

#4188

Westport Road Baptist Farmers Market Regulations
2018



1. The market will start April 28th at 9AM and the last day will be Oct 27th It will operate on Saturday mornings from 9-1 PM and will be held in the parking lot of the church located at 9705 Westport Road, Louisville, KY 40241. The market committee has the right to change any and all rules at any given time.
2. All vendors must produce at least 50% of what they sell. Any bought produce must be identified by the farmer or farm that it was raised on. All produce must be Kentucky grown. No produce may come from the Louisville Produce Terminal.
3. Fee for the year will be \$60.00. \$50 goes to the market and the other \$10 is for the KY Horticulture Research Initiative. Explanation letter attached. A market space is considered to be one 10'x10'tent area. If you are reserving more than one space you will only need to add the market fee for each space. Research fee only paid once. Make checks payable WRBFM.
4. Products made from locally grown items such as jams, baked goods, cheese, soaps, oils, condiments, etc are allowed.
5. Prices must be clearly posted for all items. Vendors are expected to refrain from the underselling of other vendors.
6. Before participating in the market all vendors must complete and sign an application and be approved by the market committee. Crafts are allowed after being reviewed and certified by the market committee.
7. All participants must be a member of the KY Proud program if applicable. Please make a copy of your completed KY Proud application or certificate and submit with your market application. For value added products a copy of your permit must be submitted with your application, along with your sampling certificate if you intend to give away samples.
8. The market committee will be subject to approval by the church.
9. All applicable Agricultural vendors must be GAP (Good Agricultural Practices) trained.
10. **Vendors must call or text Sandi Deutsch 502-376-3888 or Nancy Robards 502-639-7581 no later than 5 PM Friday if you will be absent on Saturday. In case of an emergency on market morning call or text ASAP after 6 AM. Do not use email at the last minute as they are not always read while on the road.**
11. Full time regular vendors will have an assigned space. Vendors may be moved to fill in spaces created by absent vendors. Spaces will be assigned based on market seniority and regular attendance.
12. **Please remember that you should be in your place and set up BEFORE 9AM and not start packing up to leave until 1 PM. Obviously if we have dangerous weather conditions the committee can make the call to close early. It is disrespectful to the customers and other vendors when vendors are not in place on time or attempt to leave early. This also creates a safety hazard of moving vehicles and walking people.**
13. Youth organizations such as 4-H, FFA and appropriate nonprofits may have a complimentary booth space as long as they fill out the application, follow all rules and are selling appropriate items.
14. Part time vendors must fill out the application and will pay \$20 on first market and then \$10 for each additional market attended with the maximum spent per season of \$60. They must follow all the rules that apply to what they are selling. \$10 of the first \$20 will go to the KY Horticulture Research Initiative. There no reserved spaces for part time vendors. Market manager will tell you where your space is when you arrive.
15. All vendors must leave their area clean of any trash or produce debris. In other words keep your area clean!!

16. All vendors are expected to act in a professional and respectful manner towards other vendors and clients.

17. Non KY grown produce may be offered to help market, due to crop failure in KY, subject to approval of the market committee on a week by week basis. Origin must be labeled.

18. Grievance Procedures:

The Market Committee or designee will be responsible for enforcement of the rules. Any formal complaints or grievances should be submitted in writing to the Market Manager or to a member of the Market Committee.

Any vendor deemed not in compliance with the regulations of the Market will receive the following from the Market Committee:

- First Offense: A warning for non-compliance
- Second Offense: A request to vacate the premises for a designated time period.
- Third Offense: Banning from selling at the market for either one year or indefinitely. Reinstatement will be by application only.

Decisions of the Market Committee are final as to all matters involving the operation of the Market.

Please return application and copies of any necessary certificates to:

Sandi Deutsch
537 Cotton Lane
Taylorsville, KY 40071

For any additional market information, contact Sandi Deutsch at 502-252-1400 or 502-376-3888.
DeutschFarmLLC@gmail.com

Committee members

Sandi Deutsch- Chair
Vice Chair/Treasurer- Nancy Robards- 502-639-7581
Secretary- David Yff- 502-472-6128
Mike Mack, Jeff Grams

2018 Westport Road Baptist Farmers Market Application

Opening Date: April 28

Closing Date: October 27

Name: _____ Booth Name: _____

Mailing Address: _____ City _____ State _____ Zip _____

Farm Address (if different from mailing address): _____

Phone: _____ Cell Phone: _____ Email: _____

Earliest Expected Date to Participate in Market: _____

Latest Expected Date to Participate in Market: _____

For all **produce** vendors:

1. All applicable vendors must be Produce Best Practices Training Program (PBPT) trained and KY Proud members.

2. Are you currently a member of the **KY Proud Program**? Yes No

If you checked "Yes," please make a copy of the KY Proud Certificate you received and submit with this application. If you checked "No," please fill out the KY Proud Application and submit a copy of it with your application.

3. Are you going to be giving **samples** away of **any of your products**? Yes No

****If yes, you will need to fill out the Affidavit for Sampling and **answer #3**. If no, please skip to #4.**

4. Are you going to be giving **samples** away of **raw or unprocessed products**? Yes No

****If yes, have you filled out the Affidavit for Sampling and attended a Produce Best Practices Training Program (PBPT) training? Yes No**

****If no, you will have to fill out the Affidavit for Sampling and attend a **Good Agricultural Practices (GAP) training** on handling unprocessed products. Contact the Extension Office for more information.**

****PLEASE SUBMIT COPIES OF ALL OF YOUR CERTIFICATES WITH YOUR APPLICATION.****

5. Please list the products you expect to sell: (You are not obligated to sell what you list nor are you limited to this list. This is just to get an idea of products that will be sold at the market. You may attach a separate sheet if necessary.

By signing this application, I agree that:

- 1) All applications are subject to review by the market committee.
- 2) I have read and understood the attached rules.
- 3) I will not hold Westport Road Baptist Church or Westport Road Baptist Farmers Market responsible for any accident or loss of property.
- 4) I will obtain all applicable permits and licenses from local, state, and federal regulatory agencies.
- 5) I will allow 2 market committee members to inspect my operation if the need arises.

Signed: _____ Date: _____

