



COMMERCIAL STRUCTURAL PEST CONTROL EXAMINATION APPLICATION

DATE: _____, 20____

Mail to:
Department of Agriculture
Division of Environmental Services
107 Corporate Drive
Frankfort, KY 40601

Check which test

____ LPCO (May or Nov.) or ____ Manager (monthly)

Check one or both

____ General Pest & Termite ____ Fumigation

NAME: _____
(LAST) (FIRST) (MIDDLE)

HOME ADDRESS: Street _____ County _____

CITY _____ STATE _____ ZIP _____

MOBILE PHONE (____) - ____ - _____ **EMAIL** _____

BUSINESS PHONE (____) - ____ - _____, **BUSINESS EMAIL** _____

BUSINESS ADDRESS: (Managers test) _____

CITY _____ STATE _____ ZIP _____

PLACE OF BIRTH _____ **DATE OF BIRTH** _____

EXPERIENCE: List the names and addresses of all employers for whom you have worked in the field of structural pest control, giving exact dates. Start with the most recent place of your employment.

Company Name: _____ Address: _____

City: _____ State: _____ ZIP: _____ From: _____ To: _____

Company Name: _____ Address: _____

City: _____ State: _____ ZIP: _____ From: _____ To: _____

Company Name: _____ Address: _____

City: _____ State: _____ ZIP: _____ From: _____ To: _____

EDUCATION: Name of High School: _____

Address: _____ City: _____ State: _____

Did you graduate? YES _____ NO _____ GED _____

Name of College _____

Address: _____ City: _____ State: _____

Major Subject: _____ Years Attended: _____

Did you graduate? YES _____ NO _____, Degree(s): _____

Have you ever failed a Structural Pest Control Examination? NO _____ YES _____

If YES, when and where: _____

Have you ever been convicted of a felony or misdemeanor, in any state? NO _____ YES _____

If yes, when and where: _____

NOTARY: Please your seal on BOTH the signature and edge of photo. Do not deface the photo.

COMMONWEALTH OF KENTUCKY (or State of _____) *****

COUNTY OF _____, * * * * *

Subscribed and sworn to before me this ____ day of _____, 20____. * * * * *

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* **Photo** *
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Notary Public My commission expires:

**By signing this application
I affirm that the statements
and answers contained herein
are true and correct.**

(Applicant's Signature) Date

As part of your application you must submit a comprehensive state wide criminal record check which must be obtained from the **Kentucky State Police**. (See below for details on how to obtain the background check). You must also obtain a letter signed by the license holder of the pest control company, on letterhead stationary, which verifies that you have at least two (2) year's experience for the Applicators Examination or at least one (1) year experience for the Manager's Examination. (If letterhead stationary is unavailable, the letter must be notarized). If your verification is from a license holder from a state other than Kentucky, the KDA will contact that state's licensing agency and verify the license holder.

IS YOUR APPLICATION COMPLETE?

All information must be submitted. Incomplete applications will not be considered and will be returned.

ONLY COMPLETE APPLICATIONS POSTMARKED THIRTY (30) DAYS PRIOR TO THE TESTING DATE WILL BE PRESENTED TO THE PEST CONTROL ADVISORY BOARD FOR CONSIDERATION.

Notice To All Structural Pest Control Operator applicants and Branch Manager License applicants

In order to be eligible to take the commercial structural License Pest Control Operators (LPCO) exam or Branch Manager License examination in Kentucky, you must meet the following four requirements:

I. AGE – You must be at least 18 years of age.

II. RESIDENCE – You must be a legal resident of the United States.

III. WORK EXPERIENCE/COLLEGE DEGREE

A. WORK EXPERIENCE - with a licensed **pest control company** and must be verified in a letter **signed by the company license holder, on company letterhead.**

LPCO test	2 years
Manager test	1 year as technician or salesman

Experience with an out of state company requires the following:

1. A letter signed by the company license holder on company letterhead verifying your employment; **and**
2. A letter from the state licensing agency verifying
 - a) the company is/was licensed in that state **and**
 - b) the name of the responsible license holder.

If you hold/held an LPCO license in another state, you will need the following:

1. A letter signed by the company license holder on company letterhead verifying your employment; **and**
2. A letter from the state licensing agency verifying that you are/were licensed in structural pest control for the required length of time.

B. COLLEGE DEGREE College Degree in Entomology

A person holding a B.S., M.S., or Ph.D. degree in entomology from an accredited college or university will qualify with no work experience. You must submit an **official transcript** from that institution that verifies 1) a degree was awarded **and** 2) the degree is in entomology.

IV. CRIMINAL BACKGROUND CHECK

You must submit as part of your application a comprehensive **STATEWIDE** criminal record check. This record check must be from the Kentucky State Police. *If you have been convicted of a crime of fraud or misrepresentation, or a felony, you may not be eligible to take the exam.*

IF YOU LIVE IN KENTUCKY:

Go to: <http://www.kentuckystatepolice.org> - go to Forms - Employment.

Complete the form as indicated and mail to the address on the form.

The cost is \$20.00 and process time is about 14-21 days.

Kentucky State Police phone = (502) 227-8700.

IF YOU LIVE IN ANOTHER STATE

You must submit as part of your application a comprehensive **STATEWIDE** criminal record check from the Kentucky State Police **AND** a **STATEWIDE** background check from your home state.

Illinois www.isp.state.il.us	ph. 815-740-5160	14-21 days
Indiana	ph. 317-233-5424	14-21 days
Missouri web site https://www.machs.mshp.dps.mo.gov/MocchWebInterface/home.html	ph. 573-526-6160	35-42 days
Ohio www.webcheck.ag.st.oh.us	ph.740-845-2000	14-30 days
Tennessee www.tbi.state.tn.us	ph.615-744-4057	14-21 days
Virginia www.vsp.state.va.us	Ph. 804-674-6718	7-14 days
West Virginia No web site	ph. 855-766-7746	14-21 days

ALL APPLICATIONS MUST BE SWORN TO AND NOTARIZED. FALSE OR MISLEADING INFORMATION SHALL BE GROUNDS TO DENY OR REVOKE A LICENSE.

EXAMINATIONS

The **LPCO examination** is given the **second Tuesday in May and the second Tuesday in November** unless these dates fall on a holiday, in which case it will be given on the following Tuesday.

The **Manager examination** is given the **second Tuesday of each month** unless these dates fall on a holiday or a scheduling conflict in which case it will be given on the following Tuesday.

All applications must be complete or it will not be considered. **Applications must be postmarked at least thirty (30) days prior to the date of the examination.**

An **examination fee of \$50.00** per test is due and must be payed at the time of the examination. Payment must be in the form of a **check or money order. No cash will be accepted.** Checks should be made payable to "**Kentucky State Treasurer**".

Approved applications entitle the applicant to take one or both of the following examinations:

- Structural Pest Control
- Structural Fumigation

The applicant must pass a separate examination for each category. Only written examination will be given. The examinations are timed and are constructed as follows:

Structural Pest Control (Applicator) – 260 written questions, 40 identifications, 5 hours allowed

Structural Fumigation (Applicator) – 80 written questions, 20 identifications, 2 hours allowed

Structural Pest Control (Manager) – 90 written questions, 10 identifications, 2 hours allowed

Structural Fumigation (Manager) – 90 written questions, 10 identifications, 2 hours allowed

The identification sections of both exams include pest specimens, examples of damage and other signs used to identify infestations. The written sections cover such subjects as general pests, wood-destroying organisms, environment, application techniques, safety, equipment, labeling, laws and regulations. A score of 70% or better is required on both the written and identification examination sections in order to pass the exam. Failure of either section of the exam will require you to retake the entire exam.

The applicant will be notified within (10) days of the examination date as to passage or failure of the examination. All LPCO examinations are monitored scored and verified by the Pest Control Advisory Board and will be final.

Upon passage of the exam the applicant may also obtain certification in category 7-A with the payment of a \$25.00 fee and category 7-B certification with an additional \$10.00 fee.

An applicant shall be allowed to take two (2) consecutive licensing examinations but if the applicant has not passed the licensing examination after two (2) attempts he must then wait one (1) year and must complete and pass a training course approved by the department before reapplying to take the examination one (1) more time. If the applicant does not pass the examination the third or subsequent time, he shall have to wait two (2) years and complete and pass an additional training course approved by the department before reapplying to take the examination.

MATERIALS

Copies of the statutes and regulations pertaining to structural pest control in Kentucky are available on line at <http://www.kyagr.com/consumer/envsvs/testing/index.htm>. Click on “Kentucky Pesticide Laws” (emphasis on KRS 217B.500-990) or “Kentucky Pesticide Regulations” (emphasis on 29).

If you have additional questions regarding the licensing procedures, please call our office 502-573-0282 and ask for the Structural Branch manager.