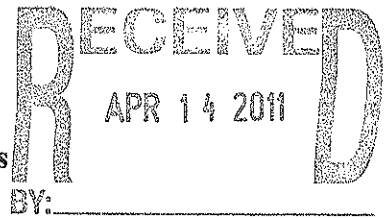


Hazard Perry County Farmers' Market Guidelines  
(Revised 3-22-2011)



**Mission**

It is envisioned that the Hazard Perry County Farmers' Market will provide a marketplace for both our local and regional hard-working farmers (who have their own farms) to: (A) sell their freshly picked homegrown crops and therefore generate revenue for themselves and (B) provide a much needed service to our community by offering an alternative diet of delicious, safe, fresh, high-quality and healthy produce which is grown in Kentucky in hopes that consumers will adopt a healthier lifestyle of eating habits.

**Days of Operation**

The market will be open on Wednesdays and Saturdays beginning on the first Wednesday in June and closing on the last Saturday in October. Members will be notified on dates for market cancellations. Hours of operation will be from 8:00a.m. To 4:00p.m. due to other scheduled park activities.

**Membership**

Membership is opened to producers located in Perry and surrounding counties to sell produce and products made only in Kentucky. It is valid for one year and will begin in June and end in October. There are no fees to join.

Those wishing to join must complete an application, sign a compliance form which states they agree to comply to all rules and regulations and provide a list of items that they will sell along with their location. Applications will be reviewed by a membership committee which will be comprised of three members of the market who have been members for the past 3 consecutive years along with two members from the local tourism commission.

**Roles of members**

Members must be producers/growers and are entitled to one space within the designated selling area.

Growers/producers must display all documentation required by law: licenses and permits ( i.e. certified organic certificate, HB 391 certificates & registration documents). Grower/producer is responsible for knowledge of and compliance with all requirements for selling their produce/products.

Members must be set up by 8:00a.m. on the days of operation for which they choose to attend and are permitted to leave when they so desire. Market closing time will be set at 4:00p.m. due to other scheduled park activities. Space will be provided on a first come-first serve basis within the designated area for members. Only one table per seller is allowed. You may bring an additional table(s) to set up as long as it doesn't interfere with space necessary for other farmers.

Members must keep their area clean, furnish bags for their customers (when available, bags will be distributed to members by the market manager or members of the committee with a limit of 100 per member per day) and set their own prices without the intent of undercutting other market members.

Items for sale will be limited to: fresh fruits and vegetables, flowers, bedding and potted plants, herbs, crafts (not from kits), homemade soaps and honey. Absolutely no flea market items will be allowed. No eggs, no live animals, no fresh meat, no fish and no milk or milk products (with the exception of candies and baked goods when authorized health department certification is presented). Sale of dried fruits, vegetables and herbs must be in compliance with state and health department guidelines.

Members need to complete the Ky GAP (Good Agricultural Practices) training. Sessions will be announced and members will be required to attend. There is no fee for this training.

No grower or producer shall occupy more than one space in the market area. If you own a trailer or vehicle larger than a truck or van it must be parked/used in consideration of other sellers. All vehicles must be clean when carrying produce.

Resale exceptions are as follows: If an item in demand is currently not available for sale at our market, but is in season in the surrounding county area and purchased from a farmer/farm, members may resell this item but only on a 90/10% basis, meaning 90% of the produce you sell has to be grown by you as a farmer. The other 10% can be purchased from another farmer if prove can be shown as to from whom and where it was purchased and if our market is out of season or isn't selling the produce. Anything resold must be labeled as to where it came from and must come from surrounding county farmers. All receipts must be kept on hand and shown upon request. If receipts are not shown the purchased items can not be sold.

Keep produce off the ground (some exceptions apply) and displayed in a proper manner on tables provided or, if tables are not available, on your own tables or trucks. The appearance and display of your produce/products says much about the value you put into your work to the customers.

Sales tax must be collected as required by Kentucky state law on all non-edibles such as crafts, plants and flowers. It is the sole responsibility of each member to obtain their own tax numbers, collect such taxes and forward them on to the State Treasurer.

Processors of homemade foods such as pickles, baked goods, etc. must be in compliance with HB 391 and all Kentucky Department of Agriculture requirements and assume sole responsibility for licensing, inspection, product liability insurance, etc. Attach copies of all permits and licenses with your application.

Announced or unannounced farm inspections may/may not be conducted and will be considered at the discretion of the manager and members committee.

**NO STORE OR COMMERCIALY TRANSPORTED PRODUCE/PRODUCTS ARE ALLOWED FOR SALE AT THIS MARKET**

The market manager or committee members shall have the right to prohibit the sale of any unacceptable item(s) on site. Be prepared for on site inspections and requests for all necessary permits.

**Appearance and Conduct:**

Members will be neat, suitably dressed and deal with the public and other members in a courteous and appropriate manner.

Members will display their products neatly and (as requested) attractively with consideration for the other members and the public.

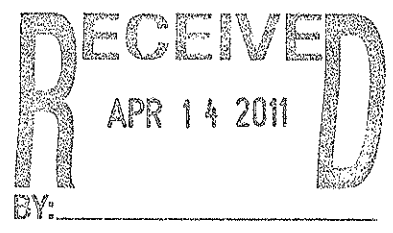
Members are to post their name, county, prices and names of produce at all times (for customers and inspection purposes).

Members are to keep and leave their site clean.

Sampling will be permitted as long as they are in accordance to the rules of the state and local health departments.

Complaints received from members and the public shall be given to the manager or committee member in attendance and will be handled at the next scheduled meeting unless it is an urgent matter.

Any sale or behavior not in compliance with these regulations will: first offense, be given a written or verbal warning and second offense, the manager and/or committee members will have the option to remove the membership privileges immediately and permanently. The member will be asked to vacate the premises and a follow up written explanation will be sent in the mail.



**I CERTIFY THAT THE PRODUCE/PRODUCTS I SELL ARE GROWN BY ME OR BOUGHT FROM ANOTHER KENTUCKY FARMER.**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

**I THE UNDERSIGNED HAVE READ THESE RULES GOVERNORING THE HAZARD PERRY COUNTY FARMERS' MARKET AND AGREE TO COMPLY WITH ALL THE AFORE MENTIONED RULES AND MEMBER RESPONSIBILITIES. VIOLATIONS OF THE RULES AND RESPONSIBILITIES GIVES THE MANAGEMENT AND COMMITTEE MEMBERS THE POWER TO REVOKE MY PRIVILEGES TO SELL AND END MY MEMBERSHIP WITH THE MARKET.**

NAME \_\_\_\_\_

DATE \_\_\_\_\_

PHONE NUMBER(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RECEIVED**  
APR 14 2011  
BY: \_\_\_\_\_

The following listed items I sell are either grown by me or purchased from another Kentucky farmer. This will be kept on hand and can be updated by the seller during the season as needed.

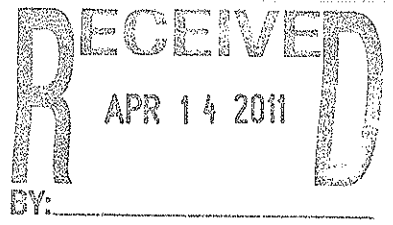
NAME: \_\_\_\_\_ Date: \_\_\_\_\_

Produce/Product

Location of Produce/Product

- |     |     |
|-----|-----|
| 1.  | 1.  |
| 2.  | 2.  |
| 3.  | 3.  |
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APR 14 2011  
BY: \_\_\_\_\_



APPLICATION FOR MEMBERSHIP  
HAZARD PERRY COUNTY FARMERS' MARKET

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

(1) Type of items you will sell at the market: \_\_\_\_\_  
\_\_\_\_\_

(2) If I am a member of this market I will be able to attend a free training for Good Agricultural Practices (GAP)?

Circle one:      Yes                      No

If no, please state the reason you can not attend the training \_\_\_\_\_  
\_\_\_\_\_

(3) Have you been a member of this market before?                      Yes                      No

If so, how many years have you been a member of this market? \_\_\_\_\_

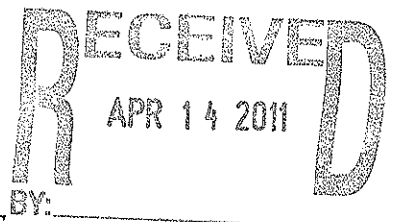
(4) What would you like to see done differently at this market?  
\_\_\_\_\_  
\_\_\_\_\_

(5) What do you like about this market?  
\_\_\_\_\_  
\_\_\_\_\_

(6) After reading over all the guidelines for the market, do you agree and promise to follow all of them?

Yes                      No

If you circled no, on the back of this application please list the ones you disagree with and why.



**FARMER'S MARKET PARTICIPANT SIGN IN SHEET**

DATE: \_\_\_\_\_

	<u>NAME</u>	<u>PHONE NUMBER</u>	<u>COUNTY</u>
1.			
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