
Requested Change	<p>The applicant requests an <u>additional</u> \$90,000 in Jessamine County funds for the <i>CAIP Program</i>. The request received a <u>high</u> priority from the County Council.</p> <p>This is the first request for an amendment to this application number. The term of the program shall remain 12-months from the execution date of the original agreement.</p> <p>Approval of this request would bring the program total to \$190,000.</p> <p>Recommend Approval</p>

APPENDIX D: Requested Time Extensions

App# A2020-0142
Applicant Name Central KY Custom Meats
Amount Approved \$225,000 state funds
Execution Date 09/29/2020
Requested Change The applicant is requesting a time extension for 3-months to complete the project since several of his eligible investments are on back order.
\$194,593 in State funds have been disbursed this far.
The new deadline will be December 29, 2022.
Staff Recommends Approval

App# A2022-0049
Applicant Name Daviess County 4-H Council, Inc.
Amount Approved \$1,036 in Daviess County funds
Execution Date 7/25/2022
Requested Change The applicant is requesting a 6-months' time extension to complete the project. This is due to the applicant having problems with equipment being out of stock.
No funds have been disbursed.
The new deadline will be January 25, 2024.
Staff Recommends Approval

App# A2020-0329
Applicant Name Lorenz & Hammond, LLC.
Amount Approved \$292,000 multi-county and state funds
Execution Date 7/22/2021
Requested Change The applicant is requesting a time extension for 6-months to complete the project. Construction has been delayed as applicants have been seeking several agency approvals.
No funds have been disbursed.
The new deadline will be July 22, 2023.
Staff Recommends Approval

APPENDIX E: White Application Review Committee Minutes

Meeting Date:	10/21/2022
Meeting Location:	Franklin Co. Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Dr. Gordon Jones, Fritz Giesecke, Tom McKee and Keith Rogers KADB Members: Wayne Hunt, Sarah Butler, Bobby Force, Al Pedigo and Brenda Paul KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Hannah Johnson, Diana Carrier, Chelsea Smither and Jesslyn Watson
Minutes Issued By:	Martin Williams
Meeting Call to Order:	12:55 pm EST
Meeting Adjourned:	1:30 pm EST

Agenda Items:

1. A2022-0115 Kentucky Cattlemen's Foundation, Inc.
 - a) Committee recommended funding the applicant \$7.5 million in state funds for the development and construction of the Agriculture Education Center with the following items to be included and considered for the terms and conditions of the legal agreement:
 1. The funding provided here is for the Agriculture Education Center (AEC) and is not impacted by the future development of the UK Meat and Foods Workforce Development Center.
 2. The total project cost of \$15 million as described in the application's budget includes AEC (building), fencing, septic system, land & road improvements, management & legal fees, and demonstration kitchen.
 3. Applicant is required to secure or document the availability of matching funds in the amount of \$7.5 million by September 30, 2024.
 4. The \$7.5 million in KADB funds shall be available after 1) KOAP staff confirm the match is in place, 2) the presentation from Design Committee (in #7 below) is complete, and 3) the legal agreement has been executed. With safeguards in the agreement for the return of the funding should construction of the project not go forward.
 5. It's further understood that should the cost of AEC be less than the \$15 million, the \$7.5 million in KADB funds will be reduced to no more than 50% of the project cost.

APPENDIX E: White Application Review Committee Minutes

Agenda Items:

6. The KADB will designate a member to serve on the AEC's Design Committee once the applicant has it established.
7. The applicant and AEC Design Committee is required to provide a presentation of its final plan within 60 days of the completion of its work.
8. The applicant will continue efforts for the UK Meat and Foods Workforce Development Center to be fully funded in the budget adopted by the General Assembly during its 2024 session. The applicant will provide two reports on this effort to the KADB, the first at its December 2023 meeting on activities to date and the second within 60 days of adjournment after the 2024 General Assembly session.

Mr. Keith Rogers made the motion, Mr. Tom McKee seconded the motion. Motion passed unanimously.

2. A2022-0163 Rich Earth Grains, LLC
 - a) Committee unanimously recommended approving the applicant's request to pend their application until they are able to get through harvest season and run some grain through the facility.
3. A2020-0197 Kentucky Department of Agriculture
 - a) Committee recommended approving the applicant's budget amendment request. Dr. Gordon Jones made the motion, Mr. Rogers seconded the motion. Motion passed unanimously.
4. Adjournment

APPENDIX F: Blue Application Review Committee Minutes

Meeting Date:	10/21/2022
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Bill McCloskey
Attendees:	Committee Members: Bobby Foree, Sarah Butler, Wayne Hunt, Al Pedigo, and Keith Rogers. KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, Hannah Johnson, Chelsea Smither and Jesslyn Watson.
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	1:34pm EST
Meeting Adjourned:	2:25 pm EST

Agenda Items:

1. A2022-0190 Bluegrass AgTech Development Corp
 - a) Committee unanimously approved the applicant's request to pend the application to finalize information.

2. A2022-0204 Kentucky State Beekeepers Association
 - a) Committee recommended approving the applicant for \$80,500 in state funds. The applicant has 9 months to secure at least \$13,000 in county funds or other funding as a match. Collected matching funds may be matched with state funds, not to exceed a combined total of \$106,000 in state and county funds. Mr. Bobby Foree made the motion, Mr. Al Pedigo seconded the motion. Motion passed unanimously.

3. A2022-0210 Marion County Public Schools
 - a) Committee recommended approving the applicant for \$8,592 in Marion County funds. Mr. Al Pedigo made the motion, Mrs. Sarah Butler seconded the motion. Motion passed unanimously.

4. Adjournment

APPENDIX G: Kentucky Horticulture Council Recipient Review Committee Meeting Minutes

Meeting Date:	October 20, 2022
Meeting Location:	KOAP <i>via</i> Zoom Meeting ID: 853 2986 9947
Committee Chair:	Dr. Kirk Pomper
Attendees:	Committee: Bobby Foree, Fritz Giesecke, Dr. Kirk Pomper, and Keith Rogers KOAP: Brian Lacefield, Bill McCloskey, Sarah Bryant, Diana Carrier, Brian Murphy, and Chelsea Smither KHC: Dr. Cindy Finneseth
Minutes Issued By:	Sarah Bryant
Meeting Call to Order:	2:06 p.m. EDT
Meeting Adjourned:	3:31 p.m. EDT
Agenda Items:	
<p>I. A2020-0202 Grant</p> <p>a. Dr. Cindy Finneseth gave the Committee an update on the Kentucky Horticulture Council's (KHC) activities, projects and recent events, since the last report.</p>	
<p>II. Fiscal Information – Update</p> <p>a. Dr. Finneseth gave the Committee an update on the budget, staffing, and other funding and opportunities the KHC has received and the programs they're able to continue.</p> <p>b. Dr. Finneseth shared that the KHC has been approved for two new grants.</p>	
<p>III. Benchmarks, Goals & Objectives – Progress Update</p> <p>a. The Committee reviewed the progress the KHC has made in all program areas.</p>	
<p>IV. A2022-0161 Kentucky Horticulture Council, Inc. Project Application</p> <p>a. The Committee recommended funding the applicant \$1,848,395 in state funds. Keith Rogers made the motion, Bobby Foree seconded the motion. Motion passed unanimously.</p> <p>b. The Committee requested an updated budget for the November KADB meeting to accurately show the recently secured matching funds.</p>	
<p>V. Discussion</p> <p>a. Dr. Pomper gave an update on KSU Extension Staff.</p> <p>b. Dr. Finneseth updated the committee on the upcoming KY Fruit and Vegetable Conference on January 3-4, 2023.</p>	
<p>The meeting was adjourned by acclamation.</p>	
<p>Next Meeting: Thursday, February 23, 2023 at 9:00 AM</p>	

APPENDIX H : Meat Processing Expansion Committee Minutes

Meeting Date:	10/27/2022
Meeting Location:	Zoom
Meeting Chair:	Wayne Hunt
Attendees:	Committee Members: Wayne Hunt, Tom McKee, Al Pedigo, Bobby Foree, Brenda Paul and Keith Rogers KOAP Staff: Bill McCloskey, Brian Lacefield, Martin Williams, Brian Murphy, and Tim Hughes KCARD: Brent Lackey KFB: Renee Carrico Applicant: Chris Milam
Minutes Issued By:	Martin Williams
Meeting Call to Order:	9:02 am EST
Meeting Adjourned:	9:24 am EST

Agenda Items:

1. Guidelines Discussion: Committee recommended approving draft guidelines sheet for meat processing projects that includes:
 - a) An additional line specifying USDA certification must be acquired and maintained 75% of each year (9 months) to receive loan forgiveness over 5 year period. Mr. Al Pedigo made the motion, Mrs. Brenda Paul seconded the motion. Motion passed unanimously.
2. A2022-0197 Hampton Premier Meats
 - a) Committee recommended funding the applicant \$3,750 in state funds as a cost-reimbursement grant for consultation fees for a GFSI audit, shelf life consultation for ground beef, and consultation on smoked meats. Mr. Bobby Foree made the motion, Mr. Pedigo seconded the motion. Motion passed unanimously.
3. Moonlight Meat Processing, Inc.
 - a) Staff provided an update that a response to Bobby Pace's executive summary had still not been received from the applicant. Further disbursements will be held until the response is received.
4. Next Meeting Date: TBD
5. Adjournment- motion made by Mrs. Paul.

APPENDIX I :Kentucky Beef Network Recipient Review Committee Meeting Minutes

Meeting Date:	Friday, October 28th, 2022
Meeting Location:	Franklin County Extension Office
Meeting Chair:	Martin Williams
Attendees:	Committee: Brenda Paul, Matt Hinton, John Chism, and Al Pedigo GOAP Staff: Brian Lacefield, Brian Murphy, Martin Williams, Sarah Bryant and Jesslyn Watson UK: Katie VanValin and Dr. Les Anderson KBN: Becky Thompson
Minutes Issued By:	Martin Williams
Meeting Call to Order:	9:17AM EST
Meeting Adjourned:	12:18 PM EST

Agenda Items:

- I. Martin Williams called the meeting to order.
- II. Brian Lacefield gave a welcome and everyone introduced themselves
- III. KBN Facilitators
 - Mrs. Becky Thompson gave a presentation on the history of KBN facilitators and how they worked as independent contractors
 - Mrs. Thompson introduced the five current KBN facilitators and asked them to share the wins and challenges of their roles as facilitators
 - KBN committee members asked facilitators questions and got feedback from facilitators
 - Facilitators expressed that one of their most limiting factors was the amount of time they were paid each week to do the work they need to do
 - Committee members were curious as to how KBN facilitators reached producers and if it would be helpful to have some sort of list to keep track
 - Some facilitators expressed they had lists that they went by
 - Committee members wanted to hone in on how to capture a missing group of producers and to make it more easy to access KBN facilitators
 - Committee members questioned how producers might react if they had to share some of the cost of KBN facilitation
 - KBN facilitators expressed that producers would no longer be willing to share their information as easily
- IV. 2nd Triannual KBN Report Review- Mrs. Thompson reviewed the triannual report and opened the floor up to any questions committee members may have had regarding the report
- V. KBN 12 Application Review

APPENDIX I :Kentucky Beef Network Recipient Review Committee Meeting Minutes

- Mrs. Thompson highlighted changes made to the application since ideas from it were presented at the previous KBN RRC meeting with the main change being that they added funding for an additional KBN facilitator
- Committee members expressed some concerns about the current application at the funding level requested and encouraged KBN to prioritize their needs and express their needs in a Return on Investment (ROI) format
- Dr. Les Anderson expressed that they would come back with a plan A,B, & C for the next committee meeting
- Committee recommended pending the application until the November 16th KBN RRC meeting. Motion made by Mrs. Brenda Paul, seconded by Mr. Matt Hinton. Motion passed unanimously.

There being no further business, meeting was adjourned.

Next Meeting Date: November 16th, 2022 on Zoom

APPENDIX J: KDA Recipient Review Committee Minutes

Meeting Date:	November 3, 2022																		
Meeting Location:	Zoom Video Conferencing																		
Meeting Chair:	Chelsea Smither																		
Attendees:	Members: Sarah Butler, Suzanne Cecil White, and Michael Peterson. KDA Staff: Melanie McPartlin, Tyler Madison, and Chad Smith. KOAP Staff: Bill McCloskey, Brian Murphy, Diana Carrier, Chelsea Smither, and Jesslyn Watson.																		
Minutes Issued By:	Chelsea Smither																		
Meeting Call to Order:	9:05 AM EST																		
Meeting Adjourned:	10:05 AM EST																		
Agenda Items:																			
<p>1. A2020-0250 Grant Amendment Request Staff reviewed the applicant's request to move \$57,000 from the BuyLocal and POP categories into Branding and Advertising. They had already moved the 5% that's allowed by the legal agreement. Committee unanimously recommends allowing this reallocation.</p> <p>2. A2022-0208 Grant Application Review: Ms. McPartlin used an infographic to discuss the total request amount of \$2,876,000 for 2 years and how it will be split among each budget category.</p> <table border="0"> <thead> <tr> <th></th> <th>Year 1</th> <th>Year 2</th> </tr> </thead> <tbody> <tr> <td>Point of Purchase</td> <td>\$395,000</td> <td>\$395,000</td> </tr> <tr> <td>Branding & Advertising</td> <td>\$740,500</td> <td>\$740,500</td> </tr> <tr> <td>Buy Local</td> <td>\$245,000</td> <td>\$260,000</td> </tr> <tr> <td>Retail</td> <td>\$ 30,000</td> <td>\$ 30,000</td> </tr> <tr> <td>Farm to Fork</td> <td>\$ 20,000</td> <td>\$ 20,000</td> </tr> </tbody> </table> <p>Committee unanimously recommends funding the applicant's request.</p> <p>3. Other:</p> <ol style="list-style-type: none"> The next meeting will take place on February 22, 2022, at 9 AM EST via zoom. There being no further business, the meeting was adjourned. 			Year 1	Year 2	Point of Purchase	\$395,000	\$395,000	Branding & Advertising	\$740,500	\$740,500	Buy Local	\$245,000	\$260,000	Retail	\$ 30,000	\$ 30,000	Farm to Fork	\$ 20,000	\$ 20,000
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Retail	\$ 30,000	\$ 30,000																	
Farm to Fork	\$ 20,000	\$ 20,000																	

APPENDIX K: Kentucky Dairy Development Council Recipient Review Committee Meeting Minutes

Meeting Date:	October 21, 2022
Meeting Location:	Franklin County Extension Office
Committee Chair:	Dr. Gordon Jones
Attendees:	Committee members: Dr. Gordon Jones, Mark Barker, and Keith Rogers KOAP staff: Jesslyn Watson, Brian Murphy, Brian Lacefield, and Bill McCloskey KDDC staff: H.H. Barlow, Jennifer Hickerson, and Tori Embry
Minutes Issued By:	Jesslyn Watson
Meeting Call to Order:	8:08 a.m. EST
Meeting Adjourned:	9:51 a.m. EST
Agenda Items:	
A2020-0257 Grant	
<p>I. Fiscal Information: H.H. Barlow and Jennifer Hickerson reviewed the budget expenses from May-August 2022, and answered questions presented by committee members and KOAP staff.</p> <p>II. Benchmarks, Goals & Objectives – Progress Update: The committee reviewed the progress KDDC has made in all program areas from May-August 2022.</p> <p>III. Other: Mr. Barlow discussed removing the Dairy Animal Care Program and Cow Signals.</p>	
A2022-0205 New Application	
<p>I. Discussion of Proposal</p> <p>a. The committee discussed the 2023-2024 KDDC application proposal with a request of \$1,891,560 in state funds.</p> <p>b. The committee members requested more information on the following:</p> <ol style="list-style-type: none"> 1. Milk 4.0 Program producer limits and specific program budget categories to be included in the next financial report, 2. total grant money received by KDDC, 3. and the travel expenses between KDDC staff and KDDC board members. 	
The meeting was adjourned by acclamation.	
Next Meeting: Friday, November 18, 2022, at 8:00 a.m. EDT	

Appendix L: Compliance Committee Meeting



Meeting Date:	November 7, 2022
Meeting Location:	KOAP via Zoom Meeting
Meeting Chair:	Mark Barker
Attendees:	Sarah Butler, Brenda Paul, Mark Barker, Bobby Foree, Bill McCloskey, Brian Lacefield, Brian Murphy, Jesslyn Watson, Nick Van Over, Sarah Bryant, Martin Williams, and Diana Carrier
Minutes Issued By:	Diana L. Carrier
Meeting Call to Order:	Brian Murphy
Meeting Adjourned:	10:21 am

Agenda Items:
<p>1. New Business</p> <p>a. UK Research Foundation (A2018-0211) Brenda Paul moved to go into closed session pursuant to KRS 61.810(1)(c) to discuss strategy for proposed litigation. Mark Barker seconded. All voted in favor.</p> <p><i>Committee resumed open session.</i></p> <p>The Committee directed KOAP staff to contact UKRF to discuss further possibilities.</p> <p>2. Project Budget Allocation Amendments 10% vs. 20%</p> <p>a. Brenda Paul moved to make a recommendation to the full board at the next meeting to amend the KADB Project Guidelines to increase the maximum reallocation limit between budget items from 10% to 20%. Mark Barker seconded. All voted in favor.</p> <p>3. Other Business</p> <p>a. Brenda Paul brought to the committee a request to allow the KOAP Staff discretion when an entity is on Probation whether they be allowed to administer more than one program during that period of probation. After discussion no action was taken.</p> <p>4. Next Meeting</p> <p>a. November 18, 2022, following Blue Application Review Committee meeting.</p>