



March 10, 2011

City of Springfield

127 W. Main
Springfield, Kentucky 40069

Phone 859/336-5440

John W. Cecconi
Mayor

Dear Farmers Market at the Depot Vendor or Prospective Vendor:

The 2011 Farmers Market Season will soon be here! We have fond memories of last year's success at the market and anticipate an even more productive and exciting season in 2011. We welcome and are so grateful to New Pioneers and their Producers Group for their time and interest in helping us make the market bigger and better this year. They have plans for demonstrations and events for our Saturdays that will be fun for all ages to enjoy! The Farmers Market Committee has set the opening date for **Saturday, April 30, 2010**. The tentative date for closure will be mid-October. We will not have a market on Oct. 1 due to the Kentucky Crossroads Harvest Festival and BBQ Cook-off. The annual Jamboree at the Market will be a Friday evening in June this year. We will announce the exact date after we secure our entertainment. This year we will have scheduled a **Market Vendors meeting on Tuesday, April 19th at 6:30 p.m.** at Springfield City Hall, 127 W. Main Street to discuss this season. We encourage all producers to come.

The market hours have been set for every Saturday 8:00 am to Noon or whenever you sell out of goods. The Committee has also decided that you may set up on Wednesday afternoon if you wish, providing no other activity is scheduled there. We would let you know well in advance.

Enclosed is your application for the 2011. Please review, **sign all 3 pages** and return the application with your **\$25.00** fee before April 30th to begin selling on opening day. The booth spaces will be 10' x 10'. If you need another space you will be required to pay an extra booth fee of \$25.00. All booths will face inward with a path down the middle for foot traffic. We ask that you please follow the space requirements **and bring your own tables**.

Each vendor is responsible for being in compliance with all regulations as stated in the Kentucky 2010-2011 Farmers Market Manual that is available online at www.kyarg.com. You can read and download the manual from this online address.

If you are in need of GAP Training (Good Agricultural Practices) for providing samples of your product, call Dennis Morgesen at the Extension office 336-7741 for details.

The City of Springfield appreciates your participation in our Farmers Market. This venue is an extremely important asset to our community for economic development, providing healthy nutritious foods and a place to socialize with our neighbors. Without you and your commitment this would not be possible. Please call me at **336-5440** if you have any questions.

Sincerely,

Kathy Elliott
City Project Coordinator



Farmers Market at the Depot
Springfield, Kentucky

Independent Contractors Indemnity and Hold Harmless Agreement

It is understood and agreed between the parties that _____
(here-in after "independent contractor") is an independent contractor in the performance,
marketing and sale of goods at the Farmers Market in Springfield, Washington County
Kentucky and solely and personally liable for all labor, costs or expenses in connection
therewith and for any and all damages which may be occasioned on account of
independent contractors participation at the Farmers Market whether the same be for
personal injuries or damages for any kind.

No agent, employee, or servant of independent contractor shall be or shall be
deemed to be the agent, employee or servant to the City of Springfield, the Springfield
Main Street Renaissance Committee, and Washington County Extension Service. The
manner and means of participation at the Farmers Market are under the sole control and
direction of independent contractor.

Independent Contractor agrees to indemnify and hold harmless the City of
Springfield and all its subdivisions, agents, employees, successors to assigns including
but not limited to the City of Springfield, the Springfield Main Street Renaissance
Committee, and Washington County Extension Service, (here-in after "indemnities")
from and against any and all liability or loss that indemnities may sustain as a result of
actions, claims, demands, costs, judgments or attorneys fees arising from Independent
Contractors participation in the Farmers Market in Springfield, Washington County
Kentucky.

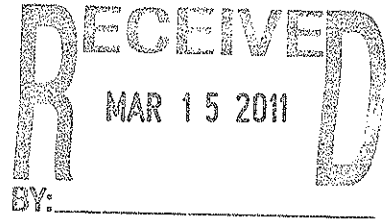
Independent Contractor/ Indemnitor

Date

RECEIVED
MAR 15 2011
BY: _____

Amount Paid _____
Date Received _____

Farmers' Market at the Depot
"2011 Market Guidelines and Agreement"



1. The Farmers Market at the Depot is open to all people regardless of race, color, sex, age, religion, disability or national origin.
2. The Farmers Market at the Depot is open to all Kentucky producers. Only products grown in Kentucky may be sold.
3. Sellers are responsible for paying a **\$25** registration fee for the 2011 season. **Sellers are responsible for obtaining proper permits for value added products per guidelines set forth in the 2010-2011 State Farmers Market Manual.**
4. Sellers may set prices for their products and shall follow the stated minimums in Attachment A.
5. Sellers must keep their area clean at all times. **Sellers are responsible for providing their own trash bags/cans and sweeping their area when leaving.**
6. Smoking will be prohibited under the pavilion by vendors and customers.
7. No pets are allowed unless assisting with disabilities.
8. The Farmers Market will be open on Saturdays from 8:00 am to 12:00 pm.
9. **Spaces for participants will not be reserved, but will be taken on first come-first served basis. Please provide your own tables. Spaces will be 10' x 10' @ \$25.00 each.**
10. As required by certain reporting agencies (ie: Ag Development Fund, Kentucky Proud, Kentucky Farm Bureau) you will be asked to give estimated annual gross sales to allow a total market value to be reported to these agencies. These figures are for reporting purposes only.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers:
(Home) _____ (Cell) _____ (Work) _____

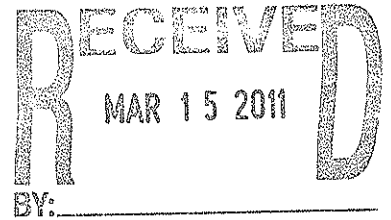
Email _____ Emergency Contact _____

I agree to the above rules and regulations of the Farmer's Market at the Depot.
Failure to comply with the rules set forth in this agreement will forfeit your right to sell at the Market.

List items you will sell _____

Signature _____ Date _____

**Return this form to: Farmers Market at the Depot, City of Springfield, 127 W. Main Street,
Springfield, KY 40069, Attn: Kathy Elliott 859 336-5440**



City of Springfield
FARMERS MARKET AT THE DEPOT
2011 MARKET GUIDELINES AND AGREEMENT

ATTACHMENT A

The following products have minimum selling prices that have been set by the Market Committee for 2011 to protect all vendors for fair marketing.
You may sell above these prices if you wish, but not below.

\$1.50 per pound for items listed below:

Green Beans
Tomatoes
Potatoes
Squash
Sweet Peppers
Cucumbers
Onions

Other items:

Sweet Corn: \$3.00 per dozen
Berries: \$3.00 per quart
Asparagus: \$3.00 per pound
Eggs: \$2.50 per dozen

The Market Committee reserves the right to set minimums on other items or changes to the above if deemed necessary.

By signing below you agree to abide by the regulations set by the Market Committee on the above items.

Date: _____

Signature _____