

Kentucky Department of Agriculture Hemp Licensing Program

Guidance for Farm Serial Numbers and USDA Crop Reporting



➤ **What is a Farm Serial Number (FSN)?**

A farm serial number is a unique identifier for parcels of land, just as a Social Security number is a unique identifier for a person. The United States Department of Agriculture (USDA) assigns the FSN to every parcel of land used for agricultural production in the U.S. The FSN is required for all USDA agricultural programs.

➤ **How do I get a Farm Serial Number?**

The USDA-Farm Service Agency (FSA) office can provide you with the existing FSN for your farm or, if necessary, they can issue a new FSN. You can find your local county-based FSA Service Center office at the following link:

<https://www.farmers.gov/working-with-us/service-center-locator>

➤ **Why do I need a FSN?**

The FSN is now required on all hemp applications and report forms because all hemp production must comply with federal law and USDA regulations. The Kentucky Department of Agriculture (KDA) hemp licensing program is required to identify all areas of hemp production by the USDA FSN, Tract number, and Field number. The tract and field numbers are assigned by FSA after planting.

➤ **What if I'm renting/leasing the land?**

If you lease/rent your hemp acreage or growing facilities you will need to contact the landowner to get the FSN. You will also need to contact the local county-based FSA office to notify them that you are renting the location. The FSA staff will direct you and the land owner on the proper procedures to authorize you to submit planting reports to USDA-FSA for that location.

➤ **How do I submit planting reports?**

All hemp plantings must be reported to the USDA-FSA local county-based offices following planting, but prior to your planting report submission to KDA. The Local FSA office will supply the FSN, Tract Number and Field Number (including sub-fields if you plant multiple varieties in a field), needed for your reporting to KDA. This print-out from FSA is called a FSA-578. Subsequently, KDA must use that FSN, Tract No., and Field no. to report your THC test to USDA at harvest.

➤ **What if I have indoor production, not on a farm?**

All indoor production as well as field production requires a valid FSN, Tract No., and Field No. for reporting, regardless of whether it is on a farm or in the middle of a city. You will need to contact the local county-based USDA-FSA service center office to start the process for the issuance of a FSN if your indoor growing location is not on an established farm.

Email a copy of your FSA-578 to the hemp program at hemp@ky.gov when you submit your KDA planting reports.