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Anderson County Farmers Market

2018

Organization:

- 1) Anderson County Farmers Market, Inc. is a nonprofit organization.
- 2) Market Operations are maintained by a seven-person board selected by the membership.
 - a. The board will consist of 6 market members & 1 community member.
 - b. Offices required include: President, Vice President, Secretary, & Treasurer
- 3) Board Members are nominated and elected in the Annual Membership Meeting of each year.
- 4) The Anderson County Farmers Market, Inc. has a bank account with United Bank and all deposits will be made weekly by the appointed Treasurer or account signee.
- 5) Vendor Checks will be the difference of sales minus the commission percentage. These checks will be written and available for pickup each month before the 5th calendar day. An email will be sent to all members when checks are at the market and available for pickup.
- 6) Decisions may be made by this governing board at any time with a quorum of 4 members.
- 7) Decisions will be referenced from "Kentucky Farmers' Market Manual & Resource Guide 2018-2019". This is available for download and print online.
- 8) By contractual agreement with the property owner (Anderson County Fiscal Court), the Anderson County Farmers Market has full property rights for the purpose of operations.

Membership:

1) Craft/Trade Vendors

\$50.00 per season

- a. All items produced or created by vendors will be considered by the market board as appropriate for the purpose of this market.
- b. No items can be purchased for the purpose of resale without the consent of the board and at least a quorum vote.
- c. Must be a resident of Anderson County or a resident of a neighboring county to Anderson.
- d. Items sold through this tier of membership will be logged into our sales record keeping and commission removed before payment to vendor.
 - i. 10% commission will be withheld from sales for those members who work and volunteer, during normal operating hours, 6 hours or more per month.
 - ii. 20% commission will be withheld from sales for those members who work and volunteer, during normal operating hours, less than 6 hours per month.

2) Produce/Food Grower #1

\$75.00 per season

- a. All items will be grown or produced by grower. All grown and produced items are considered appropriate for the purpose of this market.
- b. No items can be purchased for the purpose of resale without the consent of the board and at least a quorum vote.
- c. Growers/Produce must be a resident of Anderson County or a resident of a neighboring county to Anderson.

- d. Growers in this tier of membership will be responsible for their own setup, display, maintenance, sales, and cleanup of lot. **NO** commission is removed from these sales.
- e. Growers in this tier are responsible for their own cash/check sales and making of change to customers. A system to be designated and finalized before the first day of operation for this season will be in place for those customers choosing to use a credit card/debit card/SNAP EBT Card.
- f. Growers and producers are required to prominently display the appropriate signage for all payments they can receive including but not limited to, WIC, SMFNP, SNAP, CASH, CHECK, CREDIT, etc....

3) Produce/Food Grower #2

\$25.00 per season

- i. This tier level of membership is only available with the purchase of "Produce/Food Grower #1"
- ii. Growers may not participate in this level membership if they do not setup at least 1 day during normal operating hours as Produce/Food Grower #1 explains.
- a. All items will be grown or produced by grower. All grown and produced items are considered appropriate for the purpose of this market.
- b. Items can be purchased for the purpose of resale but only with the consent of the board and at least a quorum vote.
- c. Growers/Producers must be a resident of Anderson County or a resident of a neighboring county to Anderson.
- d. Growers in this tier of membership will receive a vendor number. Pricing, labeling, and listing of vendor number are the responsibility of the vendor.
 - i. The quality of produce and determination to remove from sales floor resides with the grower/producer, the volunteer/worker, any and all board members, or market manager.
 - ii. Produce that has been removed from sales floor will not be paid for or compensation will not be received or documented for the grower/producer.
- e. Items sold through this tier of membership will be logged into our sales record keeping and commission removed before payment to vendor.
 - i. 10% commission will be withheld from sales for those members who work and volunteer, during normal operating hours, 6 hours or more per month.
 - ii. 20% commission will be withheld from sales for those members who work and volunteer, during normal operating hours, less than 6 hours per month.

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Farmers Market Agreement

As a selling member of the Anderson County Farmers Market I agree to the following conditions allowing members to participate as a seller.

- 1) Any person selling for me under my farm name will be held responsible for any and all rules and regulations of the market.
- 2) Any person selling at the market will require 2018 PBPT Certification
- 3) I agree to sell only those products I grow or produce myself with my operation and I will allow a representative of the Market Board to inspect my premises to ensure the products I sell are being grown/processed by me in accordance with all applicable regulations.
- 4) I agree to anonymously report my sales, broken down as requested, for each day I sell at the Market.
- 5) I agree to comply with all Local, State, or Federal laws, labeling, or food safety and handling regulations and guidelines for all products in the current "Kentucky Farmers' Market Manual & Resource Guide 2018-2019".
- 6) If accepting WIC, SENIOR, or SNAP payments:
 - a. I will follow all FMNP & Food Stamp rules and regulations for selling product and handling coupons, vouchers, and monies.
 - b. Failure to follow FMNP & Food Stamp rules and regulations will forfeit my membership in the Market.
- 7) I will not hold Anderson County Cooperative Extension Office, the City of Lawrenceburg, the County of Anderson, the Commonwealth of Kentucky, other Market participants, or any employees of said services listed in this agreement jointly liable for any complaints, civil or criminal actions that might arise as a result of my Market participation or actions at the Market.

Any member whose conduct is deemed to be inconsistent with or detrimental to the objectives of the Anderson County Farmers Market, Inc. may be expelled from the organization by a quorum vote of the Anderson County Farmers Market Board.

Signature of Market Member _____

Name of Farm or Market Member _____

Date: _____

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Application for Anderson County Farmers Market, Inc.

Name: _____

Farm/Business Name: _____

Mailing Address: _____

Physical Address of Operation (if different): _____

Phone: _____ Email: _____

Birthday: _____

Certifications:

- Kentucky Proud
- PBPT Certificate _____ (Date Completed)
- Homebased Processing
- Microprocessing
- Other _____

What will you sell at the market for 2018 Growing Season?

Social Media:

Facebook _____

Twitter _____

Instagram _____

Other _____

Signed _____

Date _____

Payment Received _____

Brd Mbr: _____

