Commonwealth of Kentucky • Department of Agriculture REV. 8/23/2016

Request To Inspect Public Records

Pursuant to KRS Chapter 61 ***Please Note:*** *Write legibly and be specific.*

Date: _____

I request to inspect and/or receive copies of the following:

_____

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_____

Is this request made for a commercial purpose? **YES** _____ **NO** _____

Please mark your preferred method of receiving information:

_____ **Paper Copies** – fee $0.10 per photocopy

_____ **Electronic *(email)*** – *free* if material is under 5 MB

_____ **Inspect Documents** – Please set up appointment *(free)*

An invoice, if applicable, will be attached to the responsive documents. Postage costs associated with mailing the paper copies and/or CDs will also be included on the invoice.

REQUESTOR'S INFORMATION:

_____ Requestor's Name	_____ Company Name
_____ Mailing Address 1	_____ Phone Number
_____ Mailing Address 2	_____ Fax Number
_____ City, State, ZIP	_____ Email Address

Email completed form to **ag.web@ky.gov** — *OR* — Fax completed form to **(502) 573-0046**